

SAN YSIDRO COMMUNITY PLANNING GROUP

NOTICE OF REGULAR MEETING

Location:

San Ysidro School District Education Center
4350 Otay Mesa Road [north of Beyer Blvd]
in San Ysidro, California

Monday, July 15, 2019 at 5:30 p.m.

Chairman: Michael Freedman (619) 690-3833 [messages only]
City Planner: Elizabeth Ocampo Vivero (619) 236-6301

Except for Public Comment, Items Appearing in This Agenda May Be Acted Upon
Without Further Notice as Allowed by the Brown Act [California Gov. Code, §54950 et.seq.]

1. Call to Order, Introduction, and Roll Call

2. Agenda & Minutes

- a. **Approval of the Published Agenda**
- b. **Approval of Minutes.** Regular Meeting of June 17, 2019

3. Public Comment on Matters Not on the Agenda.

Any person may address the SYCPG regarding matters which are not shown in this Agenda. Comments and inquiries must be related to the SYCPG purposes (City Council Policy 600-24). The Chair can limit comment to a set amount of time per item, or per speaker. The "Brown Act," a State law, does not allow any discussion of, or action to be taken on, items not properly noticed to the public.

4. Docket Items:

a. **San Ysidro Historic Village Paseos.** (Goyo Ortiz, Casa Familiar). Introduced at June meeting as information item. The proposal will implement the first of identified "paseos" as described in the SYHV Specific Plan. This initial project will include *San Ysidro Impact Fee Study Mobility Project M-21 "Cypress – Trolley Rail Right-of-Way to West San Ysidro Boulevard Feasibility Study."* In conjunction with the Paseo La Paz Apartments construction, the project includes the creation of the semi-public walkway at the property lines of the apartments along Cypress Drive and West Seaward Avenue. An internal circulation system within the apartment boundary will connect to the external paseo. Apartments are at 160 W. Seaward Ave and 238-263 Cypress Drive in the RM-2-5 zone. See attachments.

b. **LISC Business Improvement Grants.** (Karina Velazquez, LISC). Local Initiatives Support Corporation (a not-for-profit) was recently awarded \$2M CDBG funds by the City of San Diego to run a Business Improvement Grants (BIG) program. BIG supports small businesses with the financial and

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technical assistance they need to fill storefronts, expand operations, create jobs, and advance economic opportunity in San Diego's priority neighborhoods, like San Ysidro. Grants between \$5,000 and \$35,000 are available for tenant and business improvements, including new signage, window replacement, interior and exterior décor, painting, furniture, equipment, landscaping, point-of-sales systems, and more. Contact LISC at 619.541.8016.

c. Traffic Congestion at San Ysidro Land Port of Entry (PED EAST). (Miguel Aguirre, Property Owner). Stakeholders analyzed proposed solutions for mitigating growing traffic congestion. Ideas include: Traffic Monitor at peak periods to keep cross-border commuter and weekend tourist traffic flowing in order to better manage private vehicle Passenger Pick-Up Drop-Off (PPUDO) activity. Proposals include a "PASSENGER DROP OFF ONLY" at Cul-de-Sac behind McDonald's next to GSA's new southbound pedestrian plaza due for completion in September 2019. This presentation will share those ideas and invite comments. See attachments.

d. Vacancy. (Chairman). Prospective candidates for the vacant seat for the term ending April 2020 are requested to be present to validate their qualifications in accordance with the SYCPG Bylaws. A selection can be made at the August 19, 2019 meeting. The selection is by vote of the current sitting board members. See attachments.

5. Communications, Announcements and Special Orders

a. Members of the Public

b. Elected Officials and Public Servants.

c. Chairman

1. The City's Community Forest Advisory Board (CFAB) has several vacant and soon-to-expire positions, and active (and past) community planning group members are great candidates. YOU are invited to apply and serve! The Board offers an essential voice for urban forest management, climate action, and livable neighborhoods. Board responsibilities are posted at <https://www.sandiego.gov/trees/cfab> and include advising the Mayor and City Council; oversight and recommendations on comprehensive plans, policies and programs; networking and sharing information; and promoting a sense of community through urban forestry in the City of San Diego. The Board meets downtown, mid-day on the second Wednesday of every month. Community members are invited to submit an interest form at <https://www.sandiego.gov/city-clerk/boards-commissions/>. Questions can be directed to Anne S. Fege, Ph.D., Chair, Community Forest Advisory Board, afege@aol.com, or City Forester Brian Widener, bwidener@sandiego.gov. Thank you for helping us continue bringing voices for trees to the Mayor and Council!

d. Board Members

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6. Subcommittee Reports

- a. No active subcommittees

7. Representative's Reports

- a. SY POE Expansion & Reconfiguration - (Aguirre)
- b. SY Smart Border Coalition – (Flores)
- c. Community Planners Committee – (Meza)
- d. Otay Mesa Planning Group - (Lopez)

