

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
DRAFT MINUTES
Meeting of September 13, 2022

Montgomery-Gibbs Executive Airport,
3750 John J. Montgomery Drive, San Diego, CA 92123
 In-Person

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE
 Chair Reid called the meeting to order at 3:00 p.m.

2. ROLL CALL
 A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Ron Lee Brown Field Aviation User Group	David Gordon (Excused) Special Expertise
Gary List Brown Field Aviation User Group	Joel Ryan* (Excused) FAA Air Traffic Control Tower
Rich Martindell Special Expertise	Lisa Golden Otay Mesa Community
Vice-Chair Chuck McGill Montgomery Gibbs Aviation User Group	Gary List Brown Field Aviation User Group
Mike Ogilvie Tierrasanta Community Council	Buzz Gibbs (Excused) Kearny Mesa Community
Chair Tom Reid Clairemont Community	
Tom Ricotta Brown Field Aviation Lessee	
J.H. Aldrich Montgomery Field Aviation Lessee Community	
Richard Ram Serra Mesa Community (Non-voting until Oath is completed)	

*Mr. Ryan is the non-voting member representing the FAA Control Tower at Montgomery - Gibbs Executive Airport.

STAFF PRESENT:
 Jorge Rubio, Andy Schwartz, David Reed, Debbie Shauger.

3. NON-AGENDA PUBLIC COMMENT
 A member of the public congratulated Richard Ram on his new appointment to the Airports Advisory Committee member.

4. APPROVAL OF MINUTES

Vice-Chair McGill made a motion to approve the minutes as written. Mr. Martindell seconded the motion, which passed unanimously.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

None

7. INFORMATIONAL REPORTS

A. STAFF REPORTS

Deputy Director Jorge Rubio

- A kickoff meeting will be held soon for the installation of Unleaded Aviation Fuel Tank at t Montgomery Gibbs Executive Airport. This is a priority item.
- Both City airports transitioned to using renewable energy sources such as wind and solar to meet the energy needs approximately a year ago. This has been done in accordance City of San Diego policy approved by Council for all municipal facilities.
- Crown Air has made pavement improvements to their ramp, by slurry sealing the pavement.
- Executive Airpark has begun making improvements to pavement in-between rows of hangars on their leasehold. They have plans to continue this work in other areas.
- There has been significant deterioration of the parking ramp that is frequented by large aircraft due to the recent weather and age of pavement. Staff have worked with Lessees to relocate heavier aircraft until a solution is worked out. Staff are currently requesting additional funding from the Federal Aviation Administration (FAA).
- Airport Management is currently short staffed due to a few vacant positions and other members being out of the office. There may be some delay on some items due to this issue, but staff will do its best to respond to items promptly.
- Frank Santana is the new Airport Environmental Biologist III reporting to David Reed, Program Manager. Frank is scheduled to start on October 3, 2022. He comes with a lot of great experience working for the county and the private sector.

Montgomery - Gibbs Executive Airport (MYF) - Deputy Director, Jorge Rubio filling in for Mr. Charles Broadbent, MYF Airport Manager

- Charlie is at a conference this week, he's on the board of the California Airports Association, the conference is in Reno. There will be topics that talk about unleaded aviation fuel, advanced air mobility, and FAA airport projects, among others.
- There were 29,000 operations at MYF in the month of August.
- A full airfield mowing operation is on the way and it will be completed soon.
- There were issues with gate four and they have been resolved.

Real Estate, Lease Administration - Deputy Director, Jorge Rubio filling in for Ms. Enza Charles

- City Council approved the new partnership between Metropolitan Airpark and IRG San Diego. All parties have signed the paperwork for the 300+ acre development. The new entity is now called San Diego Airpark, not MAP. The development concept looks nice, but staff is still working on some items including the mitigating land on the north side. The goal is to start construction by the beginning of next year at the earliest.

- San Diego Airpark wants to build the Customs and Border Patrol (CBP) General Aviation Inspection Facility to allow for the continued international inspections at Brown Field. There have been discussions about possibly moving the ramp, at this point, it looks like the ramp will remain on the public ramp, they will still build the facility for CBP. Staff are currently working on a Memorandum of Agreement between CBP and the City.

Mr. Ricotta inquired if the ramp would stay where it is now. Mr. Rubio believes so.

Mr. Ricotta commented that he remembers talking about this five years ago and they said the ramp had to be in a public place. Mr. Rubio stated that the goal is to try to keep it in the current public space.

- The San Diego Police Department is looking to lease two older warehouses at SDM. A Memorandum of Understanding was drawn up and we are waiting for appraisals to obtain a fair market value. The MOU will be on a short-term basis.
- The NAVY is looking to jump north of the northeast corner of the Brownfield Airport. The NAVY, FAA, Control Tower, and City Airports witnessed a demonstration of how this could be done. The purpose of this demonstration was for the FAA to decide if it is safe or not.
- Staff is preparing a new lease for San Diego Community College; we are working with them to finalize the real estate appraisal.
- The Montgomery-Gibbs Retail Complex was recently painted. Staff is also working on performing roof repairs.
- Staff is finalizing a memorandum of understanding with the City of San Diego Transportation Department for office space.
- Staff sent the Sheraton Four Point Hotel a settlement offer last month. They have not responded. The money they owe to the Airport Management Enterprise Fund is rent is much smaller than what they owe as Tourism Occupancy Tax to the General Fund.

Vice-Chair McGill asked where the new tank would be installed. Mr. Rubio responded we don't want to lose any ramp space because we are limited. We will occupy a large part of the main parking lot.

Brown Field Municipal Airport (SDM) – Mr. Andy Schwartz, SDM Airport Manager

- Operations were up 16% for August, but overall operations were down by 11%.
- An airfield mowing operation will begin at SDM once the contractor finished it at MYF.
- Gate 1 has been repaired and Gate 5 is now down.
- Airfield sweeper training has been provided to the operations and maintenance teams.
- The helicopter tri-pads will remain closed until October 31, 2022 due to environmentally protected species in the area that have just hatched.
- Staff has been working with a B-29 Stratofortress Bomber crew that will be at SDM from September 19 – 21. They will be there to offer rides.

Mr. Rubio commented that Gate 1 is not used by tenants but by staff.

Mr. Rubio stated with the B29 arriving at Brownfield, the City's Communications Department will get the word out so that visitors can get out to the airport.

B. AIR TRAFFIC CONTROL TOWER REPORT

Chair Reid requested that an item be added on next month's agenda a letter of support from the Airports Advisory Committee on behalf of the air traffic control team to help push for the hiring of more staff.

C. OTHER REPORTS

No comment.

8. COMMITTEE COMMENTS

Chair Reed acknowledged Mr. Kent Casady's and submission of pictures of the United Terminal Air Hangar and requesting that the item be placed on next month's meeting for Mr. Casady to present.

Chair Reed shared a comment from Mark Benson regarding the Taxiway Echo sign north of runway 28R at the intersection of runway 28R and runway 23. It had concern that directional arrow on the sign could create some confusion based upon the geometry of the intersection Mr. Rubio responded that staff look at the issue.

Vice-Chair McGill inquired about the development of Lot 12 and 13 for aircraft parking and that it be added to next meeting's agenda.

9. ADJOURNMENT

The meeting adjourned at 3:33 p.m.

Next meeting will be October 11, 2022.

Respectfully,

David Reed