



Rancho Peñasquitos Planning Board Meeting Minutes

January 6, 2016

Attendees: Jon Becker, Corey Buckner, Chris Butler, Bill Diehl, Stephen Egbert, John Keating, Darren Parker, Darshana Patel, Jeanine Politte, Brian Reschke, Keith Rhodes, Mike Shoecraft, Brooke Whalen

Absent: Bill Dumka, Steve Gore, Ruth Loucks

Community Members & Guests (Voluntary Sign-in): Cynthia Macshane, Kenn Laundroche, Martha Laundroche, Rod Simmons, Jennifer Burstedt, Erika Ferreira, Guy Oshiro, Susan Sindelar, Dana Gibson, Mary Alice Schmidt, Lisa Arnold, Karl Umstadter, Anne Harvey, Melissa Harris

1. The meeting was called to order at 7:40 pm at the Doubletree Golf Resort located at 14455 Peñasquitos Drive, San Diego, California 92129. A Quorum was present.

2. Agenda Modifications:

Motion: To add approval of the PQ East MAD & Park Village MAD 2017 Budgets to the top of the business agenda. M/S/C – Diehl/Becker/Approved, 11 in favor – 0 against – 0 abstentions.

Motion: To add applicant, Cynthia Macshane, to fill the District 8 seat under business agenda item ‘Appointments to Fill Vacant RPPB Seats’. M/S/C – Politte/Becker/Approved, 11 in favor – 0 against – 0 abstentions.

3. APPROVAL OF MINUTES: November 4, 2015 & December 2, 2015

Politte noted the December minutes would be available for approval at the February meeting and reviewed suggested changes from Egbert.

Motion: To approve the November 4, 2015 Rancho Peñasquitos Planning Board Meeting minutes as corrected. M/S/C – Shoecraft/Patel/Approved, 10 in favor – 0 against – 1 abstention (Whalen).

4. Public Safety Agencies: none present

5. Public Forum:

a. Egbert commented on the unavailability of sand for sand bags.

6. ANNOUNCEMENTS & INFORMATION ITEMS:

a. San Diego City Planning Dept. Report – Michael Prinz, not present

b. San Diego City Council Member Mark Kersey, District 5 Report

- Councilmember Kersey was present to introduce the community to his Rebuild San Diego plan that dedicates up to \$5 billion to infrastructure over the 30 years with no new taxes. It would provide funding for new projects as well as maintenance of current assets. The measure would collect new growth through three sources: Sales Tax Growth, General Fund Growth and Net Pension Savings. The proposal only captures revenue during years of economic growth. As a voter initiative, it can't be ignored by future City leaders. The measure will include an emergency suspension clause for periods of economic distress. If approved by City Council, the charter amendment would go to the voters in June 2016; will require a simple majority vote to approve.

- Diehl asked if the City plans to hire consultants to oversee project and engineers to save money on benefit costs? Kersey replied, the City needs to hire more contractors for job specific positions that won't be hired by the City, but labor unions push back. The City is looking at what types of positions would fall into contracting.
- Buckner asked about the defined benefit pensions and 401K type retirement benefits plans. Kersey said that only SDPD and SDFD get pensions now. In regards to the recent unfavorable ruling on Prop B, if City Council opts to appeal the ruling to a court of law. There is a chance the City could lose the appeal and would have to revert back to the pension benefit plan.
- Becker asked if there could be a conflict with multiple measures, ie. Councilmember Emerald's proposal to put a bond measure on the November ballot for fire stations? Kersey said that he felt we might be able to fund fire stations differently but it might take longer to build them all. He said his measure could provide funding more quickly and include the building of fire stations, based on need and the ability to do projects quickly. Becker asked how the Charter Amendment would make this based on need? Kersey said, if passed, there would be intense pull to maintain, operate and staff from the General Fund.
- Rhodes suggested there is a need to look at creating a FBA/DIF type fee to pay for older infrastructure. Kersey agreed to look into that option.
- Patel noted, with all the new development along SR-56 comes additional traffic and related issues. Is there any plan to get it expanded more quickly? Kersey said SR-56 should have been built as 6 lanes adding that BMR & Pacific Highlands Ranch FBAs have money. Expansion is planned, but there is money for design work but not enough money to complete it. It will be TransNet money funding the widening, but SANDAG is considering an initiative on the ballot. There are lots of projects being considered for that funding stream which if approved could speed up SR-56 and SR-78 expansions.
- Butler asked if the I-5 connectors need to be completed before SR-56 can be expanded? Kersey said the issue of I-5 connectors issues in Carmel Valley need to be settled first.
- Keating said the I-5 connectors may not all be needed. 66-75% of SR-56 drivers go south onto I-5, so it will be a long time before northbound connectors are needed. He added, the widening of SR-56 needs to be completed before the northbound connectors. SANDAG, not Caltrans, determines what gets done first. He'd like San Diego to push harder to get SR-56 widened. Most TransNet money is going to more I-5 lanes and the coastal project; lean on SANDAG to change focus.
- Politte asked about the suspension clause, suggesting the language make it difficult to suspend for multiple years in a row; nothing would get done. Kersey said he didn't want to include a suspension clause, but they are working on language with the City Attorney's office to be considered as part of the measure.
- Lisa Arnold asked, who would set project priorities? Kersey noted the City is working on who would have input; local CPGs could have the ability to provide input on infrastructure needs much like they currently do with CIP projects. Arnold suggested working to coordinate with surrounding areas to save money. Kersey said the City's streamlining measures have shown reduction in time to complete current projects.
- Susan Sindelar asked the status of the City's State of Emergency application and the drainage/channels that are to be cleared? Kersey said each City Council member

