

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Alia Khouri– DCOO General Services/Chair

Minutes of Meeting

Thursday, June 3, 2021

MS Teams Virtual Meeting

✓	ADA Comp & Accessibility	✓	EOCP (Purchasing & Contracting)	✓	Police
✓	City Engineer	✓	Finance		Public Utilities
	DCOO General Services	✓	Fire- Rescue	✓	Real Estate Assets
✓	Debt Management	✓	Fleet Operations	✓	Transportation & Storm Water
	Development Services		Library		Civic SD
	Economic Development	✓	Mayor's Office	✓	IBA
✓	Engineering & Capital Projects	✓	Parks & Recreation	✓	Office of Sustainability
✓	Environmental Services	✓	Planning		

1. General Announcements/Discussions:

James Nagelvoort, Director, Engineering & Capital Projects Department, called the meeting to order at 1:01 p.m. and asked for general announcements/discussion items.

Informational Item

2. Approve Minutes of the Last Meeting:

Tom Tomlinson, Assistant Director, Planning Department motioned to approve minutes from the last meeting held on April 1, 2021 and Thyme Curtis, Executive Director, Mobility, seconded the motion.

Minutes were unanimously approved.

Action Item

3. Climate Action Plan Prioritization Tool:

Ashley Rosia-Tremonti, Program Manager, Sustainability Department presented on updating San Diego's climate action plan.

Informational Item

4. CIP Streaming and Council Policy Update:

Myrna Dayton, Assistant Director, Engineering & Capital Projects Department presented on recommended Capital Improvement Program (CIP) and Infrastructure Process Improvements.

Informational Item

5. Muni Energy Updates:

Lindsey Hawes, Program Manager, Sustainability Department presented on municipal energy updates.

Informational Item

6. CIP Budget Cycle Update:

Caryn McGriff, Financial Operations Manager, Department of Finance presented on the budget cycle calendar for FY21 Fourth Quarter and FY22 First Quarter.

Informational Item

7. CIP Project Closeout Process, Improve Coordination:

Luis Schaar, Deputy Director, Engineering & Capital Projects presented on CIP Project Substantial Completion to Project Acceptance Timeline.

Informational Item

2:32 p.m. meeting adjourned

