

Key Dates: January 2017

- Budget Development**
 - FY 2018 Budget Priorities Resolution (1/16)
 - Release of FY 2018-2022 Five-Year Financial Outlook (1/16)
 - FY 2018-2022 Five-Year Financial Outlook Study by the Council and the Office of the IBA (1/16)
 - Budget Monitoring Report (1/16)
 - CIP
- Budget Monitoring**
 - Release of the FY 2017 Year-End Budget Monitoring Report (1/16)
 - FY 2017 Year-End Budget Monitoring Report at City Council, including remarks (1/16)

Key Dates: February 2017

- Budget Development**
 - B&GE review of FY 2018 Budget Priorities Resolution (2/2)
 - City Council approval of FY 2018 Budget Priorities Resolution (2/13)
- Budget Monitoring:**
 - B&GE review of FY 2017 Mid-Year Budget Monitoring Report (2/2)
 - Office of the IBA presentation and FY 2017 Mid-Year Budget Monitoring Report at City Council. City Council reviews and approves any recommended mid-year budgetary actions (2/13)
- CIP:**
 - Infrastructure Committee review of FY 2018-2022 Five-Year Capital Outlook (2/1)
 - City Council review of FY 2018-2022 Five-Year Capital Outlook (2/13)

Key Dates: April 2017

- Budget Development**
 - FY 2018 Proposed Budget released (4/14)
 - Office of the IBA review of the FY 2018 Proposed Budget (4/26)

Key Dates: May 2017

- Budget Development**
 - FY 2018 Councilmember Final budget priorities call memo released (5/1, due to Office of the IBA 5/22)
 - Budget Review Committee Hearings (5/3-4, 5/8-9) includes IBA Review of FY 2018 Proposed Budget (5/3)
 - 5:00 pm City Council meeting for public input on FY 2018 Proposed Budget (5/15)
 - Release of May Revision to the FY 2018 Proposed Budget (May Revision) (5/16)
 - Budget Review Committee review of the May Revision (5/16)
- Budget Monitoring:**
 - Release of FY 2017 Year-End Budget Monitoring Report (5/16)
 - Budget Review Committee review of the FY 2017 Year-End Budget Monitoring Report (5/18)
 - CIP Infrastructure Committee review of FY 2017 CIP Year-End Budget Monitoring Report (5/24)

Key Dates: June 2017

- Budget Development**
 - Release of Office of the IBA report on recommended revisions to the Mayor's FY 2018 Budget (6/1)
 - City Council approval of Mayor's 2018 Budget (6/1)
 - Release of final 2018-2022 Five-Year Financial Outlook (6/1)
 - Budget Review Committee review of the final FY 2018 Proposed Budget (6/1)
 - City Council presentation and approval of the FY 2018 Proposed Budget (6/1)
 - CIP Infrastructure Committee review of the FY 2018 Proposed Budget (6/1)
 - City Council approval of the FY 2018 Proposed Budget (6/1)

Key Dates: November 2016

- Budget Development**
 - Release of FY 2018-2022 Five-Year Financial Outlook (11/16)
 - B&GE review of FY 2018-2022 Five-Year Financial Outlook (11/16)
- Budget Monitoring**
 - Release of FY 2017 First Quarter Budget Monitoring Report (11/16)
 - B&GE review of FY 2017 First Quarter Budget Monitoring Report (11/16)
 - CIP Release of FY 2017 CIP Mid-Year Budget Monitoring Report (11/28)

Key Dates: December 2016

- CIP:** Infrastructure Committee review of FY 2017 CIP Mid-Year Budget Monitoring Report (12/7)

FY 2018 Budget Process and FY 2017 Budget Monitoring

- Draft FY 2018 budget calendar prepared with input from:
 - Office of the IBA
 - Director of Legislative Affairs
 - Budget and Government Efficiency Committee (B&GE) Consultant
 - Financial Management Department
- Calendar based on City Charter requirements and on the FY 2017 budget development calendar

Use FY 2018 budget development calendar for FY 2018-2022. Do not include the Mayor's Budget Development calendar.

FY 2018 Budget Development Calendar

Budget and Government Efficiency Committee Item 4 October 5, 2016

Key Dates: September 2017

- Budget Monitoring:**
 - Release of FY 2017 Year-End Performance Report (9/20)
 - Budget Review Committee review of the FY 2017 Year-End Performance Report (9/27)

Key Dates: Octo

- Budget Monitoring:** City C
- FY 2017 Year-End Performance



Independent Budget Analyst



FY 2018 Budget Development Calendar

**Budget and Government Efficiency Committee
Item 4
October 5, 2016**

FY 2018 Budget Process and FY 2017 Budget Monitoring

- Draft FY 2018 budget calendar prepared with input from:
 - Office of the IBA
 - Director of Legislative Affairs
 - Budget and Government Efficiency Committee (B&GE) Consultant
 - Financial Management Department
- Calendar based on City Charter requirements and on the FY 2017 budget development calendar

