

**CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES**

Meeting of March 8, 2016

**Montgomery Field Terminal, 3750 John J. Montgomery Drive, San Diego, CA
92123**

MEMBERS PRESENT: J. H. Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Jim Demeaux (Clairemont Community), Chairman Buzz Fink (Special Expertise), Lisa Golden (Otay Mesa Community), Scott Hasson (Tierrasanta Community), Bob Hitchcock (Brown Field Aviation User Group), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: Tom Dray, (MYF Tower) *excused*, Buzz Gibbs (Kearny Mesa Community) *excused*

GUESTS PRESENT: Terry Arnett, David Eddo, David Friedmann, Larry Gabele, Bob Golo, David Gordon, Darin Larson, Nicholas Reed, Ralph Redman, Ray Richmond, Chris Sluka, Tiny Sluka

STAFF PRESENT: Shaneisha Burton, Grace Chao, James Chen (ESD), Lorie Cosio-Azar (ESD), Paul Mehrlich, Brandi Mulvey, Rod Propst, Wayne Reiter, Pierre Saladin, Debbie Shauger, Matthew Schmitzer, Andy Schwartz

1. CALL TO ORDER

Chairman Fink called the meeting to order at 3:00 P.M. A quorum was present.

2. APPROVAL OF MINUTES

The minutes of the February 9th regular meeting were approved unanimously, as written.

3. NON-AGENDA PUBLIC COMMENT

Ms. Ander inquired about how the development proposal at Palomar Airport will affect the development of Montgomery, if at all. Mr. Propst replied that there is no similarity of what they do at Palomar and what will be done here. Airports Division will be hiring a Master Plan consultant to provide a 20-year framework for both airports. Airports Division intentions are not to turn either airport into what they are doing at Palomar.

4. NEW BUSINESS

Proposed Solar Panels at the Serra Mesa/Kearny Mesa Library

Solar Panels at the Library and the impact to the airports - James Chen, Senior Engineer & Lorie Cosio-Azar, Program Manager, from City of San Diego Environmental Services.

Environmental Services followed all the protocols and submitted the projects to the FAA for glare study and they will rely on the FAA's professional input on what they find. If the FAA finds there is a glare impact, Environmental Services will be forced to not provide solar and the energy offset will not be realized. Environmental Services is trying to accommodate to make every attempt to get the opportunity to save energy to the facility and the general fund offset. If the FAA feels there is a glare impact, they will abide by that.

Ms. Ander commented about the location of the solar and the removal of trees.

Ms. Cosio-Azar replied that they worked extensively together with the contractor and the City selected very specific sites and they have a criteria on where it would be beneficial to install the solar panels. This will significantly offset energy costs at the site, we are doing this to support the City's energy efficiency goals in order to save money and energy for the City and any trees removed would be replaced in front of the Library.

Proposed Fee Increase for Fuel Flowage and Transient Parking

Mr. Reiter discussed the proposal to increase fuel flowage fees and transient aircraft parking fees for both City airports to levels consistent with comparable airports in the Western-Pacific Region. The last review and revision of user fees by Airports Division was in 2003, when fuel flowage and monthly tiedown fees at Flattop and Marigold were increased. Transient parking fees were last adjusted in 1991.

Staff conducted a survey in the Western-Pacific Region with 43 respondents. The results of the survey found our fuel flowage and transients parking fees were below average. The average for aviation oils was \$.09 and for aviation and jet fuels \$.10 per gallon. We proposal adjust fees up to the survey average over the next 2 years. The aviation oil fees will not be adjusted. For FY17, starting July 1, flowage fees for aviation gas and jet fuel to increase from \$.07 to \$.085 and then FY18 from \$.085 to \$.10 cents per gallon.

The average for transient parking fees were \$7/night for single-engine aircraft and \$9/night for multi-engine aircraft. For FY17 Airports proposes to increase their fees from \$5 to \$6 for single-engine aircraft and from \$5 to \$7 for multi-engine aircraft and in FY18 from \$6 to \$7 for single-engine aircraft and from \$7 to \$9 for multi-engine aircraft. Airports also proposes to increase the threshold from 10k to 12,500 for the weight-based limit.

In addition, Airports proposes to offer a frequent visitor incentive for aircraft less than 12,500 pounds maximum takeoff weight that park at transient for a minimum of 25 nights within the month to pay the monthly tiedown rate, which is currently \$115.50 for single-engine aircraft and \$136 for multi-engine aircraft.