8. Adjournment

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ATTENDANCE RECORD

APRIL 2019 - MARCH 2020

	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEP 2018	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	MEETINGS MISSED	
AGUIRRE	P		P										NONE	
CASTANEDA	P		P											NONE
CHAVARIN	P		A											1
CLARK	P		P											NONE
FLORES	P		A											1
FREEDMAN	P		P											NONE
GOUDEAU	P		P											NONE
JACOBO	P		P											NONE
LOPEZ	P		P											NONE
MARTINEZ	P													RESIGNED
MEZA	P		P											NONE
ORENDAIN	P		P											NONE
PEREZ	P		P											NONE
WELLS	P		P											NONE
ZERMENO	A		P											1
VACANT														
<p>CITY COUNCIL POLICY 600-24 & SYCPG BYLAWS REQUIRE THAT A SEAT <u>MUST</u> BE DECLARED VACATED WHEN THERE ARE:</p> <p>3 <u>CONSECUTIVE</u> ABSENCES, <u>OR</u></p> <p>4 <u>TOTAL</u> ABSENCES BETWEEN APRIL 2019 AND MARCH 2020</p> <p>Note: Adjourned Meetings and Special Meetings are not counted for attendance purposes.</p>														

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Minutes from JUNE 17, 2019

1. **Call to order:** At 5:39 p.m. Chairman Michael Freedman called meeting to order.

Roll Call: Present: M. Aguirre; F. Castaneda; C. Clark; M. Freedman; J. Goudeau; A. Jacobo; R. Lopez; Ben Meza; A. Orendain; A. Perez; J. Wells; A. Zermeno

Absent: M. Chavarin; D. Flores; A. Martinez (5:41 Resigned).

Quorum of 12 present at Call to Order, Item #2a, 2.b, 4.a, 4.b, 4.c, 4.d

Antonio Martinez resigned from the Board of the San Ysidro Community Planning Group, creating a vacancy on the Board.

2. **Agenda & Minutes**

- a. **Approval of Published Agenda:** A motion was made by J. Wells and seconded by C. Clark to approve the Minutes as Published. Motion Passed (12-0-0). Yes: M. Aguirre; F. Castaneda; C. Clark; M. Freedman; J. Goudeau; A. Jacobo; R. Lopez; Ben Meza; A. Perez; A. Orendain; J. Wells; A. Zermeno. No: None. Abstain: None.
- b. **Approval of Minutes:** Minutes of 4/15/19 - A Motion was made by J. Wells and seconded by M. Aguirre to approve the Minutes of April 15, 2019 as Published. Motion Passed (12-0-0) Yes: M. Aguirre; F. Castaneda; C. Clark; M. Freedman; J. Goudeau; A. Jacobo; R. Lopez; Ben Meza; A. Perez; A. Orendain; J. Wells; A. Zermeno. No: None. Abstain: None.

4. **Public Comment on Matters Not on the Agenda:** None

5. **Docket Items:**

- a. **SANDAG 2021 Regional Plan.** (Jennifer Williamson, SANDAG). Presentation of the bold new vision being developed for *San Diego Forward: The 2021 Regional Plan*. This vision for the future of our region's transportation system will be delivered through 5 Big Moves – key strategies that will enhance connectivity, increase safety and sustainability, and improve quality of life. The 5 Big Moves outline a path forward that builds upon existing infrastructure, with Complete Corridors, Flexible Fleets, Transit Leap, Mobility Hubs, the Next Operating System (Next OS) aiming to provide travelers with transportation choices that are competitive with the car for every trip in the region. Visit SDForward.com/5BigMoves to learn more. INFORMATION ONLY.
- b. **San Ysidro Intermodal Transportation Center.** (Steve Padilla, Aquarius Group) Status update on the question of “non-permitted” privately-owned kiosks on SDMTS property at the San Ysidro Station of the Blue Line Trolley, and the community-wide impacts, consistency with historic “Grand Central Station” theme in current and past SY Community Plans: update on legal challenges involving adjoining properties. Impacts to the Community from the illegal kiosks at the San Ysidro Trolley Stop continue. City of San Diego Development Services (Code Compliance Division) continue to be non-responsive to complaints regarding the kiosks. Kiosks have not been inspected or issued building permits by DSD and are unsafe to the

public. Request that Planning Group have City Staff attend a Planning Group meeting to answer questions. INFORMATION ONLY.

- c. **SY Historic Village Paseos.** (Goyo Ortiz, Casa Familiar) Introduction of a preliminary proposal for implementing a first “paseo” as described in the SY Historic Village Specific Plan. This will include San Ysidro Impact Fee Study Mobility Project M-21 “*Cypress -Trolley Rail Right-of-Way to West San Ysidro Boulevard Feasibility Study.*” It also includes the creation of the semi-public walkway at the property line of the Paseo La Paz Apartments currently under construction along Cypress Drive and West Seaward Avenue. This was an initial presentation for review with another expected in July. See attachments. INFORMATION ONLY.

6. **Communications, Announcements and Special Orders:**

a. **Members of the Public:** None

b. **Elected Officials and Public Servants:**

1. **Chris Gris (Office of Council Member Vivian Moreno District 8):**

- a. Council Member Moreno will be having Community Office Hours on June 26th from 5:30 pm to 7:30 pm on June 26th at the San Ysidro Park & Rec Center at 268 W. Hall. Please contact Chris Gris for an appointment 619.236.6688
- b. San Ysidro Library Grand Opening will be held on Saturday September 7, 2019.
- c. City of San Diego approved a budget with \$1,000,000 for Coral Gate Park and \$400,000 for Beyer Park design.
- d. *Las Americas* owners to widen Dairy Mart Road and install traffic signals between Camino De La Plaza and I-5 South ramps. The City Review of project is expected to take 9 months.

