

SAN DIEGO PARKS & RECREATION DEPARTMENT
ROBB FIELD COMMUNITY RECREATION GROUP

MARCH 2, 2023 MINUTES

of the

Regular Meeting held at:

Jim Howard Hall
2525 Bacon Street
San Diego, CA 92107

Attendance (Officers):

Jim Nickel (OB Rec. Center), Chairperson
Kellee Waters (Kiwanis Club of OB), Corresp. Secretary
Todd Sprague (Peninsula Tennis Club), Treasurer

Attendance (Members):

Cameron Fugundes (Volo San Diego)
Josh Gihring (SD Old Aztecs Rugby)
Kim Latham (At-Large)
Kimmay Tran (SD Surfers Rugby)
Whitney Wilkinson (At-Large)
Jackson Wyatt (High Tech High School)
Jill Wyatt (PYSA)

Absent:

Rasheed Hassan (X Flag Football), Vice Pres. (excused)
Michelle Huber (Peninsula Little League) (excused)
John McKaveney (Albion Soccer Club) (excused)

Guests:

John Broderick, SD District Tennis Assn.
Carole Farr, Peninsula Tennis Club
Steve Leffler, SD District Tennis Assn.

City Staff

Angelina Black, Area Manager
Luke Kosta, Center Director III
Janette Montero, Assistant Center Director

CALL TO ORDER:

Chairperson, Jim Nickel, called the regular meeting of the Robb Field Community Recreation Group (Robb Field CRG) to order at 7:00 pm on Thursday, March 2, 2023. A quorum was present.

INTRODUCTIONS:

The Robb Field CRG members, City Staff, and guests in attendance introduced themselves.

APPROVAL OF AGENDA:

The proposed agenda for the March 2, 2023 regular meeting of the Robb Field CRG was presented for approval.

MOTION: It was moved/seconded (Whitney Wilkinson/Todd Sprague) to approve the March 2, 2023 agenda, as presented. Motion passed unanimously [9|0|0].

APPROVAL OF THE MINUTES:

The proposed minutes of the December 1, 2022 regular meeting of the Robb Field SRG were presented for approval.

MOTION: It was moved/seconded (Whitney Wilkinson/Josh Gihring) to approve the December 1, 2022 minutes, as presented. Motion passed [8|0|1]. Abstained: Kimmay Tran.

PUBLIC FORUM:

No speakers.

CHAIRPERSON'S REPORT:

Chairperson, Jim Nickel, reported that he had received a request from Juliana Grotzinger for the Robb Field CRG members to attend an informational meeting on Tuesday, April 4, 2023. Juliana is with the Engineering and Capital Projects Department of the City of San Diego. Juliana would like to use this informational meeting to make an approximately half-hour Informational Presentation regarding future plans for Robb Field. Residents of the surrounding community would also be invited to attend. There will be at least an additional half-hour of time allotted after Juliana's presentation for questions, comments, feedback, and other input from the CRG members and the community. This meeting would be the first step in amending the Robb Field General Development Plan (GDP). In view of the larger than normal expected attendance and possible meeting duration of more than one hour, Juliana has also requested that this meeting be held at the Ocean Beach Recreation Center and that it should begin at 6:00 pm. Jim asked the CRG members in attendance if anyone had any objections to Juliana's request or if they were unable to attend such a meeting. There being no objections, Jim announced that he would contact Juliana as soon as possible and tell her to proceed with scheduling her informational meeting regarding future plans for Robb Field on Tuesday April 4, 2023 at 6:00 pm at the Ocean Beach Recreation Center.

SECRETARY'S REPORT:

Corresponding secretary, Kellee Waters, reminded all Robb Field CRG organizational members that their organizations need to submit an up-to-date copy of their bylaws and a list of their current officers and directors to the Robb Field office as soon as possible. Kellee reported that as of December 31, 2022 all Robb Field CRG organizational members and at-large members have a satisfactory attendance record. None are currently at risk for loss of membership due to three consecutive non-excused absences or four annual absences from Robb Field CRG meetings. Kellee reminded all Robb Field CRG members that if they have a medical reason or other valid reason for missing a meeting, they should notify the Robb Field office to request an excused absence. The entire January through December, 2022 Robb Field CRG attendance report is attached to these minutes.

