

## **CLASS SPECIFICATION**

### **SAN DIEGO CITY CIVIL SERVICE COMMISSION**

#### **HAZARDOUS MATERIALS INSPECTOR III - 1544**

##### **DEFINITION:**

Under direction, to lead the work of a professional staff engaged in hazardous materials inspection, investigation, enforcement, or other regulatory activities; to perform the more difficult technical hazardous materials work; and to perform related work.

##### **\* EXAMPLES OF DUTIES:**

- Coordinates and leads the work of a staff performing hazardous materials compliance, enforcement inspections, or hazardous materials projects;
- Identifies existing or potential operations problems that may lead to hazardous materials storage, use, or disposal problems;
- Conducts and leads the inspection of the most complex City operations and hazardous materials storage and use sites;
- Reviews and coordinates special investigations;
- Reviews and coordinates the self-monitoring program;
- Performs initial screening of fact sheets;
- Assists in developing and implementing mandated programs and sub-programs;
- Conducts review of hazardous materials laboratory test data;
- Leads activities to identify and package hazardous waste to ensure compliance with regulations;
- Assists in the development of enforcement procedures and actions;
- Reviews environmental site assessment reports associated with construction projects and provide contractual language related to hazardous waste;
- Assists with investigation and enforcement actions;
- Assists with developing program budget;
- Performs related duties.

##### **MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

College graduation with a Bachelor's degree in Chemical Engineering, Environmental Engineering, Sanitary Engineering, Environmental Health, Industrial Hygiene, Chemistry, Biology, or a closely related field; **AND** three years of full-time experience in one of the following areas: one year of professional level experience with hazardous waste, universal waste, or recyclable waste in one or more of the areas listed: 1) Investigative/inspection

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

experience including inspecting and investigating hazardous materials and waste management practices for conformance with laws and regulations. Job experience should include hazardous waste sampling, storage, testing, packaging, and manifesting of hazardous waste; knowledge of regulations contained in CCR Title 22, 40 CFR, 49 CFR, and Health and Safety Code Division 20, Chapter 6.5; site inspections and report preparation; and/or conducting hazardous material training activities. 2) Management of household hazardous waste experience including coordinating and managing community collection events or permanent centers; testing materials collected through a household hazardous waste or load check program; identifying, confirming, and categorizing chemical waste, and packaging and manifesting waste received; and knowledge of regulations contained in CCR Title 22, 40 CFR, 49 CFR, and Health and Safety Code Division 20, Chapter 6.5. 3) Environmental control experience including storm water, pesticide site assessment and/or air pollution control management with job duties including inspection and sampling, reporting, process design, knowledge of regulations, training, and program implementation. 4) Hazardous materials/environmental management experience including contract management and technical oversight of hazardous waste disposal contracts to include budget and invoice management, report writing, oversight of compliance with contract terms and conditions, public or client interactions, and/or grant management and technical oversight of the collection of hazardous waste to include budget management, invoice or reimbursement requests; report writing to grantor and clients; oversight of compliance with grant contract terms and conditions; and public or client interactions. Knowledge of regulations contained in CCR Title 22, 40 CFR, 49 CFR, and Health and Safety Code Division 20, Chapter 6.5 where necessary to complete contractor or grant activities. Possession of a valid California Class C Driver's License.