2. **Elizabeth Ocampo (SY Senior Planner):**

- a. All new SYCPG Board Members must take a Community Orientation class, either in person or online. Contact Elizabeth at 619.236.6301 for more information.

c. **Chairman:**

1. Beyer Park development update: Darren Genova, Park Designer. As of 5/2/19: “We are currently working through the environmental review process with the Development Services Department. We are working hard with our environmental staff and our biological consultants to address all of the biological resource requirement out there and get an approved CEQA document. Once this process is completed, we will be presentation to the P&R board for approval of the GDP and from there we can begin to develop the construction plans. We recently received funding from P&R to proceed with the construction documents once the GDP is approved.”

d. **Board Members:**

1. Jason Wells: The San Ysidro Chamber of Commerce Independence Festival has been changed to a Summer Music Festival to be held on August 31st at Larsen Field.

7. **Subcommittee Reports: No Active Subcommittees.**

8. **Representative's Reports:**

- a. **SY POE Expansion & Reconfiguration** (Aguirre): I-5 South now open. International Building/Mercado has been demolished and a southbound plaza is being constructed. An historic-themed interpretive mural at the plaza will be presented for public review.
- b. **SY Smart Border Coalition** (Flores): No Report.
- c. **Community Planners Committee** (Meza): No Report.
- d. **Otay Mesa Planning Group** (Lopez): No report.

9. **Adjournment** – Meeting Adjourned at 7:02 p.m.

Next Regular Meeting July 15, 2019.

Minutes submitted J. Goudeau

San Ysidro Historic Village Paseos/Pedestrian Mobility
June 10, 2019

PROPOSAL FOR IMPLEMENTING PASEOS

Casa Familiar, a community development non-profit in San Ysidro, would like to implement the first “paseo” in the San Ysidro Historic Village Specific Plan area. This proposal would represent a collaboration with the City of San Diego, residents, property owners, artists, the San Ysidro Community Planning Group (SYCPG) and Casa Familiar to develop an overall vision for the Cypress Drive Paseo including design standards and elements for implementing the first paseo in San Ysidro as a pilot project. The adopted San Ysidro Community Plan (Nov. 2016) identifies the importance of creating/building lively pedestrian corridors that connect pedestrian infrastructure to important community activity centers and public transportation. This project would also include the design of the FY 2017 San Ysidro Impact Fee Study’s Mobility Project number M-21 titled “Cypress-Trolley Rail Right-of-Way to West San Ysidro Boulevard Feasibility Study (Currently no funding identified, and project does not qualify for D.I.F.).

For its part, Casa Familiar (Casa) is committed to perform community outreach activities and host community workshops in FY 2019. Casa Familiar would also commit to lead implementation efforts of the Cypress Paseo as the “**Culture Corridor Project**”. This project would include space for community festivals and expansion of public arts and culture for San Ysidro curated by Casa Familiar.

This new focus ensures that the San Ysidro Community Plan implements policies and elements in the built environment that seek to formalize and enhance an existing network of pedestrian corridors, which will overall **improve neighborhood security**.

As the non-profit partner that will be providing resident services for the new “Paseo La Paz Apartments” being built by Chelsea Development, we have uncovered some serious considerations to neighborhood security that we wish to present in July for action by the SYCPG.

The Paseo La Paz safety issue is the creation of the semi-public walkway along the east property line. Both Chelsea and Casa believe this will create an unmanaged space that will reduce security and cause issues. We are preparing a presentation for the July meeting to discuss with the SYCPG.

Casa Familiar would like to request support form the SYCPG to:

1. Ensure all neighborhood security issues are understood and addressed.
2. Move the pedestrian paseo investment that Chelsea has committed to at their project site to the overall Cypress Paseo for the most community benefit. This would be coordinated by Casa and fully engage the SYCPG to develop this first pilot.

CITY OF SAN DIEGO FACILITIES FINANCING SECTION

CYPRESS – TROLLEY RAIL RIGHT-OF-WAY TO WEST SAN YSIDRO BOULEVARD: FEASIBILITY STUDY

TITLE:

DEPARTMENT: Transportation & Storm Water

PROJECT: M-21

Council District: 8

CIP NO.:

Community Plan: San Ysidro

DESCRIPTION:

This project will provide a study for pedestrian scale improvements on Cypress Drive between the trolley rail right-of-way and West San Ysidro Boulevard. Improvements include creation of a distinctive gateway from the trolley entrance to Cypress Drive, landscaping, pavement, fencing treatments, and a gateway sign.

JUSTIFICATION:

This project is consistent with the San Ysidro Community Plan and General Plan guidelines and is needed to serve the community at full buildout.

SCHEDULE:

Design and construction will be scheduled once funding has been identified.

NOTE:

This project does not mitigate future impacts to transportation facilities and is therefore not DIF eligible, but is included for informational purposes only.



