

**OFFICE OF INDEPENDENT BUDGET ANALYST
CITY OF SAN DIEGO
M E M O R A N D U M**

No. 06-20

DATE: September 8, 2006

TO: Honorable Council President and Members of the City Council

FROM: Andrea Tevlin, Independent Budget Analyst

SUBJECT: BPR Process

The Business Process Reengineering (BPR) Ordinance, approved on July 31, 2006 (O-19523), stipulates that the City Council may require a hearing and take action on a proposed BPR within a specified review period. The review period begins on the day that a BPR proposal is noticed on the City Council docket, and spans five Council meetings or 60 days, whichever period of time is less. Any four Council members or the Council President may demand such a hearing, but if no hearing is held or if no decision made within the specified period, the proposed BPR will be deemed approved.

On Monday, September 11, three BPR proposals are on the City Council docket in the “Public Notices” section, and the review period will commence. The BPR proposals that are noticed on the docket are:

- Item 250 – Human Resources/Personnel
- Item 251 – Contracts
- Item 252 – Information Technology.

The review period for these three BPRs will expire on the fifth Council meeting on Monday, October 23. If no hearing is held, or no decision made by this date, then these BPR proposals will be deemed approved.

In our recent report on the Audit Committee’s Remediation Plan, we reiterated our concerns relative to the BPR Ordinance. Per Council action this week, this issue will be taken up at one of the future Special City Council meetings on the City’s finances. Until this takes place, we recommend that the Council schedule the three BPR proposals for future hearings. Our office will be preparing a report on each of these at the appropriate time.

We would also request that consideration be given to placing the public notice for future BPR proposals in a more prominent location on the printed docket so they can be easily identified by the City Council and the public.