# Tecolote Recreation Center

#### www.sandiego.gov



To provide healthy, sustainable, & enriching environments for all

### **<u>City Holidays/Closures</u>**

- Wednesday, June. 19th: Juneteenth Day
- Monday, July. 1st: Floating Holiday

## June 1st, 2024 — August 31st, 2024

The City of San Diego is committed to providing an equitable and inclusive environment for all individuals. Consistent with these principles and applicable laws, it is the City's policy not to discriminate on the basis of any protected classification, including age, ancestry, color, creed, physical or mental disability, gender, gender identity, gender expression, genetic information, marital status, medical condition, veteran or military status, national origin, pregnancy (including childbirth, breastfeeding, or related medical conditions), race, traits historically associated with race (including hair texture and protective hairstyles such as braids, locks, and twists), religious belief or observance, religious creed, sex, sex stereotype, sexual orientation, transgender status or transitioning, or any other classification protected by federal, state, or local law (including being perceived or regarded as or associated with any protected classification). If anyone believes they have been discriminated against, they may file a complaint alleging the discrimination with either the City of San Diego, Parks and Recreation Department District Manager at 619-235-1132, or the California Department of Fair Employment and Housing (DFEH) at (800) 884-1684. This information is available in alternative formats upon request.

#### **REGISTRATION INFORMATION**

#### Registration begins Saturday, February 10th, 2024 at 10:00 AM www.SDRECCONNECT.com

**Returning customers** (previously registered for classes online) – Click the

"My Account" button. Enter the login (email address) and password. Log in with this password to activate the account.

New Accounts click on the "Create Account" button. Fill out the new account request form completely, including all required fields (date of birth, gender, email, address, etc.) and click submit. Please submit the request only once. Registrant will receive a confirmation email at the email address provided. Please follow directions provided to activate account.

- Look for the 5 digit ActiveNet Codes [12345] for easier search of each program in this brochure.
- Only a parent or legal guardian can register participants under the age of 18 years.
- Cash or paper check is not accepted for registration.
- Acceptable payment methods (on-line and in-person) include:
  - Electronic check proper ID with proof of checking account (blank or voided check) required
  - Credit, debit, or gift cards issued by qualified card service merchants (Visa, MasterCard, American Express, and Discover only).
- A \$25.00 fee will be charged for declined electronic checks. All customers must verify that bank routing and account numbers are entered correctly.
- All fees must be paid in full prior to attending the first class.
- Classes not meeting the minimum number of students may be cancelled.
- All participants must meet age requirements.

#### **PROCESSING FEES ARE INCLUDED**

All registration and reservation fees include a non-refundable 3.56% processing fee.

#### RECREATIONAL PROGARMS REFUND AND TRANSFER POLICY

Written refund applications must be submitted, using the Application for Miscellaneous Refund Form (COM-6), in person at the facility where the program occurs. Refunds will be processed in accordance with the following policy:

#### **<u>Refund Policy Exclusions</u>** Three point five six percent (3.56%) processing fee

will be deducted from all refunds

- No refund or transfer for non-attendance at any
  class
- Class
- No credits to account
- No refunds for costumes or equipment
- Activity fees less than \$10.00 will not be refunded <u>Classes</u>

Refund is based on the date that the written application is submitted.

- 96.5% refund 3 or more calendar days prior to the first day of the class
- 75% refund less than 3 calendar days prior to the first day of class
- No refund for requests submitted more than 24 hours after the first day of class

#### <u>Camps</u>

Refund is based on the date that the written application is submitted.

- 96.5% refund 10 or more calendar days prior to the first day of camp
- 50% refund less than 10 calendar days prior to the first day of camp
- No refund or transfer for requests less than 48 hours prior to the first day of camp

#### **Leagues**

Refund is based on the date that the written application is submitted.

- 96.5% refund 10 or more calendar days prior to the first scheduled game
- 50% refund less than 10 calendar days prior to the first scheduled game.
- No refund or transfer for requests after the first scheduled game.