submitted a list of high priority storm drains/channels and Council is now looking at funding to prioritize. The City needs to get multi-agency approvals which could take 2 years. To do the clearing, they have to buy mitigation credits to be able to remove habitat.

- Sindelar asked, in regards to pension savings by hiring contractors, are there any other proposals for where that money could be earmarked? Kersey said there are no other proposals. He added, they plan to hire approximately 100 project managers, project planners and engineers this year. They may have to contract with firms to provide some of those engineering services, but the funds will not be sitting around.
 - Brigitte Rosendall, asked for clarification on storm drain funds, if his funding would cover storm water. Kersey said our water bills include a small amount for sewer/waste water, not storm water. The City subsidizes storm water projects or they won't get done. He added, the City may need to ask voters to raise the storm water fee dependent on El Niño damage.
 - Patricia (BMR) said there is no public transportation along SR-56 which impacts connecting local communities. MTS began new routes (ex: Express Route 237 - RB/Sabre Springs to Miramar College, down Miramar Rd. to Sorrento Valley and UCSD) then cut them a couple months later even though the routes were popular. She noted, the City tells developers to include stops in their plans but MTS has no intention to set up routes due to lack of funding. She said that she was told, the SR-56 communities are wealthy, not disadvantaged. This impacts those who are not upper income that developers have provided affordable housing to per City regulation. Kersey said the area is not dense or urban enough for MTS. Patricia said, RB and Poway have buses, BMR and Torrey Highlands do not. Kersey noted, the same issue was a hot topic with the One Paseo project. Buckner added, people have to want to ride public transportation and use it regularly filling the routes provided. Patricia said that Route 235 is beyond capacity and they need to add more runs of that route, also.
- c. San Diego City Council Member Chris Cate, District 6 Report – Daniel Manley
- Manley noted locations where residents can drop off their undecorated Christmas trees so the trees can be turned into mulch by Environmental Services through January 23rd.
 - Councilmember Cate got married on January 2nd.
 - Residents can pick up free pre-filled sandbags at an event on January 16th at Mira Mesa Home Depot between 9am – 1pm. Councilmember Cate and the Boy Scouts will assemble the bags for residents in preparation of potential El Niño flooding. Limit of 10 bags per household, no residency requirement.
 - Black Mtn. Rd. waterline break at Mercy Rd. has been temporarily repaired; installed in 1979. Permanent street repairs will be expedited, but not yet scheduled.
 - Canyonside Park entrance was designed to be a driveway. It would take a CIP project to remove the dip. They are getting an estimate for the cost and will send to the Mayor's office. Because the slurry seal was done last fall, nothing can be done due to a 1 year moratorium on repairing the dip.
 - Politte asked if leveling the dip would cause more flooding into the park? and suggested the City consider engineering to avoid flooding into the park. Becker noted, it would need to be re-engineered. Diehl said they can't clear the ditch along Black Mtn. Rd. which has backed up into the gym in the past. Politte suggested that the ditch needs to be on the City's priority list for clearing of

habitat from storm channels.

