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## OFFICE OF THE INDEPENDENT BUDGET ANALYST REPORT

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**Date Issued:** April 10, 2008

**IBA Report Number:** 08-36

**City Council Docket Date:** April 15, 2008

**Item Number:** 103

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# Agreement with Brown and Caldwell for As-Needed Engineering Services

Item 103 on the City Council docket for Tuesday April 15, 2008 is a proposed agreement with Brown and Caldwell for as-needed engineering services. This Item was heard at the Natural Resources and Culture Committee on February 27, 2008, and referred to the Independent Budget Analyst for additional analysis.

Periodically, the Metropolitan Wastewater Department (MWW) requires specialized engineering services on a short-term basis. Typically, these services are provided on an as-needed contract basis. The proposed agreement with engineering consultant firm Brown and Caldwell would provide as-needed engineering services for MWW for a term of three years, in an amount not to exceed \$8 million. The amount of the contract was based on prior needs and experience, as well as an additional allowance for potential services needed in relation to the secondary treatment waiver at the Point Loma Wastewater Treatment Plant. It is unknown at this time what, if any, additional work the City will need to perform in relation to the waiver application; however, this contract would provide the flexibility to obtain needed engineering services should additional work be necessary. Prior as-needed contracts are shown below.

<u>Contractor</u>	<u>Amount</u>	<u>Timeframe</u>
Pountney & Assoc.	\$2 million	1997-2000
Brown & Caldwell	\$4 million	2000-2003
Brown & Caldwell	\$5 million	2002-2005
MWH	\$3 million	2005-2008

As engineering services will be provided on an as-needed basis, no specific tasks are defined in the contract. Instead, the contract lays out a general scope of broadly defined

engineering services that the consultant may be asked to perform. Specific services will be determined by the City as needed, and assigned to the consultant via task order. Each task order will include a specific scope of services, a cost estimate, and the timeframe for completion.

This contract would also allow engineering services to be provided to the Storm Water Division on an as-needed basis. In the past, the Storm Water Division has utilized these types of as-needed contracts for services such as CIP concept planning, review of regulations, and assistance with updating the Storm Water Standards Manual. Any work performed for the Storm Water Division will be paid by the General Fund; services performed for MWWD will be paid with sewer funds.

**[SIGNED]**

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