

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
APPROVED MINUTES
Meeting of May 9, 2017

Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123

MEMBERS PRESENT: Jackie Ander (Serra Mesa Community), Tom Dray (MYF Tower), Buzz Fink (Special Expertise) *arrived late*, Lisa Golden (Otay Mesa Community) *arrived late*, Chairman Scott Hasson (Tierrasanta Community), Rich Martindell (Special Expertise), Vice Chair Chuck McGill (Montgomery-Gibbs Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: Jim Aldrich (Montgomery-Gibbs Aviation Lessee), Buzz Gibbs (Kearny Mesa Community) *excused*, vacant (Clairemont Community), vacant (Brown Field Community Aviation User)

GUESTS PRESENT: Robyn Badilla, Don Chadwick, David Eddo, Lisa Eddo, David Friedmann, Dave Gordon, Chuck Hoffman, Frank Lee, Gary List, Gregg Madriaga, Gary Mullen, Geraldo Ramirez, Tom Reid, Larry Rothrock, Wayne Seppala, Duane Shockey, Jake Shurer, Philip Thalheimer, Allen Young

STAFF PRESENT: Jose Castillo, Kathy Chavez, Thurman Hodges, Millie Moore, Rod Propst, Rodel Riego, Matthew Schmitzer, Debbie Shauger

1. CALL TO ORDER

Chairman Hasson called the meeting to order at 3:00 P.M. A quorum was present.

2. APPROVAL OF MINUTES

Chairman Hasson requested any comments, changes or deletions to the meeting notes from April 11, 2017. Mr. Martindell moved to approve as written, seconded by Vice Chair McGill, all in favor, approved as written.

3. NON AGENDA PUBLIC COMMENT

Mr. Friedmann commended the AAC and current staff for job well done moving in the right direction. He announced a Pilot's group called "Pacific Coast Aviation Group" has been formed to promote aviation to the public and everyone is welcomed. The meetings are every last Friday of the month.

Mr. Reid made a request for Mr. Joe Graham who is a tenant of Flattop Marigold regarding people removing their hangars so Mr. Graham can make an offer and potentially buy a hangar. Mr. Propst requested that Mr. Reid speak with him regarding this off line. Airports is not inclined to add hangars at Flattop or Marigold that aren't already there.

Chairman Hasson read a comment from Mr. Gibbs regarding one item on the Kearny Mesa Community Plan Update suggesting at some recreation centers the new airport fence be moved 10 - 15 feet inside the existing line of some of the airport boundaries to create jogging path for the community. Mr. Gibbs will bring this suggestion up again at the next Montgomery-Gibbs Master Plan update meeting.

4. NEW BUSINESS

FY 2018 Airports Division Business Plan

- Mr. Propst gave a slide presentation. He provided copies of Business Plan at the meeting.
- Mr. Gordon inquired about the \$15 million liquid assets and who collects interest. Mr. Propst responded they are not parked in General Fund and Mr. Riego can provide information as to where some of the invested funds are pulled out of.
- Mr. Ricotta inquired as to how Airport has gained so much revenue. Mr. Propst responded the budget cycle is \$5 million and Airports made \$5 million. He suggested more of the revenue comes from Montgomery, and Brown Field does not generate many expenses. The Airport fund is sound.
- Ms. Badilla inquired about funding people for sound proof windows. Mr. Propst responded an FAR Part 150 study needs to be done to make determination of the need for double pane windows and insulation.
- Vice-Chair McGill inquired about the market rate study for the Coast RFP. Mr. Propst responded by giving overview of the process.
- Mr. Fink inquired regarding RFP process. Mr. Propst responded Ms. Shauger and Mr. Hodges are working closely with City Attorneys to create an RFP more conducive to more responses.
- Ms. Golden asked how Metro Airpark will contribute financially to the Airport Enterprise Fund. Mr. Propst responded we are still working with MAP to make that determination.

5. OLD BUSINESS

Minimum Standards Subcommittee Report

- Mr. Gordon reported issues were addressed regarding wording used and came up with better verbiage. He gave an overview of the meeting regarding type of operations and provided copies at the AAC meeting.
- Discussion took place regarding on-airport unmanned aerial vehicle operations.
- Mr. Propst stated Mr. Reiter put this document in City format and take it to the City Attorneys for their review. Once it comes back it will be docketed to Smart Growth and Land Use and pending their approval it will be docketed to City Council.