FINANCIAL REPORT:

Treasurer, Todd Sprague, assisted by Jim Nickel, reported the following unaudited financial information provided by the City of San Diego in the "Budget to Actuals Report" for the Robb Field account for Periods 5, 6, and 7 of Fiscal Year 2023.

The most recent Budget-to-Actuals Report available for review was for Period 7, which encompassed the time period beginning January 1, 2023 and ending January 31, 2023. The total revenue listed for January, 2023 in the Period 7 report was \$17,742. That revenue consisted of \$432 of interest income, an \$82 loss of income from adult athletic fees, and \$17,392 of income from P&R usage fees. The expenses incurred but not yet paid (encumbrances) included \$111 for soil and conditioner and \$400 for miscellaneous professional/technical services. The expenses actually paid for supplies totaled \$24,321 and consisted of \$2,832 for fertilizer, \$21,413 for soil and conditioner, and \$75 for sign materials/supplies. The expenses actually paid for miscellaneous professional/technical services totaled \$1010. As of January 31, 2023, the balance in the Robb Field Recreation Center fund was \$161,665.64.

The Budget-to-Actuals Report for Period 5 encompassed the time period beginning November 1, 2022 and ending November 30, 2022. The total revenue listed for November, 2022 in the Period 5 Budget-to-Actuals Report was \$13,530. The total expenses listed were the same as those detailed in the Period 7 Budget-to-Actuals Report. As of November 30, 2022, the balance in the Robb Field Recreation Center fund was listed as \$161,665.64.

The Budget-to-Actuals Report for Period 6 encompassed the time period beginning December 1, 2022 and ending December 31, 2022. The total revenue listed for December, 2022 in the Period 6 Budget-to-Actuals Report was \$14,837. The total expenses listed were the same as those detailed in the Period 7 Budget-to-Actuals Report. As of December 31, 2022, the balance in the Robb Field Recreation Center fund was listed as \$161,665.64.

In summary, the original FY 2023 Robb Field budget was \$199,000, and as of January 31, 2023 a total of \$25,842 has been used or encumbered, leaving an amount of \$173,158 as available budget still to be spent during the remainder of FY2023. The City's unaudited Fiscal Year 2023 Budget-to-Actuals Reports for Periods 5, 6, and 7 for the Robb Field Recreation Center are attached to these minutes. The Budget-to-Actuals Report for Period 8 is not available for review at this time.

MOTION: It was moved/seconded (Whitney Wilkinson/Josh Gihring) to approve the Budget-to-Actuals Report for Robb Field for Periods 5, 6, and 7 of Fiscal Year 2023 as presented, subject to audit. Motion passed unanimously [9|0|0].

SAN DIEGO CITY STAFF REPORTS:

Area Manager II, Angelina Black, reported the following items: 1) The City has had requests for the softball field lights to be fixed for over two (2) years. We have been approved to have an outside vendor fix the lights, and we're hoping the work will be completed in about 4 weeks.

2) Angelina then presented the Unfunded Park Improvements that have been submitted from prior years.

3) Jose Serrato is the Robb Field/OB area Ground Maintenance Supervisor (GMS). He is a "working supervisor".

Center Director III, Luke Kosta, reported the following items. 1) Kenesha Carter has been promoted and is now the Ocean Beach area Assistant Center Director. She is working 3 days at Robb Field, and 2 days at OB. Janette Montero is working 2 days at Robb Field and 3 days at OB.

2) Robb Field's Annual Spring Egg Hunt will be on April 1st, 2023, from 9-11:30am.

3) Quad fields will be under renovation starting April 3rd and they are tentatively set to open back up on May 31st.

Assistant Center Director, Janette Montero reported the following item: 1) The basketball courts were resurfaced, and they reopened on January 27th. The handball courts were resurfaced as well, and they opened back up on February 4th.