The FY 2018 budget development calendar (Nov. 2016 - Oct. 2017) includes key dates for:

- Budget development process
- Budget monitoring
- Capital Improvement Program (CIP) reports

Requirements Budget calendar

- The FY 2018 budget development calendar (Nov. 2016 - Oct. 2017) includes key dates for:
- Budget development process
 - Budget monitoring
 - Capital Improvement Program (CIP) reports

Key Dates: November 2016

- **Budget Development**
 - Release of FY 2018-2022 Five-Year Financial Outlook (11/9)
 - B&GE review of FY 2018-2022 Five-Year Financial Outlook (11/16)
- **Budget Monitoring**
 - Release of FY 2017 First Quarter Budget Monitoring Report (11/9)
 - B&GE review of FY 2017 First Quarter Budget Monitoring Report (11/16)
- **CIP:** Release of FY 2017 CIP Mid-Year Budget Monitoring Report (11/28)

Key Dates: December 2016

CIP: Infrastructure Committee review of FY 2017 CIP
Mid-Year Budget Monitoring Report (12/7)

Key Dates: January 2017

- **Budget Development**
 - FY 2018 Budget Priorities Resolution call memo released (1/3, due to Office of the IBA 1/20)
 - FY 2018-2022 Five-Year Financial Outlook review by City Council, including review by Office of the IBA (1/9)
- **Budget Monitoring:** Release of FY 2017 Mid-Year Budget Monitoring Report (1/30)
- **CIP:**
 - Release of the FY 2018-2022 Five-Year Capital Outlook (1/6)
 - FY 2017 CIP Mid-Year Budget Monitoring Report to City Council, including review by Office of the IBA (1/9)

Key Dates: February 2017

- **Budget Development**
 - B&GE review of FY 2018 Budget Priorities Resolution (2/2)
 - City Council approval of FY 2018 Budget Priorities Resolution (2/13)
- **Budget Monitoring:**
 - B&GE review of FY 2017 Mid-Year Budget Monitoring Report (2/2)
 - Office of the IBA presentation and FY 2017 Mid-Year Budget Monitoring Report at City Council. City Council reviews and approves any recommended mid-year budgetary actions (2/13)
- **CIP:**
 - Infrastructure Committee review of FY 2018-2022 Five-Year Capital Outlook (2/1)
 - City Council review of FY 2018-2022 Five-Year Capital Outlook (2/13)

Key Dates: April 2017

- **Budget Development**
 - FY 2018 Proposed Budget released (4/14)
 - Office of the IBA's review of the FY 2018 Proposed Budget (4/28)

Key Dates: May 2017

- **Budget Development**
 - FY 2018 Councilmember Final Budget Priorities call memo released (5/1, due to Office of the IBA 5/22)
 - Budget Review Committee Hearings (5/3-4, 5/8-9) includes IBA Review of FY 2018 Proposed Budget (5/3)
 - 6:00 pm City Council meeting for public input on FY 2018 Proposed Budget (5/15)
 - Release of May Revision to the FY 2018 Proposed Budget (May Revise) (5/16)
 - Budget Review Committee review of the May Revise (5/18)
- **Budget Monitoring:**
 - Release of FY 2017 Year-End Budget Monitoring Report (5/16)
 - Budget Review Committee review of the FY 2017 Year-End Budget Monitoring Report (5/18)
- **CIP:** Infrastructure Committee review of FY 2017 CIP Year-End Budget Monitoring Report (5/24)

Key Dates: June 2017

- **Budget Development**
 - Release of Office of the IBA's final report on recommended revisions to the Mayor's FY 2018 budget (6/1)
 - City Council decisions on final FY 2018 budget modifications (6/5)
 - Release of text-only version of the FY 2018 Appropriations Ordinance (AO) (6/14)
 - Budget Review Committee review of the AO (6/21)
 - City Council introduces and adopts AO (6/26)
- **Budget Monitoring:** City Council reviews FY 2017 Year-End Budget Monitoring Report and approves any recommended year-end budgetary actions (6/5)
- **CIP:** City Council reviews FY 2017 CIP Year-End Budget Monitoring Report and approves any budgetary actions (6/5)

This year, per voter-approved updates to the City Charter, the adoption of the AO is required no later than June 30.

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Key Dates: September 2017

- **Budget Monitoring:**
 - Release of FY 2017 Year-End Performance Report (9/20)
 - Budget Review Committee review of the FY 2017 Year-End Performance Report (9/27)

Key Dates: October 2017

- **Budget Monitoring:** City Council reviews the FY 2017 Year-End Performance Report (9/20)

IBA Recommends

- This proposed budget development calendar:
 - Includes opportunities for public input on the FY 2018 budget
 - Provides for City Council review and deliberation of budget reports
 - Complies with all City Charter requirements
- The Office of the IBA recommends that the Budget and Government Efficiency Committee approve the proposed calendar and forward it to the City Council for further consideration



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