Funding:	Source	Expen/Encum	Cont/Appr	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
\$50,000	Unidentified								
\$50,000	TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PASSENGER PICK-UP DROP-OFF (PPUDO) ACTIVITY PUBLIC SAFETY & MOBILITY CONFLICTS

EAST San Ysidro Blvd / RAIL CT @ PED EAST Port of Entry
City of San Diego, CA



Presented to
San Ysidro Planning Group

July 15, 2019

Presented by
Miguel Aguirre
San Ysidro Planning Group Member

Mobility Conflicts Involve:

1. Private vehicles picking-up and dropping-off Cross-Border Passengers...**CURBSIDE.**
2. Impacts to Pedestrian, Trolley, Bus, Private & Authorized Vehicle Mobility.
3. TROLLEY & LONG-HAUL BUS INFRASTRUCTURE – Exclusive to East Side.
4. National Security & Public Safety (Trafficking, Wildcatting, etc.)
5. **San Ysidro's Economic Viability** – Should be a major concern!



Problem - GRIDLOCK

1. Traffic backs up onto trolley tracks.
2. First Responders unable to access east side.
3. Access to businesses obstructed.
4. Costly traffic citations create irate drivers and worsens traffic congestion when officer pulls over vehicle.

PROPOSED SOLUTIONS: Request Traffic Study - SD City Traffic Engineering

1. PEAK PERIOD Traffic Management – keep repeat commuter and visitor tourist traffic flowing, circulating.
2. TRAFFIC CONTROLLER wearing bright fluorescent vest utilizing Control Stick-Flashlight and Whistle.
3. SIGNS: **“NO PASSENGER PICK-UP” on street curbside allowed...“PLEASE PARK!”**
4. TRAFFIC CALMING MEASURES: Raised painted bumps on street at driveways, temporary cones, barrels and markers, painted curbside.
5. **As there is “No Designated” Passenger Loading/Unloading on Rail Court, ultimately, vehicles should be allowed to circulate to end of Rail Court Cul-de-Sac and quickly “DROP-OFF ONLY” as close to the pedestrian southbound crossing WITHOUT BEING CITED!**



FLASHING YELLOW LIGHTS

RAIL CT - WEST VIEW to freeway on/off ramp



RAIL CT – EAST VIEW



BACKGROUND - Jack's and Int'l Parking Lot



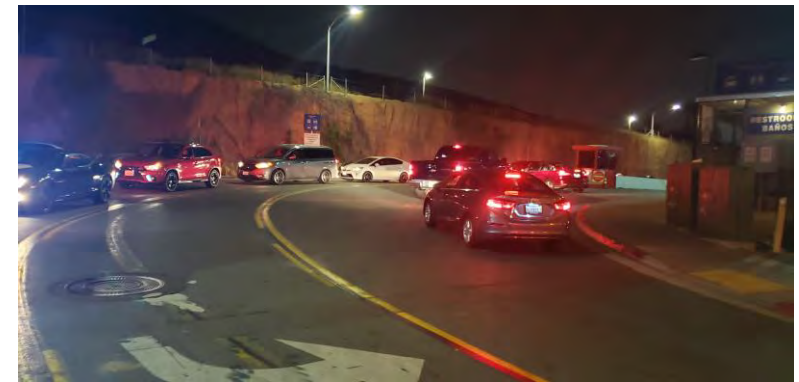
EAST VIEW - Jack's Lot & Curbside Pick-Up Spot



Greyhound Terminal – NO TRAFFIC MGMT



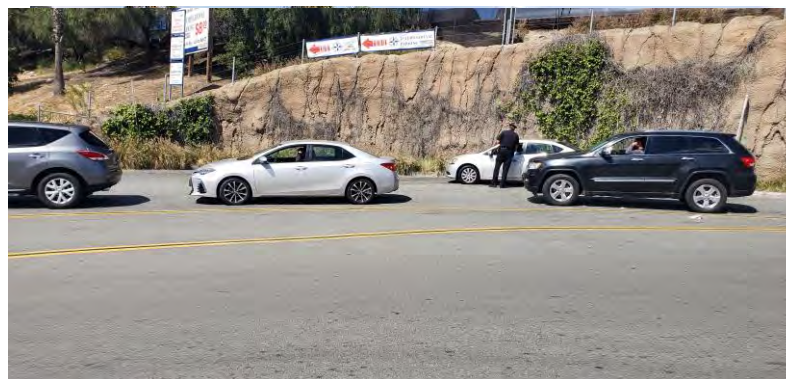
Greyhound Terminal – UNATTENDED AT NIGHT



COSTLY TICKETS!



COSTLY TICKETS!