#### Swimming Lessons

No refunds unless swimming lessons are cancelled by City staff. Transfer to another class may be permitted by the Pool Manager, at their sole discretion. No refunds for emergency closures due to pool contamination.

#### **One-day Activity/Field Trips**

Refund is based on the date that the written application is submitted.

- 96.5% refund 20 or more calendar days prior to the Activity or Field Trip
- No refund for requests submitted less than 20 calendar days prior to the Activity or Field Trip.

#### PERMIT REFUND POLICY

Written refund applications must be submitted, using the Application for Miscellaneous Refund Form (COM-6), in person at the facility where the permit is issued. Refunds will be processed in accordance with the cancellation/refund procedures as stated in the Parks & Recreation Fee Schedule. A 3.56% processing fee will be deducted from all refunds.

#### League Reservations for Fields and Indoor/Outdoor Courts

Refund is based on the date that the written cancellation/refund application is submitted.

- 96.5% refund 14 or more calendar days prior to the first scheduled use
- No refund for requests received less than 14 calendar days prior to the first scheduled use Field and Court Reservation Fees are nonrefundable

#### <u>Grounds Use Fees</u>

Refund is based on the date that the written cancellation/refund application is submitted.

- 96.5% refund (less \$50) 60 calendar or more days prior to the event •
- No refund for requests submitted less than 60 calendar days prior to the event

#### <u>Outdoor Court (except leagues) and Kumeyaay</u> <u>Campground</u>

Refund is based on the date that the written cancellation/refund application is submitted.

- 96.5% refund 14 calendar days or more prior to use
- No refund for requests submitted less than 14 calendar days prior to use

#### Building, Field, Picnic Shelter, Recreation Center Fund Fees and All Other Permit Rentals (not identified above)

Refund is based on the date that the written cancellation/refund application is submitted.

- 96.5% refund 30 calendar days or more prior to use
- 75% refund less than 30 calendar days prior to use
- 50% refund less than 10 calendar days prior to use
- No refund for requests less than 48 hours prior to use

#### **Pool Rentals**

Refund is based on the date that the written cancellation/refund application is submitted.

- 96.5% refund 14 or more calendar days prior to use
- 75% refund 48 hours or more prior the first day of a monthly rental
- Late cancellations will be charged 25% of the fee paid

Requests for refunds due to rain will be approved (less processing fees) provided that a written request (Application for Miscellaneous Refund Form COM-6) is submitted within 48 hours after the scheduled event. Building rental permits cannot be cancelled due to rain (excluding picnic shelters).

#### To Submit a Request for Refund

- 1. Contact staff at the facility where the permit is issued to obtain the Application for Miscellaneous Refund Form (COM-6).
- 2. Complete the Application for Miscellaneous Refund Form (COM-6) and submit it with the original permit and receipt to the Recreation Center Director, Pool Manager or other site supervisor. The customer must include a detailed description of the reason for the cancellation.
- 3. Electronic check payment (ECP) transactions are payable by check to the person/agency that issued the original payment. The customer must provide a legible correct mailing address. The refund check will be issued approximately 6 to 8 weeks after the refund form is submitted.

#### Customer will be subject to a fee of \$25.00 for any items that are returned from bank (i.e. non-sufficient funds, stop payment, incorrect account number, etc.)

4. Credit card transactions will be refunded to original credit card in approximately 4 to 6weeks after the refund form is submitted.



#### Independent Contractors vs. Permit Holders

The City of San Diego Parks and Recreation department offers a variety of programs for the youth which are provided through the means of three different sources; in-house programs (run by city staff), contractual programs, and rental programs. Contractual programs consist of independent contractors that have been approved by the City of San Diego as a sponsored program. Rental programs are commercial companies that rent out the facility to offer their programs and activities for the community. Please see below for specified requirements:

#### **Requirements for Independent Contractors\***

All contractors, subcontractors and volunteers are fingerprinted through the City of San Diego Live Scan process.

