

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
EQUIPMENT TRAINER - 1442

DEFINITION:

Under direction, to plan and conduct training programs for operators and drivers of mobile equipment; to supervise the dispatching and hauling of mobile equipment; to assist in the division fleet management function; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Develops and administers equipment operator and heavy truck driver training program by coordinating curricula, instructors, participants, and facilities;
- Determines training needs;
- Arranges for instructors with specialized skills and knowledge;
- Prepares training lesson plans;
- Obtains instructional materials and training aids;
- Coordinates training schedules between departments and divisions;
- Evaluates courses and instructional programs;
- Provides information to using departments for driver supervision and safety;
- Conducts driver licensing tests for equipment operators;
- Inspects vehicle identification numbers and vehicle registration as required by the Department of Motor Vehicles;
- Supervises the dispatching of mobile equipment from a central delivery and hauling service;
- Recommends the rotation of equipment between departments for maximum utilization;
- Arranges for maintenance of motive equipment used for commercial driver training and certification;
- Supervises the acceptance procedure for additions to the motive fleet;
- Certifies the qualifications of drivers in lieu of the State of California Driver's Test;
- Provides supervision over the City's vehicle pools;
- Makes travel route, usage, and other surveys and studies;
- Supervises the maintenance of records;
- Trains and rates the work performance of subordinates;
- Prepares reports.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

- * EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.**

Two years of full-time experience driving a variety of medium or large class industrial motive equipment such as articulating loaders (e.g., Case 621, 721, or larger), backhoes/extendahoe (e.g., Case 580 or larger), Lo-Boy tractor/trailer combination, D-8 or D-9 class bulldozers, or other equipment of comparable difficulty; **OR** two years of full-time experience as a journey-level equipment mechanic repairing, maintaining, and test driving a variety of medium or large class industrial motive equipment; **OR** two years of full-time experience as a Department of Motor Vehicles (DMV) Employer Testing Program Examiner, including at least one year training experience in a classroom setting. Possession of a valid California Class A Driver's License, AND a valid California Department of Motor Vehicles (DMV) medical certificate dated within the last two years are required at time of hire.