- Keating agreed, the driveway is too extreme for drivers and needs to be redesigned under street standards as a CIP. The overlay project on the north side of the bridge (southbound lanes) created a bump where it meets the concrete which exacerbated the problem. It needs to be leveled out. He asked, Councilmember Cate's office to check into it before the City releases the bond from the overlay project and get the bump reduced or smoothed out a bit.
 - Butler suggested working the dip repair into the waterline permanent repairs, done at the same time.
 - Diehl added, the traffic light timing still needs coordination; only letting 2 cars out of the park at a time going northbound. Buckner suggested 3 times the usual time between changes and Keating suggested increasing the gap in times. Buckner added, the bump slows down traffic which is a good thing.
- d. San Diego County Supervisor Dave Roberts, District 3 Report – Harold Meza
- Politte summarized Meza's report in his absence.
 - Community Enhancement and Neighborhood Reinvestment Grant Programs – two workshops to provide information on the grant programs. Encinitas 1/21/16 12:30pm – 1:30pm and in Escondido on 1/29/16 10 am – 11am. Contact Jeanine if you want more info.
 - Keep your pet safe during El Niño, include your pets in your disaster plans.
 - Supervisor Roberts is looking for PT & FT college students who are interested in becoming interns and earning college credit.
 - Mira Mesa Face Time – Supervisor Roberts hosts monthly meetings in Mira Mesa from 3-5pm on the 2nd Monday of every month at the Mira Mesa Town Council Office at 10717 Camino Ruiz Ste. 119, San Diego 92126. Drop in or call the office at 619-531-5533 to schedule an appointment.
- e. CA Assembly Member Brian Maienschein, 77th District Report – Lance Witmond, not present
- f. CA State Senator District 39, Senator Marty Block – Joyce Temporal, not present
- g. U.S. Congressman Scott Peters Report, 52nd District Report – Jason Bercovitch, not present

7. BUSINESS.

- a. **PQ East MAD & Park Village MAD Fiscal Year 2017 Budgets** – Erika Ferreira, City of San Diego (Action Item)
- **PQ East MAD** – Ferreira reviewed the FY 2017 proposed budget (attached). The fiscal year runs from July 1, 2016 – June 30, 2017. Proposed expenses are \$422,962 which is approximately \$22,000 less than the FY 2016 budget. Year end Operating Reserves will be \$169,000 to carry forward into FY 2018. Assessment rate per equivalent benefit unit (EBU) includes a 2% increase so the annual EBU rate will go from \$18.13 per year to \$18.49. Total Revenue (Assessments and City Contribution) will be \$354,832 which is approximately \$4,800 more than in FY 2016. Projects are getting done.
 - Diehl noted, the stamped concrete median on Carmel Mtn. Rd. west of MCHS is budgeted in FY2016. They've included that amount in the 2017 budget in case the project is not completed this year.

Motion: To approve the PQ East MAD budget for FY 2017 as presented. M/S/C – Diehl/Becker/Approved, 11 in favor – 0 against – 2 abstentions (Politte, Buckner).

- **Park Village MAD** – Ferreira reviewed the FY 2017 proposed budget (attached). Assessments were increased 15% to fund new projects and to bring the Reserve account balance up. Total expenses are proposed at \$494,911. Year end Operating reserves as proposed would be \$80,096. Total revenue and reserves at \$341,734. The new annual assessments would be: Zone 1 EBU \$100.65, Zone 2 \$20.68, Zone 3 \$119.76. New projects include corner enhancements, infrastructure projects, and some planting projects. Assessments haven't been increased in over 6 years.
 - Rhodes inquired, who determines when fees are increased? Becker noted the advisory committee approves the increases based on the upcoming projects and expenses and revenue needed within the set limits, then the planning board approves the budget.
 - Politte asked whether the assessed property owners needed to approve increases and when a vote would be required? Diehl replied, if the increase exceeds a preset limit, then the property owners would have to vote to approve.
 - Butler asked about the changes over 3 years for the Other Miscellaneous Fees line item amounts? Ferreira said, the changes reflected the recycled water retrofit in 2015, which they didn't include in 2016 budget and added back in for additional retrofit projects in 2017.
 - Buckner noted recycled water fee increases, asking if those increases were calculated into the budget? Ferreira said the utility fee category was increased to cover that on both budgets. Becker said they will still save about \$50,000 by using recycled water instead of potable water. Ferreira said they will be under the budgeted amount and the unused funds will go into the reserves.
 - Patel inquired, what is the Monument Enhancement line item for and is the project already planned out or a budgeted amount? Ferreira said, it is a budgeted amount and they are getting a quote soon. Becker said it is to update existing lettering on all monuments for consistency.
 - Becker also noted the MAD has a new landscape services contractor, West Turf, under a 5 year contract.

Motion: To approve the Park Village MAD budget for FY 2017 as presented. M/S/C – Rhodes/Becker/Approved, 10 in favor – 0 against – 3 abstentions (Shoecraft, Buckner, Politte).