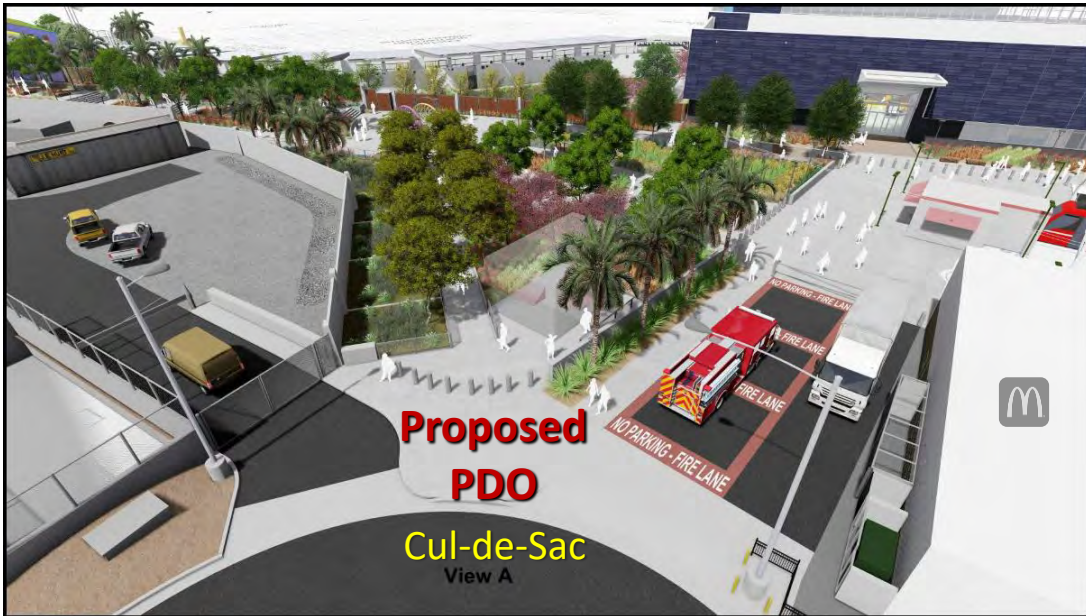
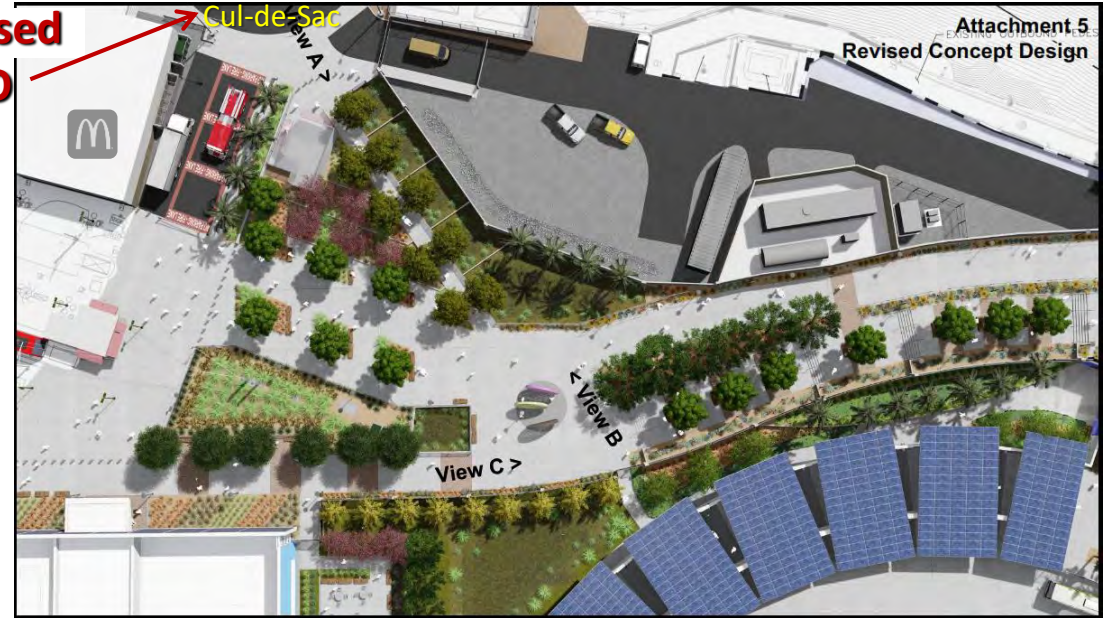


