

IBA Policy Recommendations FY 2009

Recommendation	Suggested Committee	Responsible Party/Timeframe	Status
<u>COUNCILMEMBER REQUESTS</u>			
<p>1 Fire-Rescue Department Station Master Plan: Master plan study is to be completed in July or August, work must start now to identify funding sources to implement the recommendation of the Fire- Rescue Department. IBA has been requested to report back to the committee with a comprehensive study on City's current tax rates and recommended action.</p>	Ad-Hoc Committee on Fire Prevention and Recovery		
<p>2 Public Safety Bond Financing: A list of all projects to be included in next Public Safety Bond financing has been requested. As part of this financing, three lifeguard stations are requested for funding: La Jolla Cove, La Jolla Shores, and Children's Pool.</p>	Ad-Hoc Committee on Fire Prevention and Recovery		
<p>3 Fee Structure and Cost Recovery Review for Police, Fire and Emergency Services: The COO, Police Department and Fire-Rescue Department are requested to review the current fee structure for fire and emergency services. In addition, a review should take place of current fines in the municipal code, fees for permits and licensing, and any cost recovery measures for Police services, including services provided to universities.</p>	Ad-Hoc Committee on Fire Prevention and Recovery, and Public Safety and Neighborhood Services Committee		
<p>4 City Attorney Case Management: Presentation to Budget and Finance Committee is requested of the current case management program and benefits of potential upgrades.</p>	Budget and Finance Committee		
<p>5 Outside Counsel: Quarterly reports are requested each year for ongoing costs for outside legal counsel.</p>	Budget and Finance Committee		

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<u>COUNCILMEMBER REQUESTS (cont.)</u>			
<p>6 Recruitment Consultant: In July 2006, \$250,000 was authorized for a recruitment and retention study for the Police Department. RAND Corporation performed work during FY 2008. Results of their study are requested to be presented to the Public Safety and Neighborhood Services Committee, as well as status of all recruitment and retention efforts.</p>	Public Safety and Neighborhood Services Committee		
<p>7 Advanced Water Treatment Demonstration Project: The Water Department should provide a cost estimate for the Advanced Water Treatment Demonstration Project, including an energy and economic analysis for all water supply augmentation methods in the Long Range Water Resources Plan, a flow and detention study at the San Vicente Reservoir, and community outreach and education efforts as approved by Council on December 3, 2007. The Water Department should also provide funding options once the cost estimates are identified.</p>	Natural Resources and Culture Committee		
<p>8 Family Justice Center/YWCA Proposal: The Mayor is currently in discussions with the YWCA to consolidate services provided by the Family Justice Center and those provided by the YWCA, the District Attorney's Office and other community-based organizations. A status of these discussions, including a cost analysis, should be discussed at committee.</p>	Public Safety and Neighborhood Services Committee		

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<u>BUDGET MONITORING</u>			
<p>9 Redevelopment Agency Debt Repayment Plan: The Redevelopment Agency should develop a plan and/or schedule to repay outstanding debt for each redevelopment project area and obtain a legal opinion on determination of findings for the transfer of debt from the City to the Agency. This should include a discussion of redevelopment projects potentially impacted as a result of repayment. The FY 2009 Budget includes the receipt of funds from CECDC Centre City Project Area.</p>	Report to Budget & Finance Committee		
<p>10 Status of FY 2009 Deferred Maintenance/Capital Improvement projects: The FY 2009 Budget includes \$109.1 million in funding for Deferred Maintenance/Capital Improvements with a focus on streets, storm drains, and City facilities. The IBA recommends that the Mayor report on the status of projects semi-annually.</p>	Semi-annual reports to City Council		
<p>11 Process for Council Committee or the City Council to review Transnet projects prior to inclusion in the proposed budget: During the FY 2009 Proposed Budget hearings, Budget Committee members asked the Office of the IBA to work with the Engineering and Capital Projects department to develop a process where a Council Committee or the City Council will have the opportunity to review the list of TransNet projects prior to inclusion in the proposed budget.</p>	Council Committee (TBD) or City Council		
<p>12 BPR/Managed Competition Status: Quarterly updates have begun in FY08 and the IBA recommends the following be included in the FY09 quarterly updates: Status/Schedule of current, pending, and upcoming BPRs and Managed Competition efforts and follow up discussion on implemented BPRs (i.e. cost and/or efficiency savings realized).</p>	Report to Budget & Finance Committee		