- Patricia (BMR) inquired whether the BMR South MAD would be presented? Ferreira said the BMR South MAD advisory chair told her, he took it here and it was approved. Ferreira was informed that they did not bring it to us for approval and that they have never come before RPPB.
- Buckner asked if they are listed in our bylaws? Becker said, the MAD budget has to go to City Council for approval and Politte noted that our bylaws list the MAD but is dependent on the MAD's bylaws. Politte added that if the City requires the local planning board or CPG to approve the MAD's budget then they should be coming to us; otherwise, why are we looking at the other budgets or is it dependent on their bylaws? Diehl said, there is nothing in writing that requires them to come to RPPB.
- It was noted that Torrey Highlands MAD budget should have been presented also. Ferreira said that Torrey Highlands MAD is not her MAD. Whalen said the Torrey Highlands budget was approved by the advisory committee in September. Buckner asked if Torrey Highlands MAD bylaws say whether they are to come to us. Politte said Torrey Highlands MAD budget has been presented to RPPB for approval in the past.

- Becker noted, Park & Recreation Department is revising the municipal code and Council Policy on MADs but the changes mainly covered the self-managed MADs. Self-managed MADs have to get all the service, pay the bills and manage the MAD whereas all the MADs in our planning areas are managed by the City.
 - Ferreira read an email from BMR South MAD that their budget was approved by the Santaluz HOA Maintenance Association.
 - Patricia (BMR) said there was no announcement for that meeting. She has been told that Bill Stewart makes all the decisions single-handedly. She wants to be invited to attend so she can ask questions. Ferreira offered to include Patricia in future meeting notices.
 - Ferreira said the 2017 budget is \$1,000 over the 2016 budget. The MAD has a new landscaping contract which will save the MAD \$45,000, a 5 year contract with Tree Beard. The MAD cut a position which reduces the contract. The MAD allotted \$20,000 more for landscape enhancements and everything else remained the same. 2017 budgeted expenses are \$700,000 and assessments stayed the same at \$457,000. They received a developer contribution of \$48,000 in 2016 which they don't anticipate getting in 2017. Operating reserves are at \$348,000 for 2017 with a maximum of \$350,000 so they will have to do everything they can to spend all the money.
 - Patricia (BMR) noted the boundaries of the MAD and commented on the poor quality and look of the MAD district when almost \$.75 million is being spent.
 - Ferreira noted there is an issue with one of the developers in the area and the quality of their medians. The City feels they can provide a better service but it needs to be signed off by a Department Planner. Patricia (BMR) asked where the area is? Camino del Sur, north of Carmel Valley Rd, where it crosses over the bridge; possibly Santaluz.
 - Butler asked for clarification, that Ferreira was here as a courtesy to inform us of the budgets and it would have been nice to hear the other budgets also. Ferreira was asked to come by the PQ East & Park Village MADs.
 - Buckner requested that Ferreira report at the next RPPB meeting on which MADs need to come to us, the City's requirements and obligations of MADs to assessed property owners, if they need to publicly notice their meetings, or if it might be a Brown Act or other regulation violation by not doing so when the funds used are assessed or taxed on the property.
 - Patricia (BMR) said that when RPPB's bylaws were approved, she understood they would be required to bring the budget to us. Politte said they are listed in our bylaws as a group within our planning areas of review but it was dependent on their bylaws whether we could send someone to their meetings. We want them to come to us. Politte said, it comes down to these funds are approved tax money and any budget or decisions made by that MAD should be required to follow the Brown Act just like we do. Parker said the MADs don't have a budget for that. Politte replied, the Doubletree's hotel development permit requires them to provide meeting space for community groups so having a location shouldn't be an issue. All the parties should be included in the noticing.
- b. **Appointments to Fill vacant RPPB Seats (Districts 5, 6 & 8)** – Corey Buckner (Action Item)
- PQ District 6 – Politte introduced Brigitte Rosendall who lives in District 6. Politte

invited Rosendall to tell us about herself and why she is interested in joining the board.

- Rosendall said she has lived in San Diego since 2011; she's a mother a 3 sons and involved at Westview H.S. She is a professional technical engineer and hopes her knowledge will be of benefit to the planning board and the City.
- Politte noted that Rosendall's application said she is the recording secretary of the Westview H.S. PTSA and is very familiar with Robert's Rules of Order.

Motion: To approve the appointment of Brigette Rosendall to fill the vacant PQ District 6 seat for the remainder of the current term. M/S/C – Politte/Butler/
Approved, unanimous.

