

The City of

SAN DIEGO

Volunteer, Internship and Work Readiness Programs

FY 2021 Citywide Volunteer Activity
Human Resources Department





Welcome To The City of San Diego



The City of San Diego works to cultivate civic engagement and participation through volunteerism. Volunteers assist the City's workforce to enhance services to the public. Internships build skills and provide work experience for students enrolled in academic programs. Work Readiness programs afford a practical and economic opportunity for many underserved San Diego youth. The City's volunteers, interns and mentees include a diverse representation of participants; including seniors, students, professionals, families, active and non-active military and faith-based or community groups. Environmental enhancement volunteers help to beautify City parks, lakes and beaches, Literacy tutors help students learn to read at the City's 36 libraries, Retired Senior Volunteer Patrol members support community safety initiatives. San Diegan's Benefit from a passionate engaged city workforce supported by volunteers that provide the highest level of customer service which represents the community. City employees provide volunteers a culture of leadership, appreciation and acknowledgment along with opportunities for learning and development. Interns and mentees are the next generation of future talent. These positions are filled by a diverse community for tomorrow. Volunteers, Interns and mentees support the vision of sustainable and preserved open spaces and the overall mission to be America's Greatest city. Internships help city employees work to preserve natural open space and diverse habitats that everyone can enjoy and that also help sustain our future. Preserving the City's surroundings and history, keeping San Diego's youth physically active and looking toward a brighter tomorrow.