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<u>BUDGET MONITORING (cont.)</u>			
<p>13 ADA Project Status Reports: The ADA projects identified for FY 2008 are in the design/bid process and are scheduled for final completion in April 2009. The IBA has received a preliminary list of identified ADA projects for FY 2009. If this project list can be expeditiously scoped and scheduled, it is reasonable to expect that the identified projects could be substantially completed in FY 2009. The IBA recommends that the City Council be apprised on the progress on these projects every six months with the next update to be provided before the end of calendar 2008.</p>	Report to Budget & Finance Committee		
<p>14 Public Safety Enhancements: The May Revise identified reimbursements from the Seized and Forfeited Assets Fund to support technology improvements in the Police Department. Specific details on how this funding will be used were not available at that time. The IBA recommended that the department develop a plan that addresses the Councilmembers' priorities and return to committee by September 2008.</p>	Public Safety and Neighborhood Services Committee		
<p>15 FY 2008 Disaster Reimbursements: Update quarterly (or as part of the Charter Section 39 or Budget Monitoring Reports) the status of FY08 Disaster Reimbursements for the current and future fiscal years.</p>	Budget & Finance Committee		
<p>16 Periodic Reports on Performance Measures: As part of the City Management Program, departments have developed performance measures as part of the FY 2009 budget. Measures are to be tracked, monitored and reported throughout the year, and should be presented to the Budget Committee and be made available to the City Council and the public.</p>	Budget & Finance Committee		

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<u>BUDGET MONITORING (cont.)</u>			
<p>17 Alcohol Beach Ban: A one-year pilot of the Alcohol Beach Ban approved by Council in November 2007 will expire in January 2009. Prior to January, a report on the impacts of implementing this ban should be presented and discussed at committee.</p>	Public Safety and Neighborhood Services Committee		
<p>18 QUALCOMM Stadium Self-Sufficiency. The QUALCOMM Stadium Fund currently requires a \$5.1 million subsidy from the TOT Fund to support operations, above and beyond the annual debt service payment. Staff should report to the Budget & Finance Committee actions being implemented to minimize reliance on the TOT Fund to support operational expenses.</p>	Report to Budget & Finance Committee		
<u>CONTINUED FROM FY 2008</u>			
<p>19 Year-Round Winter Shelter: There is interest in a year-round Winter Shelter program to include a comprehensive Central Intake Facility. The Central Intake Facility will work in partnership with other homeless agencies, SDPD, healthcare providers, and others to provide comprehensive services on-site for quick and effective placement into long-term solutions. Given the yearly funding difficulty with the City's annual Winter Shelter, the year-round Shelter Program will need a funding strategy for consistent funding resources. Coordination with the County is also suggested.</p>	Semi-annual Reports to City Council		
<p>20 Booking Fees: Conclude negotiations with the County over the terms of the 1998 MOU in such a manner that is in the best interest of the City, including but not limited to reimbursement to the City of \$2.9 million in funds that were received by the County in FY 2008 from the State.</p>	Report to Budget & Finance or Rules Committees		

