



City of San Diego  
**Development Services**  
 1222 First Ave., MS-302  
 San Diego, CA 92101  
 (619) 446-5000

THE CITY OF SAN DIEGO

# Request for Reasonable Accommodations

**FORM DS-18**  
 SEPTEMBER 2009

Application Date: \_\_\_\_\_

Project No.: \_\_\_\_\_

The City is required by the Federal Fair Housing Act and the California Fair Employment and Housing Act to provide a process for consideration of reasonable accommodation requests. A deviation process is available to applicants for circumstances where the existing zoning regulations would preclude residential development for persons with disabilities. All requests for accommodation are determined on a case-by-case basis. You will be contacted if additional information is required to determine the reasonableness of the accommodation requested.

*Please print legibly or type.*

**1. Applicant Name:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**2. Property Owner Name:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**3. Site Address where accommodation is requested:**

**Address:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**4. Process One – Administrative Review**

Reasonable accommodations (including waiver of regulations, policies, or procedures) to afford persons with disabilities an equal opportunity to use and enjoy a dwelling may be approved through Process One subject to the following:

- (a) The development will be used by a person(s) with a disability;
- (b) The deviation requested is necessary to make specific housing available to a person with a disability and complies with all applicable development regulations to the maximum extent feasible;
- (c) The deviation request will not impose an undue financial or administrative burden on the City;
- (d) The deviation request will not create a fundamental alteration in the implementation of the City’s zoning regulations; and
- (e) For coastal development in the Coastal Overlay Zone, that is not exempt from a Coastal Development Permit pursuant to Section 126.0704, there is no feasible alternative that provides greater consistency with the certified Local Coastal Program.

**5.** Identify the reasonable accommodations requested and the specific regulations, policy, or procedure from which the deviation or waiver is requested. If the City is unable to approve the specific accommodations requested. The City will work with you to find accommodations that are reasonable.

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**6.** Give the reason that the reasonable accommodations may be necessary, for you or for another individual(s) with disabilities seeking the specific housing, to use and enjoy the housing. You do not need to tell us the name or extent of your disability or that of the individual(s) seeking the housing:

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7. Please attach any documents that you feel are necessary to support your request for reasonable accommodation and would assist us in considering your request, (e.g. medical documentation which supports the need for the accommodation as prescribed under disability law). Please note that all documents submitted will be kept as a record of the decision and will be made available to the public upon request.

8. **Owner Declaration:** I \_\_\_\_\_, certify, under penalty of perjury under the laws of the State of California, that the information provided above is correct and is being submitted to facilitate a currently anticipated use of the development by a person with a disability.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*A person with disability pursuant the Fair Housing Amendments Act of 1988 means any person who has a physical or mental impairment that substantially limits one or more major life activities; anyone who is regarded as having such impairment; or anyone who has a record of such impairment.*

**FOR CITY USE ONLY**

The following findings have been made to support the reasonable accommodation request:

Yes No

- The development will be used by a person with a disability.
- The deviation request is necessary to make specific housing available to a person with disability and complies with all applicable development regulations to the maximum extent feasible.
- The deviation request will not impose an undue financial or administrative burden on the City of San Diego.
- The deviation request will not create a fundamental alteration in the implementation of the City's zoning regulations for the \_\_\_\_\_ zone.  
(INDICATE ZONE)
- For coastal development in the Coastal Overlay Zone, that is not exempt from a Coastal Development Permit pursuant to Section 126.0704, there is no feasible alternative that provides greater consistency with the certified Local Coastal Program.

Additional Information for the Administrative Record:

Approved  Denied

If requested accommodation is denied provide reason(s) based on required findings:

Staff Name: \_\_\_\_\_ Staff Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_