- Discussion on whether Rosendall would be able to run for the seat in the March election. [To clarify: Rosendall will not have the 3 meeting attendance requirement to run in the election, she will only have the January & February meeting and attendance eligibility period is from March through the adjournment of the February meeting. Rosendall could be reappointed to the seat in April if no one runs.]
- Politte noted that our new bylaws allow us to fill seats that have been vacant for 120 days with an eligible resident from an adjacent district. Politte noted the D5 & D8 seats have been vacant for 120 days..
- PQ District 5 – Politte introduced Susan Sindelar who applied to fill the vacant D5 seat. She lives in District 7 and the appointment would be through the 2017 election. She would not be able to run for the D5 seat, but could be appointed to fill the seat if it remains vacant for 120 days after the 2017 election or she could run for the D7 seat if she remains eligible. Politte invited Sindelar to tell us about herself and why she is interested in joining the board.
 - Sindelar said she has lived in the community for 5 years. She is a Juvenile Dependency Attorney and said her background is analytical and a bit touchy feely. She'd like to see more engagement with the community so they have a voice. She said she started attending meetings last March and hopes that her background and prior board experience can benefit RPPB.

Motion: To approve the appointment of Susan Sindelar to fill the vacant PQ District 5 seat for the remainder of the current term. M/S/C – Politte/Patel/
Approved, unanimous.

- PQ District 8 – Politte introduced Cynthia Macshane who applied to fill the vacant D8 seat. She also lives in District 7. The D8 seat is up for election in March 2016, but she will not be able to run in the election. If no one runs, she could be appointed to fill the vacant seat after 120 days, at the July 2016 meeting for the remainder of the term. It was noted that she could also be appointed to fill the newly vacant District 3 seat after 120 days if no one comes forward from the district to be appointed. Politte invited Macshane to tell us about herself and why she is interested in joining the board.
 - Macshane said that she previously became aware of and involved with RPPB through another member, Joost Bende. She added that she is an architect (interior architecture focus) and interested in learning more about exterior design. She was previously a 5 year member of the RP Town Council, holding the position of secretary, code enforcement officer and was their appointed representative to RPPB for 2 years. She added, she is looking forward to the opportunity to get back and involved in the community.
 - Diehl asked if our new bylaws limited the number of members from any one

district; she would be the 4th member on the board who resided in District 7.

Politte said, she thought we didn't include it and left it up to the current board members because they would vote the final approval.

Motion: To approve the appointment of Cynthia Macshane to fill the vacant PQ District 8 seat for the remainder of the current term. M/S/C – Becker/Parker/ Approved, unanimous.

c. **Appoint 2016 RPPB Election Committee** – Corey Buckner (Action Item)

- Buckner asked for volunteers to oversee the elections. It was noted that committee members not up for election could participate. Diehl, Politte and Sindelar volunteered and Diehl agreed to Chair the committee.
- Egbert inquired about the deadline to to submit an application? Politte said, before the end of the February meeting.
- Reschke asked if current members needed to submit a new application? Politte said, yes.
- Keating inquired about term limits? Politte said, we will verify those with 8 or more years of service and the 25% rule.
- Politte will prepare the candidate and election notices and get those out to our email distribution list with a couple of weeks.

Motion: To establish the 2016 Election Ad-Hoc Committee and approve the committee appointments of Diehl, Politte and Sindelar with Diehl as the Chair. M/S/C – Buckner/Butler/Approved, unanimous.

8. **NEW ISSUE to be in conformance with new Bylaws; Appoint members and chair for standing committees, limit of 5 members per committee** – Corey Buckner (Action Item)

a. Land Use Committee

Motion: To appoint the members and chair of the Land Use Committee: Gore (Chair), Diehl, Patel, Becker, Sindelar. M/S/C – Buckner/Politte/Approved, unanimous.

Buckner noted that projects would be reviewed in Land Use until the committee was ready to present a recommendation to the full board. Land Use would report monthly on the projects, questions/concerns raised at the next meeting. A project recommendation would be an action item at the next month's meeting.

b. Wireless Communications Facilities Committee

Motion: To appoint the members and chair of the Wireless Communications Facilities Committee: Parker (Chair), Egbert, Shoecraft. M/S/C – Buckner/Whalen/Approved, unanimous.

9. REPORTS.

a. Chair Report – Corey Buckner, no report

b. Vice-Chair Report – Jon Becker

- Becker reported on the speed limit change to Twin Trails between Black Mtn. Rd. and Paseo Montalban (35 mph is being reduced to 30 mph); information was emailed out with this meeting's agenda.

c. Secretary Report – Jeanine Politte

- Politte reported that we received Barry Pulver's resignation on 1/6/16. He apologized, but due to a change in his work schedule over the next year, he would need to resign. Peñasquitos District 3 seat is now vacant.
- Politte said that Councilmember Kersey is also holding a Meet the new Fire Chief event on January 20th; flyer is available on entrance table.