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<u>CONTINUED FROM FY 2008 (cont.)</u>			
<p>21 CDBG Reforms: During FY 2008, the policies and procedures related to the allocation of CDBG funds were revised, in response to HUD audits. Additional reform efforts are underway, including greater community outreach and involvement, and the development of a comprehensive strategic plan that prioritizes allocations based on community needs and creates performance measurements to make sure funds are utilized in an effective manner. Reports should be made to Public Safety and Neighborhood Services Committee on progress of continued reforms, and outcome of HUD audits, when concluded.</p>	Public Safety and Neighborhood Services Committee		
<p>22 Financial Policies - Budget: During the development of the FY 2008 budget, discussions centered around the ability of the City Council and the Mayor to unilaterally make budgetary decisions and adjustments. This led to the adoption of the Statement of Budgetary Principles, which laid out desired communication, and parameters for which budgetary changes could be made administratively. The establishment of performance measures will assist in the communication of the status and success of the delivery of services by various departments, and together with an updated and formal Budget Policy could allow for budgetary priorities to be established and used as the basis for future budget development.</p>	Budget & Finance Committee and City Council		

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CONTINUED FROM FY 2008 (cont.)			
<p>23 Financial Policies - Budget Monitoring; Revision to Council Policy 000-20 - Annual Council Programming: As discussed during FY 2008, the current timeframe for providing mid-year financial reporting, as outlined in Council Policy 000-20, does not permit the collection and analysis of six months of data for mid-year report to the City Council. Review and revision of this policy is desired and may be able to incorporate other changes necessitated by the implementation of ERP/OneSD financial system.</p>	Budget & Finance Committee		
<p>24 Financial Policies - Cost Recovery: In FY 2008, the IBA recommended the establishment of an annual process to review and adjust cost recoverable fees for City service. The Financial Management Department has convened a workgroup of various departments to begin a review process this summer. Desired outcomes include a comprehensive database of all City fees and charges, with current and recommended levels of cost recovery, along with an established plan for annual or periodic adjustment as part of the budget process.</p>	Budget & Finance Committee and City Council		

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CONTINUED FROM FY 2008 (cont.)			
<p>25 Financial Policies - Debt: The City Council approve a comprehensive, formal Debt Policy for the City in Nov 2007. The resolution provided that the Mayor's staff would bring certain policies forward to the Budget and Finance Committee for inclusion as appendices to the Debt Policy by the end of FY 2008. These pending policies included: a redevelopment debt policy; a CIP prioritization policy; a variable rate debt and derivatives policy; and, if appropriate, an updated Housing Authority Multifamily Mortgage Revenue Bond Program Policy. The Deputy Executive Director of the Redevelopment Agency requested another year (late in FY 09) to develop/present a redevelopment agency debt policy in light of possible Agency reorganization. The CIP prioritization policy was adopted by the City Council on May 27, 2008. City Council training was held on the use of variable rate debt and derivatives in January 2008; however, a policy has yet to be developed for Council consideration. The Housing Authority Bond Program Policy is expected to be docketed for Budget and Finance Committee discussion early in FY 09.</p>	Budget & Finance Committee and City Council		
<p>26 Storm Water Funding: Identify potential dedicated funding sources for Storm Water Permit compliance. Present these funding options to the Budget & Finance or Natural Resources & Culture Committee for a full policy discussion.</p>	Report to Budget & Finance or Natural Resources & Culture Committee		
<p>27 Publishing Services Deficit: Identify potential solutions to the ongoing negative fund balance in the Publishing Services Internal Service Fund. These options, with staff recommendations, should be presented to the Budget & Finance Committee prior to implementation.</p>	Report to Budget & Finance Committee		

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<u>CONTINUED FROM FY 2008 (cont.)</u>			
28 Fleet Services Division Fuel Reserve: Establish a fuel reserve in the FY 2010 Budget to guard against unanticipated fluctuation in fuel prices.	Include in the FY 2010 Proposed Budget		
29 Library Ordinance: Consider alternatives to the Library Ordinance, which requires 6% of General Fund budget be allocated to library uses. Current ordinance has been waived for last several fiscal years.	Report to Budget & Finance Committee		
30 Environmental Growth Fund Strategic Plan: Develop a long-term strategic plan for the Environmental Growth Fund, as long-term bonds will be fully repaid in FY 2010, reducing annually required payments from EGF.	Report to Budget & Finance Committee		
31 Workers Compensation Reform: Explore the issue of Workers Compensation reform further, including a presentation on current and future programs to address this significant liability.	Report to Budget & Finance Committee		