Mr. Fink made a motion to endorse the Minimum Standards as revised moving forward for Council approval. Seconded by Mr. Martindell, Mr. McGill abstained, approved: 7-0-1.

6. STAFF REPORT

SDM General Update – Jose Castillo reporting for Andrew Schwartz, Brown Field Airport Manager (taken out of order)

- Powerland completed their first full mow and spray of the year. The previous attempt was put off due to rain.
- Davey Tree was out last week performing some much needed tree top management around the airfield.
- The first Red Bull Air Race event in 8 years was held on San Diego Bay over the Easter weekend. The teams staged out of SDM. Thanks for SDM Tower, SD Fire/Rescue, SDM Ops Staff, and SDJC for accommodating their operations while they were here. Despite the spike in operations, request and inquiries during the event, things ran very smoothly.
- G. Scott has been scheduled to come out and perform some asphalt repair on Curran and Continental St. this week.
- We are currently in the process of hiring 2 new staff members: One Ops Assistant and one Grounds Maintenance Worker II due to a promotion and reorganization of team members within Airports Division. The Operations position has been posted and is now closed. The Grounds Maintenance Worker II will be posted soon.

- Woolpert Inc. was out last week conducting a geographical survey of SDM as part of the Master Plan Study.
- Thanks to all that attended the bi-monthly pilots meeting last Wednesday. The next meeting is scheduled for the first Wednesday in July. If there are any questions regarding the next meeting, contact either Mr. Schwartz or Mr. Hughey.

MYF General Update – Mathew Schmitzer, Montgomery-Gibbs Executive Airport Manager

- The Master Plan website is SDAIRPORTPLANS.COM and is shown on the display board outside of Airport Operations.
- The first Master Plan Advisory Committee Meeting was on April 18th. Documents regarding that meeting are on the website. Please sign up on the website if you are interested in receiving update and participate in the Master Plan Public Involvement Program.
- Charles Broadbent, Sr. Airport Operations Assistant, attended Basic Airport Operations and Specialist School in Buffalo on April 22nd and 23rd.
- Master Plan Surveying started on April 23rd and was completed on April 28th.
- Taxiway Golf, north of 28L changed to Taxiway Mike on April 25th. It will be published on June 22nd.
- May 21st Runway 10L/28R – striping. Due to degradation, hasn't been refreshed since 2012.
- May 23rd is the MYF Pilot meeting at 7:00 p.m. in this terminal building.
- Flattop/Marigold hangar inspections are on June 2nd, 5th 6th and 9th.
- Rates and charges – Fuel flowage and parking rates in accordance with Reso-310564.
- Airports Operations Assistant position for SDM opened for recruitment on April 21st and closed on May 5th. Recruitment list is still pending.
- Mr. Schmitzer uses Uber from this airport and currently there are no set rules on using Uber or Lyft.

MYFTower Update – Tom Dray, MYF Tower Manager

- DOT was scheduled for flight check will be rescheduled due to no show.
- New RNAV is in effect May 30th.

Real Estate Update – Debbie Shauger, Acting Supervising Property Agent

- Supervising Property Agent job was posted on May 5th and closes May 22nd.
- RFP for Coast went out, one proposal came back and it was non-responsive. Ms. Shauger will be the new manager for the site.
- Mr. Hodges is working on NAC RFP, if all goes as planned, will be done by end of May.
- Flattop/Marigold went to Smart Growth and was approved.
It was forwarded to Council for approval. Discussion took place on the leases for each.

Mr. Fink commended Airports staff on their responsiveness.

Deputy Director Remarks – Rod Propst, Airports Deputy Director

- Mr. Hodges working on NAC RFP.
- There was a READ budget hearing and Airports was not introduced or asked any questions.
- Projected \$5 million budget.
- Mr. Propst gave overview of the projects and budget.

Mr. Ricotta requested a list of items be given to AAC before going to Council. Mr. Propst will provide the list.

Mr. Gordon asked how much of the Airports budget is for staff salaries and benefits. Mr. Propst responded 35.6% of the Airports budget is for personnel expenses, which is within industry standards for public service employees.

7. ANNOUNCEMENTS

Mr. Reid stated he may possibly become an AAC member representing Clairemont. Chairman Hasson stated there are three openings for AAC membership.

8. ADJOURNMENT

The meeting adjourned at 4:13 p.m.

Respectfully,
Millie Moore