- Politte reported that Butler has completed the e-COW. She noted that Sindelar and Rosendall has 60 days to complete the e-COW; Politte will email them with the details.
- d. Standing Committee Reports:
- Land Use (Steve Gore)
 - Becker reported in Gore's absence.
 - Cisterra presented The Preserve at Torrey Highlands project during LUC meeting. They have submitted an application to develop the Diocese property under Process 5. The committee asked them to come back with cross-sections so the committee can view the architecture and visual impacts from different vantage points. They are proposing a 450,000 sq. ft. office complex in 3 buildings (4, 5 & 6 stories) with a 7 story parking structure and other amenities.
 - o DMM Preserve representatives (Lisa Ross & Anne Harvey) were in attendance and the group is concerned with the adjacency to the Preserve and the impacts.
 - o Becker noted the original entitlement was for a church or the like.
 - o Buckner said the plans will be available at the next meeting.
 - o Parker asked if they will be providing an EIR? Becker said, not sure on the appropriate environmental document.
 - BMR has a residential project that will be on the February agenda.
 - Wireless Communications Facilities (Darren Parker) – no report
- e. Ad Hoc Committee Reports:
- Media/Communications/Website (Brooke Whalen)
 - Whalen said she has updated the website and asked Politte to check the website and email her the election info, missing documents and revised board roster.
- f. Liaison and Organization Reports:
- Black Mountain Open Space Park (Bill Diehl)
 - Trail for All People has broken ground and should take about 3 months to complete; located in BMOSP near the glider port.
 - Community Funds (Bill Diehl) – not report
 - MCAS Miramar Community Leaders Forum (Stephen Egbert) – no report
 - PQ Fire Safe Council (Mike Shoecraft)
 - Next meeting is January 21st at 7:00pm at the Doubletree on the Patio; annual planning meeting for the year. Politte noted the Doubletree hasn't completed the bar building or the other meeting facilities due to renovations.
 - PQ Town Council (Darshana Patel)
 - Fiesta planning is underway. Looking for nominations "Volunteer of the Year" to be awarded at the Fiesta. Forms will be on the Town Council website.
 - PQ Recreation Council (Steve Gore)
 - Diehl reported in Gore's absence.
 - Winter Wonderland event collect 5 large bags of toys for Toys For Tots. The event cost Rec Council \$20,000 to put on.
 - Officers were elected.
 - Special Use Permit is now required by the City to run the Rec Council (good for 3 years); to be signed by the City Attorney.

- Los Pen Canyon Psv CAC (John Keating) – no report
- Park Village LMAD (Jon Becker) – no report
- Peñasquitos East LMAD (Bill Diehl) – no report
- Torrey Highlands LMAD (Darren Parker)
 - Budget was approved by the MAD last fall.
 - Monuments are moving forward.
- Transportation Agencies (John Keating)
 - Regional Transit Management along I-15 – You may have noticed the blue signs showing alternate routes along I-15 and major streets.
 - Butler asked how long the signals would be synced? Keating said, Caltrans will manage the traffic signals from the Caltrans Traffic Management Center in Kearny Mesa and when there is a significant incident.

The meeting was adjourned at 9:58 pm.

Respectfully submitted,

Jeanine Politte
RPPB Secretary

Approved 2/3/2016, 12 in favor – 0 against – 4 abstentions (Dumka, Loucks, Gore, Reschke).

Park and Recreation Department - Open Space Division
 Maintenance Assessment Districts Program
 Summary of Fiscal Year 2017 (07-01-16 to 06-30-17) Budget