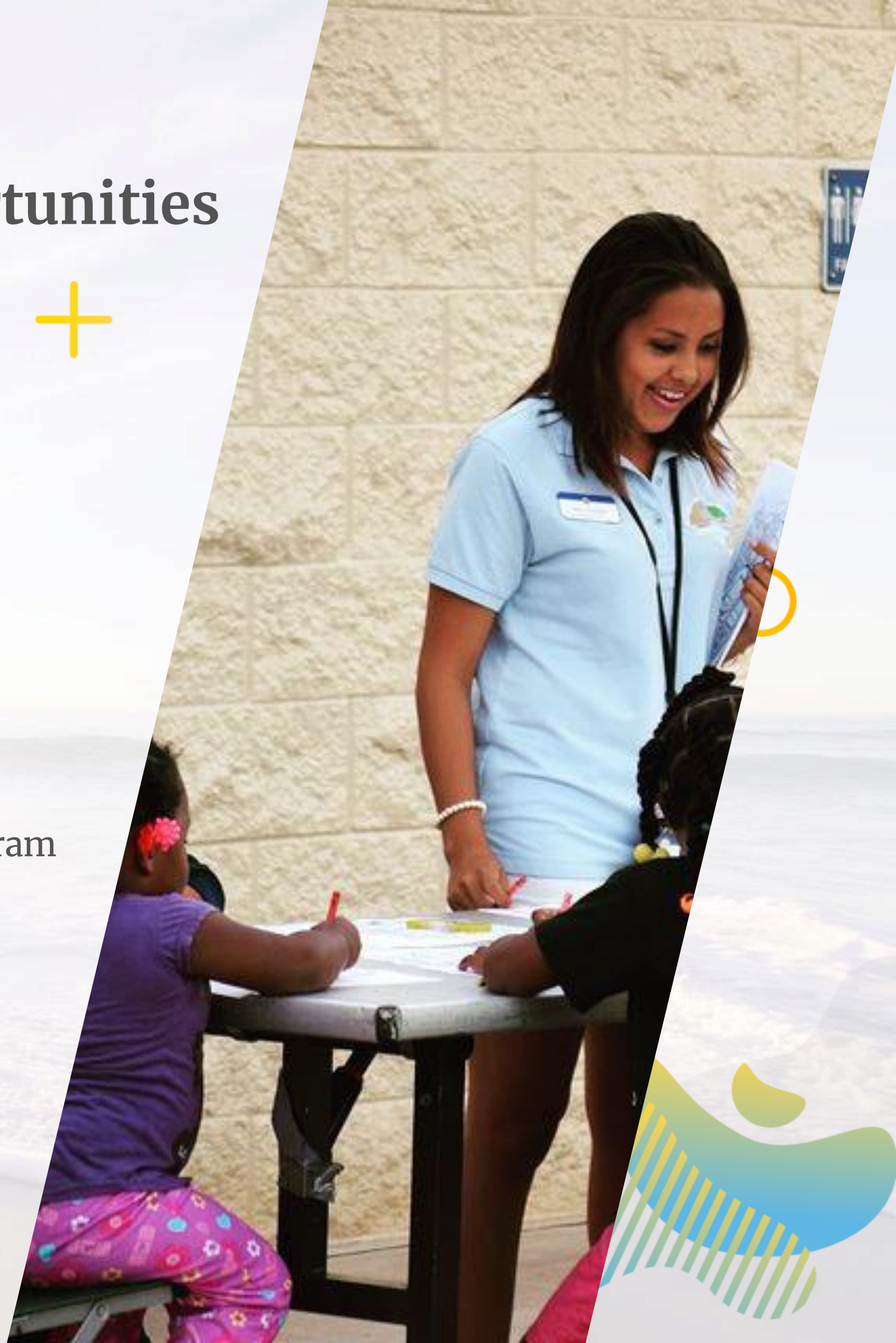




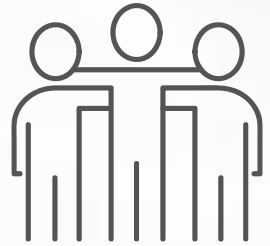
2021 City Departments Offering Volunteer, Internship and Work Readiness Opportunities



- City Council
- Commissions/Review Boards/Arts & Culture
- Development Services
- Engineering & Capital Projects
- Environmental Services
- Purchasing and Contracting
- Human Resources
- Information Technology
- Library
- Office of the City Attorney
- Office of the Mayor
- Parks and Recreation
- Public Utilities
- San Diego Fire Rescue
- San Diego Police Department
- Transportation and Storm Water
- Work Readiness Mentoring program



FY 2021 Citywide Program Totals



No. Of People



Hours Served



Total Cost Value

Mentees	158	34,682	\$1,165,662
Interns (Paid/Unpaid)	207	55,687	\$1,871,640
Volunteers	691	55,048	\$1,850,163
Totals:	1,056	145,417	\$4,887,465

The Estimated National Value of Each Volunteer Hour Is \$33.61
 Independentsector.org 2021

Office of The City Attorney

- Legal interns are supervised by Deputy City Attorneys and assist in drafting pleadings and research. Investigative interns assist with obtaining cases, supporting minor transcriptions and observing trials, motions and interviews. The USD Paralegal Intern Program provides interns to learn basic paralegal duties under the supervision of Paralegals in the City Attorney's Office. Investigative interns are educated in partnership with SDSU's Criminal Justice Program.
- Volunteer attorneys assist Deputy City Attorneys with aspects of criminal prosecution. They help with legal research and documents, and attend meetings, court hearings and trials.
- 65 students assisted the Office of the City Attorney through almost 15,000 hours of work as legal and administrative interns in both the criminal and civil divisions.



Interns	65
Volunteers	10
Annual Hours Served	19,584

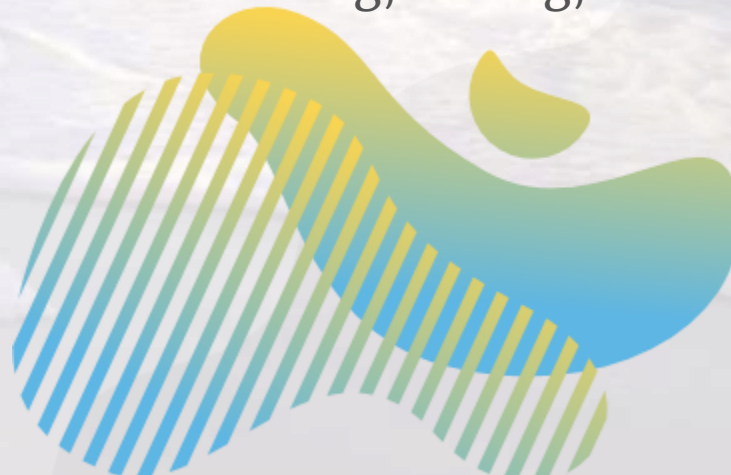


San Diego Public Library



- Volunteers support and assist with the Summer Reading Program, youth and literacy focused programs and the Library's special collections
- The READ San Diego Adult Literacy Program has volunteer literacy tutors who teach basic reading skills to English-speaking adults on a one-on-one basis. Volunteers support the literacy program as family literacy assistants and provide office and lab assistance and outreach information at special events.
- Do Your Homework @ the Library volunteers help San Diego students in grades K-8 with their homework at various libraries.
- Library volunteers promote community engagement through assistance as STEAM coaches in the 3D printing labs, help mend books to keep the library's collection healthy and provide arts and crafts opportunities for youth library patrons. Support is provided by the Library Commission, the Library Foundation Board and numerous Friends of the Library groups.
- The READ/San Diego Literacy Tutor had over 69 volunteers who helped provide tutoring for adults, 18 years of age older in basic reading, writing, and/or math skills.