- Contractors provide Worker's Compensation coverage for all employees.
- All Contractors have a business license and carry insurance.
- City staff handles all registration for the program.

**Requirements for Permit Holders/Rental Pro**grams\*\*\*

- Must provide proof of insurance plus endorsement page(s)
- Must provide own advertisement for program
- Handles all registration for their programs
- Rental programs are NOT required to submit proof of fingerprinting for their coaches or instructors.

Independent Contractor programs are identified with \*

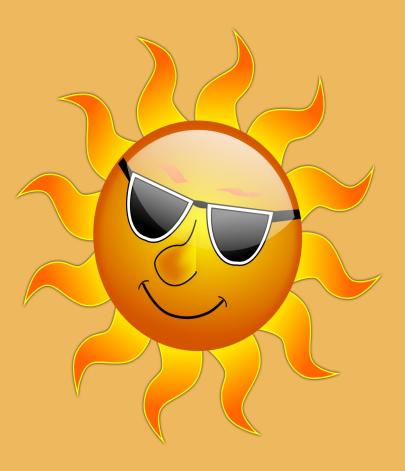
Permit Holders/Rentals are identified with \*\*\*

#### **DONATING**

By donating to our park system, you can help the Parks and Recreation Department provide a healthy, sustainable, and enriching environment for all. Your gift will help ensure that we meet the needs of the community, including people of all ages, abilities, and income levels through recreation, natural open spaces, neighborhood parks, and aquatics programs. For more information on how you can become a donor to your favorite park, pool, or recreation program; please call the District Manager at (619) 235-1132

#### **VOLUNTEERS NEEDED**

Ongoing opportunities are available at recreation centers, pools and regional parks throughout the City, as well as with senior and therapeutic recreational programs. If you would like to volunteer, please see staff for more information, or contact the Volunteer Office at (619) 525-8231 or visit www.SanDiego.gov.



# Tecolote Recreation Center

4675 Tecolote Road, San Diego, CA 92110 (858) 581-9930 www.sandiego.gov

#### Hours of Operation (starting 3/10/24)

Monday	11:00 AM - 7:00 PM
Tuesday	11:00 AM - 7:00 PM
Wednesday	11:00 AM - 7:00 PM
Thursday	12:30 AM - 8:30 PM
Friday	11:00 AM- 7:00 PM
Saturday	10:00 AM - 3:00 PM
Sunday	CLOSED

#### South Clairemont Community Recreation Group

The South Clairemont Community Recreation Group is looking for new members. Membership is free and open to the public. The Community Recreation Group serves as an advisory group to the City of San Diego Parks and Recreation Department and facilities include South Clairemont and Tecolote Recreation Centers as well as Mt. Acadia Park, East Clairemont Athletic Area and Western Hills Neighborhood Park. **Meetings are held monthly on the third Thursday at 6:00 PM** 

More information is available by calling the South Clairemont Recreation Center at (858) 581-9924 or Tecolote Recreation Center at 858-581-9930

#### <u>Tecolote Parks</u> <u>Reservation and Permitting</u> <u>Information</u>

Permits are needed when any of the following occur:

The use of special equipment (i.e. jumper, professional entertainer, large canopy, caterer), fifty (50) plus attendees, athletic field rentals, tournaments, clinics, fitness classes, nature classes, room reservations, special events, etc.

For more information about obtaining a permit at the following neighborhood parks, please call the Center Director at (858) 581-9930.



#### **Tecolote Recreation Center**

#### 4675 Tecolote Road (1)

Indoor facilities include a game room with pool tables, foosball, ping pong, air hockey, kitchen, vending machines and a Book Nook.