10-15-2015

DRAFT

Peñasquitos East Maintenance Assessment District
 Fund 200039

Ready for Community Presentation

| | FY 2015 Unaudited Actuals | FY 2016 Estimate | FY 2017 Proposed |
|---|------------------------------|----------------------|----------------------|
| District Expenses | | | |
| Supplies - Mulch (SLA w/ESD); Soil & Conditioner (Fibar) | \$ 1,200.00 | \$ 7,000.00 | \$ 2,000.00 |
| Services (Contracts) | | | |
| Misc. Prof./Tech. Srv - Exotic Plant Removal | \$ 4,999.00 | \$ 5,000.00 | \$ 5,000.00 |
| Landscape Maintenance Contract - PA 4600001567, (Aztec Landscaping expires 12/16/2017) | \$ 129,643.27 | \$ 154,498.91 | \$ 157,354.22 |
| Addn'l Landscape Service - Landscape & Irrigation Enhancements | \$ - | \$ 25,000.00 | \$ - |
| Bus Bench Replacement | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| Tree Trimming Services | \$ 29,700.00 | \$ 30,000.00 | \$ 30,000.00 |
| Other Services (City Services Billed - DRP, Street Div - Asphalt Repair, Sign Shop; Arborist Opinion) | \$ - | \$ 70,000.00 | \$ 70,000.00 |
| Water / Storm Drain / Electrical | \$ 47,301.19 | \$ 58,464.00 | \$ 62,356.04 |
| Special Districts Administration | \$ 28,431.00 | \$ 28,431.00 | \$ 28,999.62 |
| Vehicle Usage & Assignment | \$ 3,886.00 | \$ 4,081.35 | \$ 4,285.42 |
| .50 FTE Grounds Maintenance Manager - Contract Administrator (Labor & Fringe) | \$ 57,883.00 | \$ 56,829.77 | \$ 57,966.36 |
| SUBTOTAL | \$ 303,043.46 | \$ 444,305.03 | \$ 422,961.65 |
| TOTAL EXPENSES | \$ 303,043.46 | \$ 444,305.03 | \$ 422,961.65 |
| District Revenues & Reserves | | | |
| Assessment Income | \$ 249,586.20 | \$ 255,416.67 | \$ 260,213.59 |
| City Contributions ⁽¹⁾ | | | |
| Environmental Growth Fund | \$ 5,328.00 | \$ 5,328.00 | \$ 5,328.00 |
| Gas Tax Fund | \$ 59,738.00 | \$ 59,738.00 | \$ 59,738.00 |
| General Fund - Library | \$ 6,246.00 | \$ 6,370.92 | \$ 6,370.92 |
| General Fund - Parks | \$ 5,724.00 | \$ 5,724.00 | \$ 5,724.00 |
| General Fund - General Benefit Offset, 5.3% | \$ 23,113.35 | \$ 17,457.60 | \$ 17,457.60 |
| Other & Tree Damages Recovered - (File #62931, Adams; File #64717/Englestad) | \$ 5,123.12 | \$ - | \$ - |
| TOTAL REVENUE | \$ 354,858.67 | \$ 350,035.19 | \$ 354,832.11 |
| District Reserves | | | |
| Beginning Fund Balance | \$ 278,623.03 | \$ 332,351.15 | \$ 238,081.32 |
| Change in Fund Balance | \$ 52,003.23 | \$ (94,269.83) | \$ (68,129.54) |
| Year End Operating Reserves | \$ 330,626.26 | \$ 238,081.32 | \$ 169,951.78 |
| Target Reserves | | | |
| Minimum Reserve: 10% of Operating Budget | \$ 30,304.35 | \$ 44,430.50 | \$ 42,296.17 |
| Maximum Reserve: Six Months Operating Budget | \$ 151,521.73 | \$ 222,152.51 | \$ 211,480.83 |

⁽¹⁾ City Contributions each Fiscal Year are subject to change pending Council approval of new rate per square foot/acreage.

| | FY 2015 | FY 2016 | FY 2017 |
|---|-----------------|-----------------|------------------------------------|
| Assessment Rate (per EBU) | \$ 18.20 | \$ 18.13 | (Estimated 2% CPI) \$ 18.49 |
| Number of Equivalent Benefit Units (EBU) | \$ 14,022.56 | \$ 14,022.56 | \$ 14,022.56 |
| Maximum Authorized Assessment Rate (per EBU) | \$ 17.91 | \$ 18.14 | \$ 18.50 |
| Inflation Factor - Consumer Price Index Rate (CPI) | 1.71% | 1.28% | (Estimated 2% CPI) 2.00% |

Park and Recreation Department - Open Space Division
 Maintenance Assessment Districts Program
 Summary of Fiscal Year 2017 (07-01-16 to 06-30-17) Budget

