



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

PUBLIC NOTICE

Date: Feb. 11, 2022

Subject: DSD Offering New Virtual Service for New Project Applications – Demolition and Standalone Mechanical, Electrical, Plumbing (MEP) Permits with Plans

Starting Monday, Feb. 14, the Development Services Department (DSD) will begin offering project set-up appointments for Demolition and Standalone Mechanical, Electrical, Plumbing (MEP) permits with plans. The new virtual 30-minute appointments are available during business hours for applicants who have a project number (PRJ-XXXXXXX) and have uploaded all required documents for either a Demolition Permit or a Standalone MEP Permit with plans.

How to Book an Appointment

To schedule an appointment, please review the following instructions:

1. Ensure that you have a project number (PRJ-XXXXXXX) and have uploaded all required documents.
2. Visit the DSD [Virtual Appointment Page](#), scroll down and expand the “Project Set-up” section.
3. Click on the green “Book Now” button listed for the respective permit type.
4. Select a date, submit your information and schedule an appointment.
5. After registering for an appointment online, you will receive a confirmation email with instructions and a link to join the meeting at the date and time requested.
6. [Download Microsoft Teams](#), as all virtual appointments will be conducted using this platform.
7. Join the meeting at the accepted appointment time.

#DigitalDSD

This Virtual Appointment service is among the latest enhancements to the City’s permitting process to help reduce permitting processing times and provide enhanced service to customers. It is an integral part of #DigitalDSD, an initiative to modernize all DSD workplace systems, cost-effectively leverage technology to increase productivity and improve service delivery. Other #DigitalDSD services include all new permits being processed online, a variety of other virtual [services](#), the launch of an [online portal](#) to assist local businesses with temporary outdoor business operations and [virtual inspections](#) for construction projects.

Email Updates

Visit sandiego.gov/dsd-email to sign up to get the latest news and updates straight from DSD.