

**LIVING WAGE ORDINANCE ANNUAL  
 CONTRACTOR COMPLIANCE REPORT**  
 REQUIRED BY SAN DIEGO MUNICIPAL CODE §22.4225(d)

**Firm Name:** \_\_\_\_\_

**Reporting Period:** \_\_\_\_\_

What is the total number of service workers employed by your firm (include those covered and not covered by LWO)? \_\_\_\_\_ Total service workers

How many of your firm's workers are paid LWO rates? \_\_\_\_\_ Full-time workers

Approximately how many total hours each week are worked on LWO contracts? \_\_\_\_\_ Part-time workers

\_\_\_\_\_ Full-time workers

How does your firm pay LWO covered employees' health benefits? \_\_\_\_\_ Part-time workers

- Full cash wage
- Cash wage + health benefits
- Employee's choice

Does your firm offer a health plan to LWO covered employees?  Yes

No

If a health plan is offered, how many LWO covered employees receive benefits? \_\_\_\_\_ LWO workers

If a health plan is offered, what is the hourly premium cost? \$\_\_\_\_\_ hourly premium cost  
 [Note: Hourly cost = monthly premium cost ÷ hours worked per month]

Firms must provide covered employees a minimum of 10 compensated leave days (80 hours) per year. Does your firm comply with this requirement?  Yes

No

If requested, a firm must provide LWO covered employees with up to 10 unpaid leave LWO workers days (80 hours) off per year. How many workers, if any, received unpaid hours off in this period? \_\_\_\_\_ LWO workers

Does your firm use subcontractors on LWO contracts?  Yes

No

Do you need additional assistance in understanding your firm's LWO obligations?  Yes, please contact me

No, I fully understand

**CONTRACTOR CERTIFICATION**

By signing, the contractor certifies under Penalty of Perjury under laws of the State of California that information submitted is true and correct to the best of the contractor's knowledge.

\_\_\_\_\_  
 Name of Signatory

\_\_\_\_\_  
 Title of Signatory

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**Note:** A prime contractor is also responsible for ensuring compliance with the requirements of the LWO and submittal of required documents by all subcontractors.