Revised 12-4-2015
VERSION #2
DRAFT

Park Village Maintenance Assessment District
 Fund No. 200042

Revised after Budget Presentation on 12-1-2015

| | FY 2015 Unaudited Actuals | FY 2016 Estimate | FY 2017 Proposed |
|---|------------------------------|----------------------|----------------------|
| District Expenses | | | |
| Supplies (Locks; Mulch - SLA w/ESD) | \$ 530.98 | \$ 2,100.00 | \$ 2,100.00 |
| Services (Contracts) | | | |
| Misc Prof/Tech Srvc - Fencing Repairs | \$ - | \$ 2,500.00 | \$ 2,500.00 |
| Misc Prof/Tech Srvc - Electric Services | \$ - | \$ 5,000.00 | \$ 5,000.00 |
| Misc Prof/Tech Srvc - Monument Enhancements | \$ - | \$ 10,000.00 | \$ 25,000.00 |
| Landscaping Services - (Monthly Service: Contractor - Westturf Landscape Mgmt) | \$ 115,480.92 | \$ 120,969.39 | \$ 136,981.82 |
| Landscaping - District planting & infrastructure projects | \$ 45,348.65 | \$ 50,000.00 | \$ 50,000.00 |
| Landscaping - Median and ROW Irrigation Retrofit Upgrade (convert to drip/bubblers) | \$ 6,447.38 | \$ 17,000.00 | \$ 17,000.00 |
| Landscaping - Corner District Enhancements | \$ - | \$ 40,000.00 | \$ 40,000.00 |
| Tree Maintenance Services | \$ 10,000.00 | \$ 10,000.00 | \$ 15,000.00 |
| Other Miscellaneous Services (DRP; Public Utilities - Recycled Water Retrofit; Hazmat Training) | \$ 21,658.18 | \$ 1,000.00 | \$ 31,000.00 |
| Utilities - Water / Storm Drain / Electrical | \$ 85,498.23 | \$ 89,780.00 | \$ 91,672.26 |
| Special Districts Administration | \$ 28,130.00 | \$ 28,130.00 | \$ 28,692.60 |
| Vehicle Usage & Assignment | \$ 3,110.00 | \$ 3,419.90 | \$ 3,590.90 |
| .40 (FTE) Grounds Maintenance Manager - Contract Administrator (Total Labor & Fringe) | \$ 46,306.00 | \$ 45,463.81 | \$ 46,373.09 |
| SUBTOTAL | \$ 362,510.34 | \$ 425,363.10 | \$ 494,910.67 |
| TOTAL EXPENSE | \$ 362,510.34 | \$ 425,363.10 | \$ 494,910.67 |
| District Revenues & Reserves | | | |
| Assessment Income | \$ 247,792.81 | \$251,228.00 | \$286,101.88 |
| Tree Damage Recovery (File #64492/Alrayes on Pk Vlg Rd) | \$ 5,007.84 | \$ - | \$ - |
| City Contributions ⁽¹⁾ | | | |
| General Benefit Offset, 4.6% | \$ 21,823.12 | \$ 16,932.65 | \$ 16,932.65 |
| Environmental Growth Fund | \$ 2,442.00 | \$ 2,442.00 | \$ 2,442.00 |
| Gas Tax Fund | \$ 36,257.00 | \$ 36,257.00 | \$ 36,257.00 |
| TOTAL REVENUE | \$ 313,322.77 | \$ 306,859.65 | \$ 341,733.53 |
| District Reserves | | | |
| Beginning Fund Balance | \$ 400,861.40 | \$ 351,776.61 | \$ 233,273.16 |
| Change in Fund Balance | \$ (49,084.79) | \$ (118,503.45) | \$ (153,177.13) |
| Year End Operating Reserves | \$ 351,776.61 | \$ 233,273.16 | \$ 80,096.03 |
| Target Reserves | | | |
| Minimum Reserve: 10% of Operating Budget | \$ 36,251.00 | \$ 42,536.00 | \$ 49,491.00 |
| Maximum Reserve: Six Months Operating Budget | \$ 181,255.00 | \$ 212,682.00 | \$ 247,455.00 |

⁽¹⁾ City Contributions each Fiscal Year are subject to change pending Council approval of new rate per square foot/acreage.

| | FY 2014 | FY 2015 | FY 2016 |
|---|-----------|-----------|--------------------------------------|
| Assessment Rate (per EBU) | | | |
| Zone 1 | \$ 86.42 | \$ 87.52 | \$ 100.65 (15% Increase) |
| Zone 2 | \$ 17.76 | \$ 17.98 | \$ 20.68 |
| Zone 3 | \$ 102.82 | \$ 104.14 | \$ 119.76 |
| Number of Equivalent Benefit Units (EBU) | | | |
| Zone 1 | 1,653.41 | 1,653.41 | \$ 1,653.41 |
| Zone 2 | 875.91 | 875.91 | \$ 875.91 |
| Zone 3 | 844.00 | 844.00 | \$ 844.00 |
| Maximum Authorized Assessment Rate (per EBU) | | | |
| Zone 1 | \$ 182.01 | \$ 187.98 | \$ 195.50 (Est 2% CPI plus Add'l 2%) |
| Zone 2 | \$ 38.94 | \$ 40.22 | \$ 41.83 |
| Zone 3 | \$ 172.18 | \$ 177.83 | \$ 184.94 |
| Inflation Factor - Consumer Price Index Rate (CPI) | | | |
| | 1.71% | 1.28% | Estimated 2% CPI 2.00% |