RAIL CT CUL-DE-SAC



PROPOSED "PASSENGER DROP OFF" (PDO) ONLY

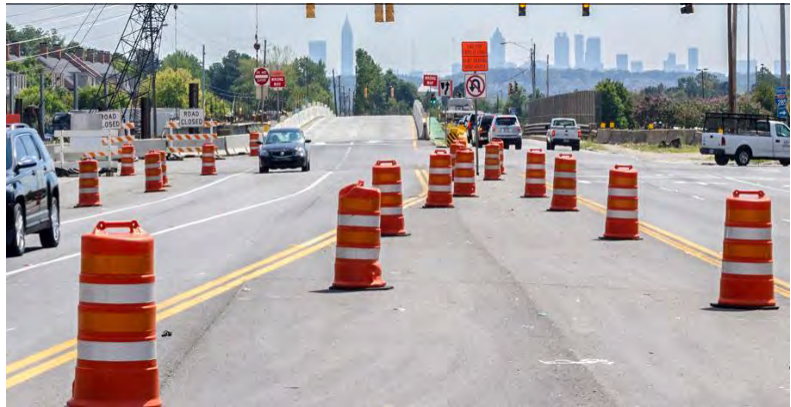
GSA Southbound PED PLAZA



Traffic Calming Measures



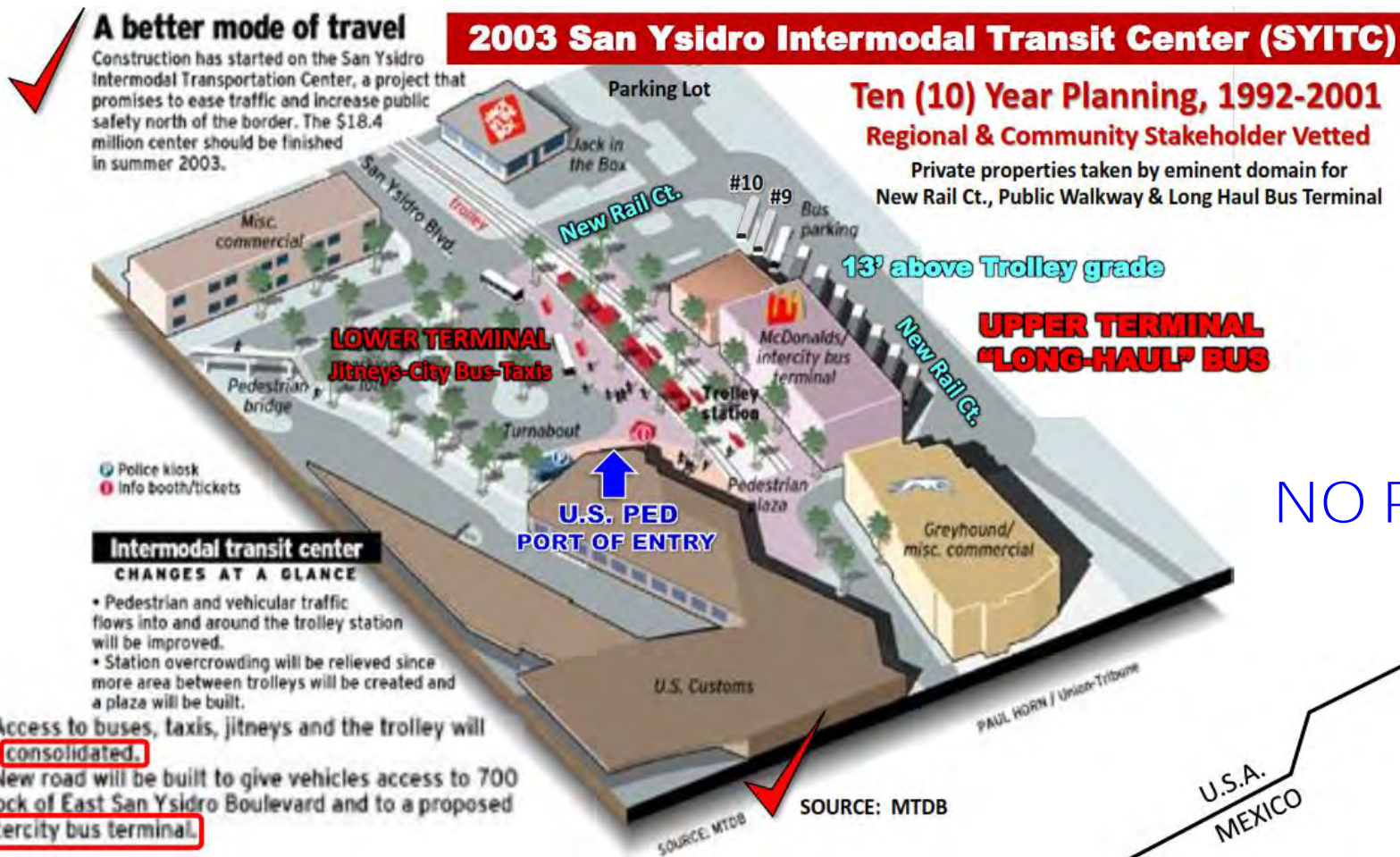
FLASHING YELLOW LIGHTS
(Like Other Communities)
SOLAR



Below is the 2003 MTDB-MTS Approved Intermodal Transportation Center Design—**CONSOLIDATES** Modes of Travel: Local, Trolley, Long-Haul

“DE-CONSOLIDATION” DOES NOT WORK..

Excessive Long-Haul Bus Circulation Between Terminals Contributes to Traffic Congestion!



NO PPUDO?!

Conclusion

1. San Ysidro needs a systematic approach for PPUDO (Passenger Pick-Up Drop-Off) at PED EAST:
 - Traffic Study, or at least further analysis with stakeholders.
 - Traffic Control – Safety Monitor with sign and whistle to keep traffic flowing during peak periods.
 - **Signs that warn “No Curbside Passenger Pick-Up” Please Park!**
 - **Create “Drop-Off” Only Spot. Most logical place is CUL-DE-SAC leading to Mexico.**
 - **Install “FLASHING” Yellow Lights to slow down everyone, as in other Communities.**
2. Costly tickets compound mobility issues and create irate visitors to San Ysidro. Not enough Police staff.
3. Restoring the Vetted Design Function of the 2003 Intermodal Transit Center (ITC) improves transportation operations by:
 - CONSOLIDATING (Confining) Modes of Travel to their respective terminals, i.e. LOCAL vs. LONG-HAUL, which also helps eliminate passenger confusion and wild-cattling (illegal transit).

OUR COMMUNITY & NATIONAL GATEWAY DESERVES THE BEST!

Thank you!

Questions?