Mentees	1
Volunteers	75
Annual Hours Served	4,662



Parks and Recreation

- Parks and Recreation volunteers serve as youth sport coaches, park beautifiers and recreation program assistants.
- Youth sport coaches teach skills and the rules of the sport to youth participants interested in learning and playing soccer, baseball, flag football, swim, water polo and volleyball.
- Beautification volunteers help keep City of San Diego open spaces, neighborhood parks, recreation center playground areas, developed regional parks and San Diego shoreline parks clean, beautiful and welcoming. Volunteers remove litter or overgrown brush, remove non-native plants or help to plant and mulch native plants. All ages are welcome in this group.
- Recreation program volunteers assist City employees at special events held at recreation centers, senior services dances or at day camps in the Therapeutic Recreation Program. They help set-up, decorate and check-in guests. They also help clean-up, assist with crafts or games and engage participants at these seasonal monthly or annual events.
- 10 interns assisted in various aspects of the Parks and Recreation department gaining hands-on experience learning about San Diego's cultural and natural resources as well as directly working in recreation centers and parks.



San Diego Police Department



- SDPD's mission is to maintain public safety by providing the highest quality police services to all of our communities.
- The Police Department recruited 62 volunteers to assist directly at COVID-19 vaccination sites.
- The San Diego Police Department strives to advance the highest levels of public safety, trust, and professionalism by strengthening community partnerships through fair and impartial policing while fostering employee enrichment and growth to ensure we remain America's Finest police department.
- The R.S.V.P (Retired Senior Volunteer Patrol) Program promotes community awareness and helps San Diego citizens feel safe. Volunteers and mentees assist area stations increase the level of crime prevention programs within specific geographic boundaries by providing additional resources to the Police Department. They assist with safety checks in various communities.
- The Cadet Program is a voluntary, non-enforcement entry level position with the San Diego Police Department for people ages 16-21. After a six-session academy, Cadets may choose to go on ride-along, assist with security and traffic control, work undercover and much more.

Covid-19 Inculcation Ctr

62

Mentees

1

Volunteers

234

Annual Hours Served

4,662



Development Services



- Code compliance volunteers and mentees assist code enforcement section staff in identifying zoning violations or concerns within communities that are readily noticeable from the public right-of-way. Their service supports the goal to reduce visual blight and allows volunteers an opportunity to be involved in the beautification and revitalization of their neighborhoods.
- Interns help to digitize and electronically file documents, reports and other related records. They assist with data, spreadsheets and electronic files related to neighborhood code compliance.
- This remote internship offered experience in providing project management in various areas including GIS, Google Drive (and Sheets), Microsoft Teams, and presentation opportunities.

Interns	3
+ Mentees	1
Annual Hours Served	○ 4,662



Human Resources

Interns and mentees support the citywide volunteer, internship and work readiness programs at special events and with outreach and training efforts.

122 volunteers provided over 3,900 hours at 6 vaccine site locations to assist the Human Resources department in registering the San Diego community to get vaccinated.

Thank you to all the volunteers who offer their time and care to the City of San Diego and their communities! We look forward to working alongside you in the years to come.



