

**CLASS SPECIFICATION**  
**SAN DIEGO CITY CIVIL SERVICE COMMISSION**  
**ASSISTANT RESERVOIR KEEPER - 1193**

**DEFINITION:**

Under general supervision, to operate, maintain, and safeguard a dam or reservoir, and surrounding recreational area; and to perform related work.

**\* EXAMPLES OF DUTIES:**

- Performs a variety of semi-skilled maintenance and repair work on boats, docks, pipelines, flumes, siphons, and other lake equipment and facilities;
- Uses small power and hand tools to perform semi-skilled carpentry, mechanical, plumbing, electrical, and painting work;
- Assists in the development and implementation of nature walks and other interpretive programs and in the preparation of exhibits and publications;
- Assists in the preparation of exhibits and publication material;
- Performs general landscaping and grounds maintenance work such as plant selection, planting trees, and pruning shrubbery;
- Loads and unloads equipment and materials from boats and answers questions from lake patrons;
- Assists in regulating reservoir water;
- Checks boat and fishing permits;
- Sells hunting and boating permits;
- Weighs and identifies fish;
- Cleans and repairs boats and facilities; maintains roads and trails;
- Patrols and safeguards dam and reservoir areas against trespassers;
- Issues warnings for violation of lake rules and policies;
- Leads the work of lake personnel.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

Six months of full-time experience working at a public park, forest, lake, natural recreation area, and/or historical area performing all of the following duties: general maintenance work; enforcing rules and regulations; and answering inquiries from the public. A valid Grade D1 Water Distribution Operator Certificate issued from the State of California is required within two years from date of hire. Possession of a valid California Class C Driver's License.

- \* EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.**