DE-CONSOLIDATION: Long-Haul Buses operating in Local Terminal
Displaces Community Shuttles-Jitneys

Please Contact: Miguel Aguirre,
San Ysidro Planning Group Member,
2009-present
619.917.3167

SAN YSIDRO COMMUNITY PLANNING GROUP

VACANCIES

[Excerpts from the SYCPG Bylaws of June 17, 2015]

The SYCPG should fill vacancies at the time the vacancies are declared by selection by the elected planning group members at the time the vacancies are declared, but not sooner than the next regular meeting at which a quorum is present. Vacancies shall be filled by a majority vote to elect a candidate to the vacant seat, or if more than one vacancy, then the seats are filled by plurality. Publication in a regular meeting agenda shall be sufficient notice of the vacancy.

No person shall be considered for a vacant or open seat who has previously been an elected or appointed member in the twelve (12) months immediately preceding the day the vacancy or opening was declared.

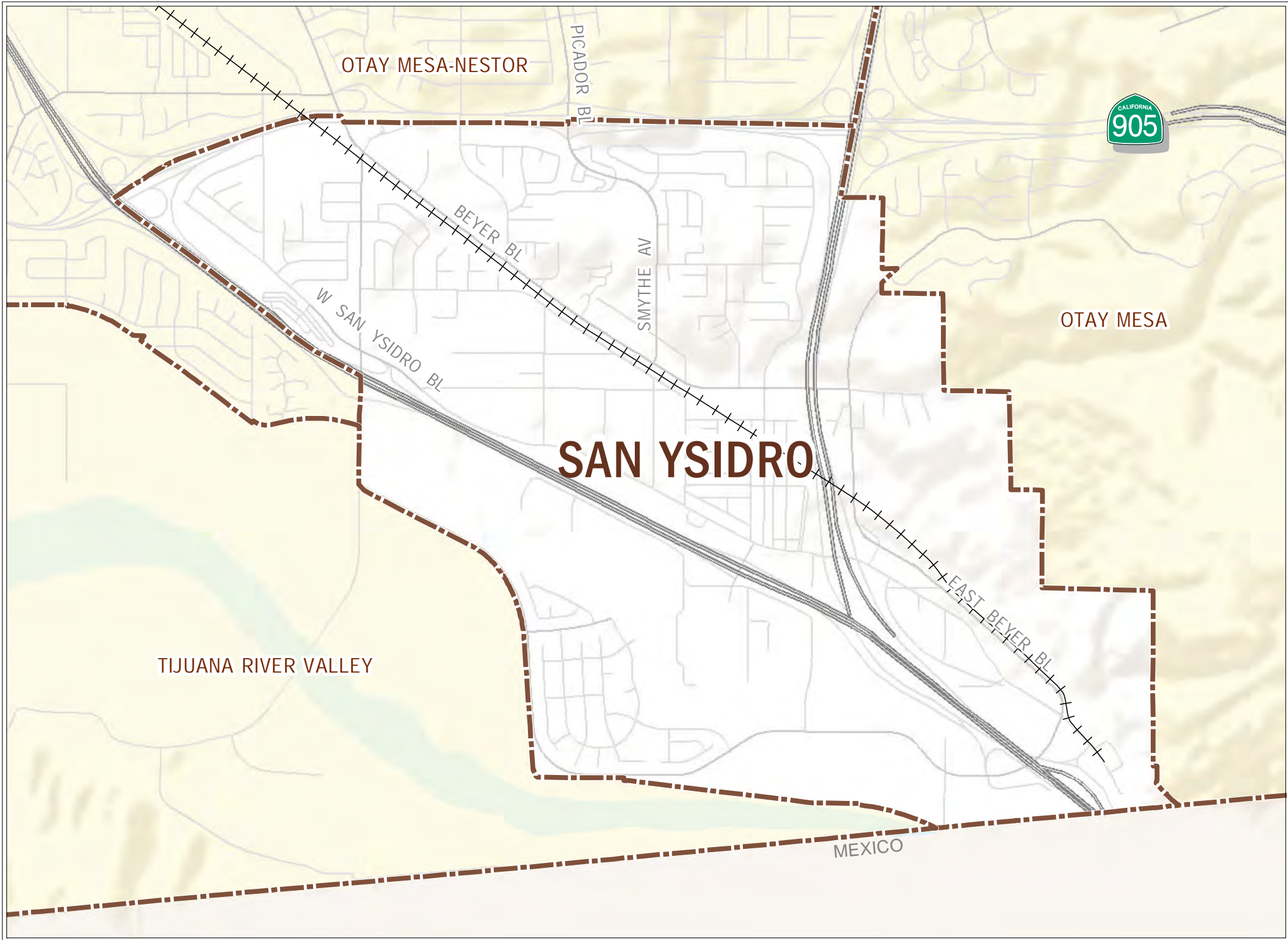
Two or more concurrent SYCPG vacancies shall be filled by a vote of all eligible members of the community by secret written ballot.

