

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SUPERVISING HAZARDOUS MATERIALS INSPECTOR - 1896

DEFINITION:

Under direction, to supervise the work of a professional staff engaged in hazardous materials inspection, investigation, enforcement, or other regulatory management activities; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans, organizes, and directs the work of staff performing hazardous materials compliance or enforcement inspections;
- Makes work assignments and establishes priorities for assigned staff;
- Determines appropriate hazardous materials disposal and waste sampling protocols and procedures;
- Meets with City department representatives to discuss reasons for noncompliance and recommend compliance measures;
- Maintains liaison with City departments on hazardous materials use, storage, and disposal issues;
- May conduct the inspection of the most complex City operations;
- Reviews and coordinates special investigations;
- Prepares reports and correspondence;
- Develops and implements mandated programs and sub-programs;
- Develops enforcement guidelines, procedures, and actions;
- Selects, rates, and trains subordinate inspectors;
- Initiates and documents enforcement actions against contractors, landfill or household hazardous waste facility users, and City departments to secure compliance with hazardous materials regulations;
- Clarifies and resolves outstanding hazardous materials violations with City departments in noncompliance;
- Issues notices of violation;
- Oversees hazardous waste identification and packaging activities to ensure compliance with regulations;
- Assists in the development of hazardous waste related contractual agreements;
- Attends various committee and board meetings;
- Performs related work.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

A Bachelor's degree in Chemistry, Industrial Hygiene, Chemical Engineering, Environmental Engineering, Sanitary Engineering, Environmental Health, Biology, or a closely related field, **AND** four years of full-time professional level experience in at least one of the following: investigative/inspection experience of hazardous materials and waste management; management of household hazardous waste experience; or environmental control experience.