

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Minutes of Meeting

Thursday, October 17, 2013

<input checked="" type="checkbox"/> Fire-Rescue	<input checked="" type="checkbox"/> ADA Compliance and Assessment	<input checked="" type="checkbox"/> Public Works
<input checked="" type="checkbox"/> Library	<input checked="" type="checkbox"/> Comptrollers	<input type="checkbox"/> Police
<input type="checkbox"/> Office of COO	<input type="checkbox"/> Environmental Services	<input checked="" type="checkbox"/> Transportation & Storm Water
<input checked="" type="checkbox"/> Park and Recreation	<input checked="" type="checkbox"/> Public Utilities	<input type="checkbox"/> EOC
<input checked="" type="checkbox"/> Debt Management	<input type="checkbox"/> Development Services	<input checked="" type="checkbox"/> Financial Management
<input checked="" type="checkbox"/> Facilities Financing	<input type="checkbox"/>	<input type="checkbox"/>

Guests: *Sima Thakkar, HUD Program Manager, Katherine Crow, CCP Program Manager, Almis Udrys-Deputy Chief of Staff, Amy Gowan-Assistant Deputy Director, Erin Noel- IBA, Duncan Hughes- Senior Traffic Engineer, Gary Perce-Senior Traffic Engineer, Marnell Gibson-Deputy Director.*

Support: *Rex Narvaez, Reshannon Harrell, Mohsen Maali, Angela Colton*

1. General Announcements/Discussion

Tony announced that November's meeting may have to be rescheduled. CIPRAC had no objections.

2. Approved CIPRAC Meeting Minutes of September 19, 2013

Minutes of the meeting were approved as noted. Caryn, Tony, and Andrew forwarded their editorial corrections to staff.

3. FY 15 CIP Budget Process Calendar

Financial Mangement presented the FY15 CIP Budget Calendar along with some important deadlines. Not much flexibility. But, that can change by the results from the November election. This was an informational item only. No action was required.

4. CDBG Funding

Amy Gowan from CDBG office provided a high level introduction to the CDBG funding process over the next few years e.g., eligibility and the process and criteria for getting CDBG funds allocated to CIP projects. Questions were answered. Amy confirmed that the 18 Months limit is a self-imposed policy that could possibly be re-visited. CDBG office will be interested in being involved with the preparation of the 5-Year CIP. The minimum project size is 100K and there is no maximum size.

5. Climate Action Plan

Nicole Capretz gave a presentation to CIPRAC on the City of San Diego Climate Action Plan (CAP). Nicole Capretz presented an overview of the City's upcoming Climate Action Plan with measures to meet Green House Gas (GHG) reduction targets & adapt to a changing climate. The CAP establishes a planning horizon of 2013-2035 and quantifies GHG from City operations and the community-at-large. The iMayor's office is providing an update of the Plan and identifying opportunities to collaborate with each Department on implementation strategies. Next CAP Task Force meeting is October 18, 2pm at City Concourse. Meeting is public & we want stakeholder input. Going to NR&C on Nov. 6 as Informational Item. Environmental review process will occur Jan-June (estimated timeline). Going to full Council next summer or early Fall for final approval

6. Draft " State of the CIP Status Report

Angela Colton informed CIPRAC, she input the new projections into the State of the CIP Status Report and the draft was being finalized and prepared for submittal to the Infrastructure Committee.

7. Feedback on CPC's Recommended Projects for FY14 & FY15 CIP Budget.

James Nagelvoort informed CIPRAC that there were 9 training secession with the Community Planning Group (CPG) over the summer and the CPG was asked to submit their projects for the Multi-Year City Plan.

Marnell Gibson and James Nagelvoort reported on the information that was collected from the City, CIPRAC and CPG. They stated that they will input all of last year's data and cross reference the old list with the new list. The CPG are working on their recommendations which will be submitted electronically in the next couple of weeks. James stated that the CPG expected the City to return to them with any changes to their lists. Almis Udrys recommended the use of "open data" technology for expanded outreach.

8. Multi Year CIP Committee.

James presented to CIPRAC the timeline and the process for developing the 5-year CIP plan for inclusion into Fiscal Year 15. James stated that he expected the CIP Committee to be completed with the report by April 2014 and present to the Mayor by May of 2014. James stated the process of developing the report will consist of:

1. Needs, which will be gathered through Condition Assessments and Rate Cases.
2. What can the City afford?
3. Math, what is funded.

James asked for nominations from the departments to participate in the preparation of the plan.

Future Agenda Items

- a. Documenting CIPRAC Policies
- b. Standardized City-wide "Needs Assessment"
- c. Project Naming Convention
- d. DIF Bowl Allocations-Tom Tomlinson
- e. AM City Policy Update and Next Step