[An individual must be recorded on the SYCPG Master Membership List as determined by the Secretary, and] must be at least 18 years of age, and shall be affiliated with the community as a:

- (1) property owner, who is an individual identified as the sole or partial owner of record, or their designee, of a real property (either developed or undeveloped), within the community planning area, or
- (2) resident, *[including a renter or tenant]* who is an individual whose primary address of residence is an address in the community planning area, ~~or~~
- (3) local business person, who is a local business or not-for-profit owner, operator, or designee at a non-residential real property address in the community planning area; only one representative of a particular establishment may hold a seat on the community planning group at one time.

For the purpose of qualifying a "designee" of a not-for-profit . . . the designee must be identified by name in writing by the qualifying governing body or its chief executive.

When the SYCPG is unable to fill a vacancy within 120 days . . . and the planning group has more than twelve members, a search for a new member should continue, however either the seat may remain vacant until the next planning group election, or these bylaws may be amended to permit decreased membership to a minimum of 12 members.



APPLICATION FOR GENERAL MEMBERSHIP – PAGE 1 OF 2

The San Ysidro Community Planning Group (“SYCPG”) holds regular meetings each month at a time and place announced in the Agenda for that month. There are 15 Elected Members. The role of the SYCPG is to review and provide recommendations to the City on land use matters and development-related projects and issues that fall within the San Ysidro Community Planning Area or are of City-wide significance. In this capacity, the SYCPG is the officially recognized advisory group to the San Diego City Council. There is no fee charge to attend meetings or to join the SYCPG. Anyone may submit this membership form to the Planning Group’s Secretary. Please review the qualifications on the reverse side of this form.

General Members are encouraged to volunteer to serve on the Planning Group, to participate at the Planning Group’s meetings, to vote when Board elections are held, and to consider becoming candidates for Board membership.

This *Application for General Membership* forms must be submitted to the Planning Group Secretary. Contact the City of San Diego’s City Planning & Community Investment (CPCI) Department for the current mailing address or visit www.sandiego.gov/planning/community/pdf/contactlist.pdf. You can also bring this form to a SYCPG meeting.

The general boundaries of the San Ysidro Community Plan, as shown in Exhibit “A” of the bylaws, are: I-905 on the north, I-5 south to Dairy Mart Road continuing to the Tijuana River levee and International Border, then to the east to the hillsides between Otay Mesa and San Ysidro, then northwest to the intersection of I-805 and I-905.

(Circle one) DR. MR. MS. Other: _____ NAME: _____

MAILING ADDRESS: _____
Street Address or P.O. Box City State Zip Code

E-MAIL ADDRESS _____ FAX _____

HOME PHONE: _____ WORK PHONE: _____ CELL: _____

IMPORTANT! IF YOU HAVE MORE THAN ONE OF THE CHOICES, PLEASE SELECT THE ONE CHOICE IN WHICH YOU WISH TO BE LISTED (address or parcel # must be within San Ysidro Community Plan Area boundaries).

() RESIDENT HOMEOWNER ADDRESS OF PROPERTY: _____

() RESIDENT RENTER ADDRESS OF PROPERTY: _____

() PROPERTY OWNER ADDRESS OR PARCEL # OF PROPERTY: _____

() LOCAL BUSINESS OWNER, OPERATOR OR DESIGNEE AT A NON-RESIDENTIAL REAL PROPERTY ADDRESS IN THE COMMUNITY PLANNING AREA
LIST THE NAME AND ADDRESS OF THE BUSINESS:

() NOT-FOR-PROFIT (see reverse)
LIST THE NAME AND ADDRESS OF THE NOT-FOR-PROFIT:

SIGN HERE:

DATE:

For Planning Group Use	Reviewed by: _____	Date: _____
	Meets Eligibility Criteria: YES _____	NO _____

EXHIBIT “B”
APPLICATION FOR GENERAL MEMBERSHIP – PAGE 2 OF 2

The following is a summary of Article III, Section 2 of the bylaws.

To be an eligible community member an individual must be

- at least 18 years of age, and
- shall be affiliated with the community as a:
 - property owner, who is an individual identified as the sole or partial owner of record, or their designee, of a real property (either developed or undeveloped), within the community planning area, or
 - resident, who is an individual whose primary address of residence is an address in the community planning area, or
 - local business person, who is a local business or not-for-profit owner, operator, or designee at a non-residential real property address in the community planning area.

Only eligible community members have the right to vote at the SYCPG general election and to be a candidate for election.

An individual may become an eligible member of the community by demonstrating qualifications to the planning group Secretary or Election Committee prior to the March election or at the time of voting. Eligibility is demonstrated by filing this *Application for General Membership* and upon validation of the affiliation requirements.

For the purpose of qualifying a “designee” of a not-for-profit, in addition to this membership form, the designee must be identified by name in writing by the qualifying governing body or its senior executive.

For the purposes of qualification as a General Member, a “not-for-profit” is defined as an existing community organization, association, or institution which has its headquarters or a site office at a physical location at a non-residential real property address within the San Ysidro Community Plan area, and serves the constituents of the planning area.

Among the duties of the elected SYCPG members is the requirement to attend meetings. There are no “excused absences.” The SYCPG shall find that a vacancy exists upon receipt of a resignation in writing from one of its members or upon receipt of a written report from the planning group's secretary reporting the third consecutive absence or fourth absence in the 12-month period of April through March each year, of a member(s) from the planning group's regular meetings. An individual who vacates a seat after eight consecutive years may not again be elected or appointed for a period of one year.