

**Capital Improvements Program Review and Advisory Committee
(CIPRAC)**

Johnnie L. Perkins – DCOO Public Works & Utilities, Chair
Minutes of Meeting
Thursday, December 5, 2019

✓	ADA Comp & Accessibility	✓	Finance	✓	Public Utilities
✓	City Engineer	✓	Fire-Rescue	✓	Public Works
✓	DCOO Infra/Public Works		Fleet Operations	✓	Real Estate Assets
✓	Debt Management		Library	✓	Transportation & Storm Water
✓	Development Services		Mayor's Office	✓	Civic SD
	Economic Development	✓	Parks & Recreation	✓	IBA
✓	Environmental Services	✓	Planning	✓	Office of Sustainability
✓	EOCP (Purchasing & Contracting)	✓	Police		

1. General Announcements/Discussions:

James Nagelvoort, Director, Public Works Department called the meeting to order at 1:05 p.m. and asked for general announcements/discussion items.

Caryn McGriff, Financial Operations Manager, Department of Finance, announced the CIP Mid-Year report will be released within the next week. FY21 budget requests must be submitted by January 6, 2020. New standalone projects must be submitted to the PCC for approval in order to be included in the FY21 budget process.

Kris McFadden, Director, Transportation & Storm Water announced Gene Matter, Interim Director, Transportation & Storm Water has left the department. Nathan Patterson, Deputy Director, Transportation & Storm Water will be Interim Assistant Director.

James Nagelvoort, Director, Public Works Department, announces Rania Amen, Assistant Director, Public Utilities Department, is leaving the City of San Diego.

2. Approve Minutes of the Last Meeting:

James Gaboury, Deputy Fire Chief, San Diego Fire-Rescue Department motioned to approve minutes from the last meeting held on October 24, 2019 and Myrna Dayton, Assistant Director, Public Works Department seconded motioned.

Item unanimously approved

3. Augmented Reality/GIS Application Video:

Alfred Bajet, Program Manager, Public Works Department, Saeed Abdollahi, Project Officer II, Public Works Department and Mazen Abugharbieh, Project Officer I, Public Works Department presented a road map video and demonstration. This application is currently in development within the Public Works Department with an anticipated completion date of 4 – 6 Months.

Informational item only

4. WBS#'s for City Work Force (Non-Bundling Opportunities)

James, Nagelvoort, Director, Public Works Department and Mark Nassar, Deputy Director, Public Works Department presented on WBS#'s for City Work Force

Informational item only.

5. PCC and 5 Year CIP Report Update:

Mark Nassar, Deputy Director, Public Works Department, Nevien Antoun, Program Manager, Public Works Department, and Saeed Abdollahi, Project Officer II, Public Works Department, provided an update to the PCC and 5 Year CIP outlook.

Mark Nassar requested approval of 4 standalone projects.

Kris McFadden, Director, Transportation & Storm Water motions to approve, Lakshmi Kommi, Director, Debt Management seconds the motion.

Item Unanimously approved

Mark Nassar, Deputy Director, Public Works Department stated Ben Battaglia, Deputy Director, Transportation and Storm Water will replace Gene Matter, Interim Director, Environmental Services as a voting member for the PCC.

Informational Item only

6. Community Development Block Grant (CDBG) Request for Approval of Park Projects:

Andrew Field, Director, Parks & Recreation requested redirection of 1.1 million dollars in funds to complete The City Heights Pool Reconstruction.

Kristin Geitz, Assistant Director, Real Estate Assets, motions to approve, Kris McFadden, Director, Transportation & Storm Water seconds.

Item unanimously approved

2:43 Meeting Adjourned