



Special Event Guidelines Medical Plan

All special events must have a medical plan. The most basic plan for small events with a low medical risk assessment is the designation of an event representative to call 9-1-1 and a representative on-site with CPR training certification.

Events with a higher potential for risk are required to implement an appropriate medical plan to address the specific needs of the attendees and/or participants. Should Advanced Life Support (ALS) transport be needed at your event, your medical service provider is required to use San Diego Medical Services Enterprise or the City of San Diego 9-1-1 system. Your medical service provider should be familiar with this requirement.

It is your responsibility to ensure that all medical support personnel whether paid or volunteer has the appropriate licensing, certifications, and insurance to provide services at your event. The City of San Diego has final authority over your event medical services requirements and will evaluate these requirements based on a number of factors related to your event.

To assist you in determining the appropriate type of medical services for your event, the City of San Diego has developed the following matrix of emergency medical services resources which can be used as a guideline in developing your medical plan:

Emergency Medical Services Resource Matrix								
Event Type	Anticipated Crowd Size	Knowledge of 9-1-1 Access and CPR	Basic First Aid Station(s)	First Aid Station(s) Including Nurse	First Aid Station(s) Including Physician	Basic Life Support (BLS) Ambulance(s)	Advance Life Support (ALS) Ambulance(s)	Mobile Team(s)
Concert/Music Festival; Block Party/Street Fair;	< 2,500	•	•	✓		✓		
	2,500— 15,000	•		•		•	✓	
	15,000—	•		•	✓	•	•	•
	> 50,000	•			•	•	•	•
Athletic/Sporting Event	< 2,500	•	•	✓				
	2,500— 15,000	•		•	✓	•	✓	
	15,000— 50,000	•			•	•	•	•



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	> 50,000	•			•	•	•	•
Parade	< 2,500	•	•					
	2,500— 15,000	•	•	✓		•	✓	
	15,000— 50,000	•		•	✓	•	•	•
	> 50,000	•		•	✓	•	•	•
Conference/Convention	< 2,500	•	•					
	2,500— 15,000	•	•	✓		✓		
	15,000— 50,000	•		•		•	✓	•
	> 50,000	•		•	✓	•	•	•

- Required resource. Multiple resources should be considered depending on boundaries of event, event elements, and/or size of crowd.
- ✓ Recommended resource intended to ensure safety of participants.