FITNESS CLUB REPORT:

No report.

ACTION ITEMS:

1. Approval of Fiscal Year 2024 budget.

Two versions of the FY24 budget for Robb Field were presented for discussion and possible approval. One of these was the more detailed \$199,000 line-item budget that included funding for the summer camp and fitness club programs prepared by Luke Kosta as previously directed and as previously conditionally approved by the Robb Field CRG. The other was a less detailed \$27,154 budget that had been prepared by Jerry Abbott and which eliminated the summer camp and fitness center funding as well as most other programs and which ran a very large deficit that would largely deplete the Robb Field Recreation Center Fund (RCF). Discussion ensued pointing out the problems caused by using a revenue figure that was way too

low and which appeared to have been incorrectly calculated and/or chosen based on use of outlier data. Many members made comments indicating that the \$199,000 revenue figure should be used. There was also much discussion regarding the need to adequately fund the maintenance and repair of the playing fields for which the sports organizations pay large sums to use. Several members commented that a larger contingency fund would provide more flexibility to get new contractors for summer camp and the fitness club and pay for other unanticipated goods and services not previously specifically budgeted.

MOTION: It was moved/seconded (Jill Wyatt/Josh Gihring) to approve an operating expense budget totaling \$199,000 and allocated as follows: \$50,000 for recreation programs including sports programs, \$10,000 for special events, \$40,000 for field maintenance and repairs, and \$99,000 for contingency. Motion passed unanimously [9|0|0].

COMMUNITY/ORGANIZATION REPORTS:

At-Large/Kim Latham: Nothing new to report.

High Tech High/Jackson Wyatt: Nothing new to report.

At-Large/Whitney Wilkinson: Nothing new to report.

SD Old Aztecs Rugby/Josh Gihring: The SD Old Aztecs have had a successful season as the club is growing.

Volo San Diego/Cameron Fugundes: VOLO is enjoying playing softball and kickball each week. Lights need to be fixed.

SD Surfers Rugby/Kimmay Tran: Nothing new to report.

Peninsula Tennis Club/Todd Sprague: Todd reported on several recent activities and accomplishments of the PTC and a written summary of his comments is attached to these minutes.

Peninsula Youth Softball Association (PYSA)/Jill Wyatt: PYSA kicked off the spring recreational season with a record-breaking 360+ families. Inclement weather has been an obstacle. PYSA received and spread soil conditioner to the fields in partnership with the City. They are looking forward to hosting their Cool Breeze Tournament in June, 2023.

Kiwanis Club of Ocean Beach/Kellee Waters: The Kiwanis Club of Ocean Beach will hold the 76th annual Ocean Beach Kite Festival at Robb Field all day on Saturday, May 20, 2023.

Ocean Beach Recreation Center/Jim Nickel: Nothing new to report.

X Flag Football/Rasheed Hassan: No report.

Peninsula Little League (PLL)/Michelle Huber: No report.

Albion Soccer Club/John McKaveney: No report.

ADJOURNMENT:

MOTION: It was moved/seconded (Whitney Wilkinson/Josh Gihring) to adjourn the meeting. Motion passed unanimously [9|0|0]. Meeting adjourned at 8:49 pm.

NEXT MEETING:

The next regular meeting of the Robb Field Community Recreation Group is scheduled for Thursday, June 1, 2023 at 7:00 pm at Jim Howard Hall, 2525 Bacon Street, San Diego, CA 92107.

ADVISORY GROUP MEMBERS: If you expect to miss the meeting, please email Luke Kosta at KostaL@sandiego.gov or call (619) 531-1563.

If there are any questions regarding these minutes, please contact Luke Kosta at KostaL@sandiego.gov or Jim Nickel at jimnickel@earthlink.net . This information will be made available in alternative formats upon request.

Submitted by:

Luke Kosta, Center Director III and Recording Secretary

Date

Reviewed by:

Angelina Black, Area Manager, Parks and Recreation Dept.

Date

Approved by:

James R. Nickel, Chairperson

Date