San Diego Fire Rescue



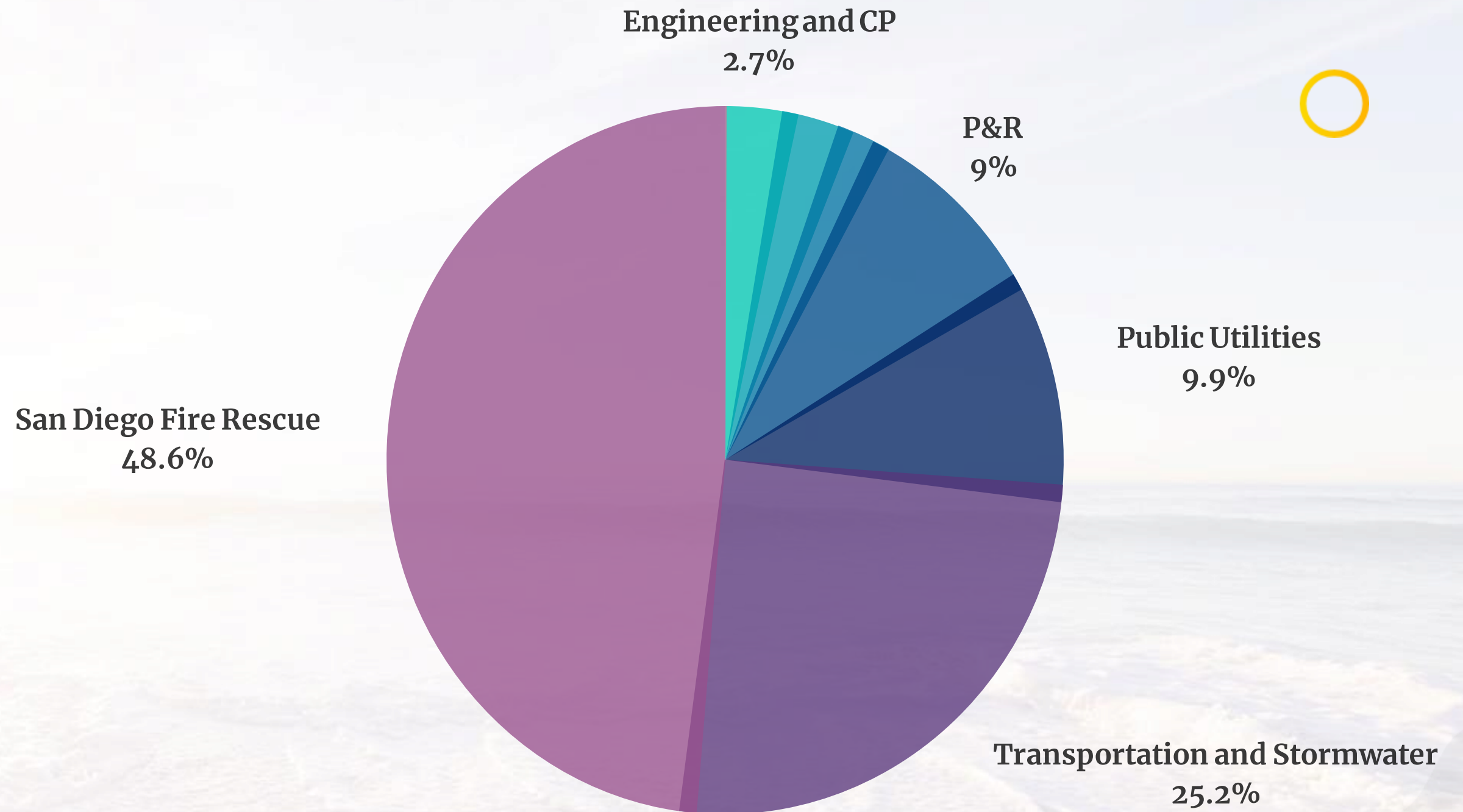
- The Fire-Rescue Department’s Junior Lifeguard Program provides youth an opportunity to learn from professional lifeguards. Students gain a wide variety of skills and knowledge including how to enjoy the beach safely, ocean and wave education, first aid and CPR, water rescue techniques and the importance of keeping physically fit. This valuable experience builds self-confidence and skills for life. The program has trained 37,500 youth since its inception in 1983.
- The San Diego Fire-Rescue Department Cadet Program teaches youth about a career in fire suppression and emergency medical services. Cadets gain experience as they observe firefighters and assist the Department in a non-hazardous capacity. The program has trained 10,000 youth since its inception.
- 54 paid student and management interns assisted the fire department, in person and virtually, in a range of responsibilities, such as supporting daily Lifeguard Program operations and working directly with Homeland Security Coordinators to gain experience in emergency procedure manuals and program development.



Interns	54
Mentees	121
Volunteers	27
Annual Hours Served	11,061

Internships

Engineering and Capital projects	3
Development Services	3
Environmental services	2
Parks and Recreation	10
Public Utilities	11
Transportation and Stormwater	28
San Diego Fire Rescue	54



Intern Testimonials



I have learned plenty in my two months with the Storm Water Pollution Prevention (SWPP) section. We monitor the beaches of San Diego from Pacific Beach to Torrey Pines and look at bacteria levels to keep everyone that visits safe. I am very fortunate to be interning with a group of amazing scientists!

-Transportation and Storm Water Intern

My time at EMTS has given me valuable, holistic experience in the field of environmental monitoring and compliance. This internship has taught me everything from practical life skills to faxing reports to learning about our government's court system. I would recommend this fabulous internship to anyone who wants to get involved with their city.

- Criminal Justice Department Intern

As an intern with the Energy and Sustainability Division of the Environmental Services Department, I have been developing important skills in data analysis, data manipulation, and web development. I have learned how to manipulate data frames and plot charts that visualize changes in the City's energy consumption. I think these are all really great skills that I can apply in the future so I'm really enjoying the internship.

- Environmental Sciences Department Intern



Virtual Volunteerism

Virtual Volunteering allows organizations to expand the benefit of their volunteer program for allowing for more volunteers to participate and be engaged with a wide variety of individuals in new areas. Virtual Volunteers will have the liberty of volunteering autonomously and from the comfort of their own homes during Covid-19. This option still allows volunteers to gain work experience and skills.



For More Information



Email us at : volunteersd@san Diego.gov or
workreadiness@san Diego.gov

Interested in our volunteer, internship, or work
readiness opportunities? Visit us at:

san Diego.gov/volunteerprogram