Federal Aviation Administration (FAA) Grant Assurances require federally-obligated airports to maintain a fee and rental structure for the facilities and services at the airport. This will make the airport as self-sustaining as possible under the existing circumstances, and for all revenue generated by the airport to be used for the operating and costs of the airport. The proposed adjusted fees will commence July 1, 2016, if approved by City Council.

This review and proposed update to fuel flowage fees and transient aircraft parking fees will satisfy Council Policy requirement for Fiscal Year 2017 and Fiscal Year 2018 for the Airports Division.

5. OLD BUSINESS

None

6. STAFF REPORT

MYF General Update – *Matt Schmitzer, Montgomery Field Airport Manager*

- Runway 5/23 progress continues: PMB (Processes Miscellaneous Base) was slow to be imported due to the delays in the project. They continue to import base and are in the process of achieving a “final grade.” Initially, paving was to begin on Monday March 14th due to rain we are still anticipating the 14th but may get pushed to the 15th-18th. After paving it will be a few (3) days to stripe/dry and a few (3) days of prep for the next phase. Next phase is 10 working days (2 weeks). 28L will be reopened after this phase. Anticipating beginning middle of April (8th of April – 13th) barring no other delays. Total completion of the 5/23 construction should be June 7th.
- Construction for the MYF office remodel began March 7th. Will be completed approximately about two weeks.
- Montgomery Field Airport Operations plans to conduct hangar inspections on Flattop and Marigold in May. We have hired a new Airport Operations Assistant – Charlie Broadbent who will begin work on the 14th of March. Hangar Inspection notice and checklist will go out at the beginning of April with topics we will be covering during the inspections.
- We will have a temporary vehicle gate system outage on the morning of March 18th for approximately 1 hour (6am-7am). In the process of upgrading our server/internet connection and all gate accesses.
- During every rain event we conduct a Storm Water inspection. With the current rains, and future ones just be mindful of Storm Water Prevention and Pollution as Airport Operations monitor for compliance and deficiencies.
- Mr. Schmitzer presented the new State of CA airport permit by Caltrans with our new name - Montgomery-Gibbs Executive Airport, the name change has been approved by the FAA and Caltrans.

SDM General Update – *Brown Field Airport Manager Andy Schwartz*

- ADA Project – Restrooms opened to the public February 26th. Mr. Schwartz appreciates everyone’s patience, it was well worth the wait for the restrooms to be upgraded which included new automatic doors, floor and ceiling tiles, new windows, and floor. Lighting and lighting sensors, alarm system, new electrical panels and ADA path of travel accessibility as well as installing grounding for the building switch gear.
- Mailboxes are now installed.
- Runway 8L/26R - The contractor is hopeful to be mobilized and looking to complete

the test strip on 3/18/16. This later start date pushes the 56 hour 8L/26R shutdown. Reconfiguration back to March 4th (tentatively). The project start to finish is expected to take 11-12 months (250 days). 8L/26R Runway will be shortened to 6050' temporarily during construction phase. Threshold will be displaced. Blast Fence installed, PLASI installed in place off PAPI and Taxiway "Alpha" closed beyond "Charlie" to be used as haul route.

- General maintenance – Completed airport mow by Powerland last week.
- SDJC held their Challenge Air event on February 28th. It was a success as always the crowds were large and consistent throughout the day. It was a great show of support from everybody involved. The event started in the morning and went well into the late afternoon. Pilots volunteered their time and aircraft to give free rides for those less fortunate.

Airport Property Update – *Supervising Property Agent Brandi Mulvey*

- Ms. Mulvey introduced new Property Agent Debbie Shauger. She comes to us with over 20 years of experience in property management. Debbie will be working more out of Montgomery Field with the tenants from Flattop and Marigold.

Noise and Special Projects – *Airport Program Manager Wayne Reiter*

- Last month Council approved the "As Needed Consultants Agreement" with Atkins and will be routing to the City Attorney.
- The Master Plan RFP will go out for advertising March 17th.

Deputy Director Remarks – *Deputy Director Rod Propst*

Paul Mehrlich will be leaving Airports to the Dallas Love Field as a Noise Manager with two employees. Mr. Mehrlich has been with Airports for 3 years, is a commercial pilot, and has become a certified member of AAAE. Mr. Mehrlich is now certified as an Airport Ops person, Airport Security Coordinator, Basic Airport and Safety Operations Specialist, Facilities and Airfield Management along with City training. A plaque was presented to Mr. Mehrlich for his outstanding service to Airports.

7. ANNOUNCEMENTS

None

8. ADJOURNMENT

The meeting was adjourned at 4:03 P.M.

Respectfully,
Claudia Guardado