Outdoor facilities include (5) baseball fields, (2) outdoor basketball courts, Tot Lot, multiple picnic areas and comfort station

#### Neighborhood Parks

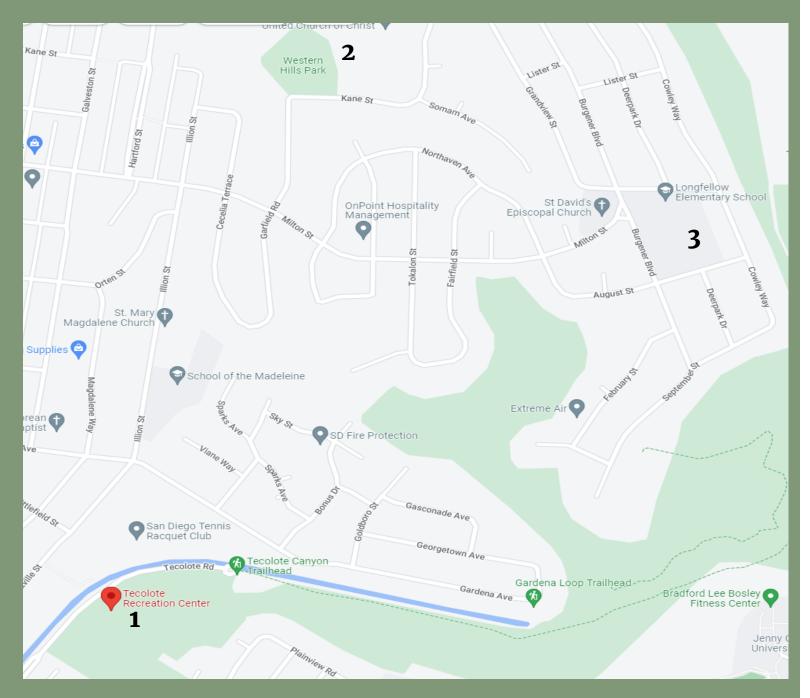
#### Western Hills Neighborhood Park (2)

4810 Kane Street, San Diego, CA 92110 Basketball Court Picnic Areas Tot Lot/No comfort station

<u>Joint-use Parks</u>

#### Longfellow Joint Use (3)

5055 July Street, San Diego, CA 92110 Multipurpose Fields (1.5) Basketball Courts



#### PROGRAMS

#### The Bricktionary

Join us to see what your master builder can come up with! Each class will include provided Legos in order to complete a tasked design with the individuals creative mind behind its driving force.

All supplies will be provided.

**Ages**: 5 — 10

Day/Time: Thursdays, 4:00 — 5:00pm

**Cost**: \$5/per session

Activity Code: #114768: June 6 — June 27, 2024

#114767: July 11 — July 25, 2024 (\*\*\*3 classes due to July 4th Holiday\*\*\*) #114769: August 1 — 22, 2024



#### **Big Ballers Basketball**

Players will learn the fundamentals of basketball through interactive and dynamic drills and games. You'll learn how to improve your skills while having fun! Age groups include 6-8 and 9-12.

**Ages**: 6 — 8

Day/Time: Wednesdays, 4:00pm — 5:00pm Cost: \$25/activity

Activity Code #114762: June 5 – 26, 2024

#114761: July 3 – 24, 2024

#114763: August 7 – 28, 2024

**Ages**: 9 — 12

**Day/Time**: Fridays, 4:00pm — 5:00pm

**Cost**: \$25/activity

Activity Code: #114765: June 7 – 28, 2024

#114764: July 5 – 26, 2024

#114766: August 2 – 23, 2024



#### Paint With Me

Come join us to socialize, get some homework done and have some fun! Participants can work together with each other and recreation staff on homework for the first half of the class, then participate in a pre-planned game or activity for the second half of the class.

Ages: 6 — 10 Day/Time: Tuesdays, 4:00pm — 5:00pm Cost: \$15/activity Activity Code: #114759: June 4 — 25 #114758: July 2 — 23 #114760: August 6 — 27



#### <u>SPECIAL EVENTS</u>

# MORE **B**R DETAILS SUMMER THE OMING The City of

#### **Your Dog and City Parks**

All dogs shall be maintained on a leash not to exceed 8 feet, including trails and canyons in all parks. For those parks that have been designated dog off-leash areas, dogs must be leashed until inside the posted boundary for the off-leash area.

