



City of San Diego  
 Parks and Recreation  
 202 C Street, MS 35  
 San Diego, CA 92101  
 (619)-235-5257

# Community Garden Application

FORM  
 PR 1001  
 May 2013

Thank you for your interest in developing and maintaining a community on property owned by the City of San Diego. Please complete and submit this application and the necessary attachments to the Park and Recreation Department, 202 C Street, MS 35, San Diego, CA 92101. Your application will be processed and you will be contacted for an appointment to discuss your application. For additional information contact City staff at (619)-235-5257. The City reserves the right to request additional information necessary to the processing of your application.

<b>Project Title</b>	<b>Application Phase</b>		
	<input type="checkbox"/> Site Identification	<input type="checkbox"/> Site Reservation	<input type="checkbox"/> Site Approval

**Project Address / Park**

<b>Applicants Name</b>	Telephone	Fax

<b>Address</b>				
Street	City	State	Zip	E-Mail Address

<b>Applicant Organization</b>	Telephone	Fax

<b>Address</b>				
Street	City	State	Zip	Email Address

**Organization Type / Affiliation**

In order to submit an application for the creation of a Community Garden you must be a member of a organization, or your group must be affiliated with an organization that is legally capable of entering into a agreement with the City for the construction and operation of the proposed Community Garden. Please describe type of organization you represent.

<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Recreation Council	<input type="checkbox"/> Area Committee	<input type="checkbox"/> Other (explain below)
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**Project Description**

Please provide a full description of the proposed project including the size, location and types of improvements associated with the proposed Community Garden distance to other park amenities, distance to public parking, distance to residents and businesses.. Please use the back side of this application if additional space is needed.

**Attachments**

Please provide a sketch plan of the proposed improvements within the Community Garden including the location of the perimeter fence, gate(s), information kiosk, drinking fountain and another other site amenities. On an aerial photograph show the general location of parking, number of parking spaces and the path of travel from parking to the Community Garden. Provide photo images of the area from at least two directions. Attach a signed copy of Garden Rules, Garden Checklist and a copy of the bylaws of your organization.

<input type="checkbox"/> Park Aerial Photo	<input type="checkbox"/> Photographs	<input type="checkbox"/> Sketch Plan	<input type="checkbox"/> GC Rules	<input type="checkbox"/> GC Checklist	<input type="checkbox"/> Org Bylaws
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**Applicant Signature**

I certify that I have read the application materials and that the above information is correct and that I am the authorized agent of the organization listed above. I understand that the applicant is responsible for knowing and complying with the governing policies, rules and regulations applicable to the proposed Community Garden Application. The City is not liable for any damages or loss resulting from the actual or alleged failure to inform the applicant of any applicable laws, rules or regulations, including before, during or after the application has been acted upon. City approval of an application, including all related plans and documents, is not a grant of approval to violate any applicable policy, rule or regulation, not does it constitute a waiver by the City to pursue any remedy which may be available to enforce and correct violations of the applicable policies, rules and regulations.

Signature	Print Name	Date

**Office Use Only / Application Processing**

Date Received	Received By	Committee/Council	Deputy Director	District Manager	Area Manager

**Community Garden Application Form**

Page 2 of 2

**Additional Description**

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