Dogs benefit by being protected from rattlesnakes, ticks, traffic and various other hazards and distractions. Also, poison oak is spread from dogs to humans.

#### Dog Park Map 2022 (sandiego.gov)

#### Local Dog Off-Leash Areas

Cadman: 4280 Avati Drive, 92117 Capehart Park: 4700 Soledad Mountain Road, 92109 **Centrum:** 4855 Arvia Wat, 92123 Civita: 7902 Altana Way, 92108 (Via Alta and Apex Way) Charles Lewis: 4750 Home Avenue, 92105 **Dog Beach:** Ocean Beach at the foot of Voltaire Doyle: 8175 Regents Road, 92122 Dusty Rhodes: 2469 Sunset Cliffs Blvd, 92107 **Fiesta Island:** Mission Bay Park Grape Street: 1998 28th Street, 92102 Kearny Mesa: 3170 Armstrong Street, 92111 Maddox: 7815 Flanders Street, 92126 Morley Field: 2221 Morley Field Drive, 92104 (northwest of tennis courts) Nate's Point: Balboa Drive at El Prado, 92101 Nobel: 8810 Judicial Drive, 92122 Rancho Bernardo: 18448 West Bernardo Drive, 92127 Rancho Penasquitos: 10111 Carmel Mountain Road, 92129 Torrey Highlands: Lansdale Drive off Del Mar Heights Road, 92130 **Pacific Highlands:** 5977 Village Center Loop Road, 92130 Ward Canyon: 3905 Adams Avenue, 92116

DOG PARKS

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SOCIETY

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- Encinitas Viewpoint Park 56 E. D St.
- 2. Alga Norte Dog Park 6565 Alicante Road

SD

- Eucalyptus Dog Park 453 C St.
- Montevalle Rec Center 840 Duncan Ranch Road
- Mount San Miguel Park 2335 Paseo Veracruz
- Otay Ranch Town Center 2015 Birch Road
- Veterans Park 785 E. Palomar St.
- Rohr Park 3605 Bonita Verde Driv
- Memorial Park 373 Parkway
- 10. Friendship Park 277 4th Ave.
- 11. Orange Park 1475 4th Ave.
- Coronado Beach Dog Park Ocean Blvd.
- 13. Del Mar North Beach 3200 Camino Del Mar
- Wells Park Dog Run 1153 E. Madison Ave.
- Maggie Houlihan Memorial Dog Park 425 Santa Fe Drive
- 16. Olympus Park 701 Olympus St
- 17. Orpheus Park
- 18. Sun Vista Park 2087 Avenida La Posta
- Power Lines Dog Park 1679 Mountain Vista Driv
- 20. Mayflower Dog Park 3420 Valley Center Road
- 21. Live Oak County Park 2746 Reche Road
- 22. Harry Griffen Regional Park, Canine Corners Dog Park 9550 Milden St.
- 23. El Toyon Dog Park 2005 E. 4th St.
- 24. Poway Dog Park 13094 Civic Center Drive
- 25. Cadman Community Park 4280 Avati Drive
- 26. Capehart Park 4700 Soledad Mountain Road
- 27. Centrum 4855 Ariva Wa
- 28. Charles L Lewis III Memorial Park 4750 Home Av.
- 29. Civita Dog Park 7902 Altana Way (Via Alta and Apex Way)
- 30. Doyle Community Park 8175 Recents Road
- Dusty Rhodes Neighborhood Park 2469 Sunset Cliffs Blvd.

- Fiesta Island Dog Park 1750 Fiesta Island Road
   Grape Street Park
- 1998 28th St. 34. Kearny Mesa Dog Park
- 3170 Armstrong St. 35. Maddox Neighborhood Park 7815 Flanders St.
- 36. Morley Field Dog Park 2221 Morley Field Drive
- 37. Nates Point Dog Park 2500 Balboa Drive at El Prado
- Nobel Park 8820 Judicial Drive
   Dog Beach
- Ocean Beach at the end of Voltaire St.
- Pacific Highlands Ranch Dog Park 5977 Village Center Loop Road
   Rancho Bernardo Park
- Rancho Bernardo Park 18448 W. Bernardo Drive
   Rancho Penasquitos Park
- Rancho Penasquitos Park 13339 Salmon River Road
   Torrey Highlands Park
- Landsdale Drive off Del Mar Heights Road 44. UTC Mall Dog Park
- 8949 Lombard Place 45. Ward Canyon Neighborhood Park
- 3904 Adams Ave.
- 46. Hollandia Park 12 Mission Hills Court
- 47. Montiel Park 2290 Montiel Road
- 48. San Elijo Park 1105 Elfin Forest Road
- 49. Innovation Park 1151 Armorlite Drive
- 50. Sunset Park 1909 Puesta del Sol
- 51. Big Rock Park 8125 Arlette St.
- 52. Mast Park 9125 Carlton Hills Blvd.
- 53. Woodglen Vista Park 10250 Woodglen Vista Drive
- 54. S. Buena Vista Park 1601 Shadowridge Drive
- Delores Magdaleno Memorial Park 2902 Marcy Ave.
   North Park Community Park
- 4044 Idaho Ave.
- 57. Poinsettia Dog Park 6600 Hidden Valley Road
- 58. Veterans Park 1075 8th St.
- Ann D. L'Heureux Dog Park 2700 Carlsbad Village Drive



## LOVE PARKS AND RECREATION? YOU CAN JOIN THE FUN!!

#### **PART-TIME LIMITED POSITIONS**

Continuous Recruitment, Apply Today!

#### Pool Guard I & Pool Guard II

- Minimum age is 16 years at time of application
- Must have all valid certificates as listed below

#### **Recreation Aide**

- Minimum age is 15.5 years old at time of application
  - No experience needed

#### **Recreation Leader I**

- Minimum age is 16 years old at time of application
- 900 hours of recreation experience/volunteering or a combination of experience and education

#### **Recreation Leader II**

- Minimum age is 18 years old at time of application
- 1800 hours of recreation experience/volunteering or a combination of experience and education

#### Therapeutic Recreation Leader

1800 hours of paid or unpaid (volunteer) recreation
 leadership experience which MUST include 200 hours of
 Experience working with persons with disabilities.

#### **FULL-TIME BENEFITTED POSITIONS**

Continuous Recruitment, Apply Today!

#### Swimming Pool Manager I & Swimming Pool Manager II

- Minimum age for Pool Manager positions is 18 years of age
- Six months of full-time experience as a Swimming Instructor, Assistant Manager or Manager of a swimming pool which provides an organized aquatic instruction program.

#### Swimming Pool Manager III

- Minimum age for Pool Manager positions is 18 years of age
- One year of full-time experience as an assistant manager or manager of a swimming pool which provides an organized aquatic instruction program.

#### PLEASE NOTE AQUATIC REQUIREMENTS:

- Must have ALL the following valid certificates:
- 1. American Red Cross Lifeguarding/First Aid
- 2. American Red Cross CPR/AED for Lifeguards
- American Red Cross First Aid for Public Safety Personnel
   \*Pool Guard II and all Pool Manager positions must have an
   American Red Cross Water Safety Instructor (WSI) Certificate.







#### APPLY TODAY at WWW.SANDIEGO.GOV

- Click on link to "City Employment" and then select "Apply For Jobs Online"
- Select a "Application Login & Registration" to set up an account or to login if you have an account with NeoGov.
- Select the position(s) you are applying for under "Current City Jobs." On the job bulletin there is an option to "Apply."
- Fill out the application. You will receive an e-mail confirmation after submission.