



CONSOLIDATED PLAN ADVISORY BOARD (CPAB) AGENDA

WEDNESDAY, AUGUST 11, 2021

10:00 A.M. – 11:30 A.M.

ONLINE VIRTUAL MEETING

YOUTUBE PUBLIC LINK BELOW

[*CLICK HERE*](#)

1. **Call to Order**
2. **Approval of CPAB Virtual Meeting Minutes: July 14, 2021**
3. **Board Member Announcements**
4. **Staff Announcements**
5. **Non-Agenda & Agenda Public Comments:** Public comments can be received live, using the “attendee” link, which can be found [here](#). Public comments can also be submitted using the Office of Boards and Commission form, which can be found [here](#). All public comments will need to be submitted by August 10, 2021 by 4:00 p.m. Public comments received will be read aloud by City staff during the virtual meeting. Comments should be able to be read in three (3) minutes.
6. **Discussion Item(s):**
 - a. **Office of Boards and Commissions**
The Director of the Office of Boards and Commissions, Mathew Gordon, will introduce himself and the new features of the [Boards and Commissions website](#)
7. **Action Item (s):**
 - a. **Election of Chair and Vice-Chair for Fiscal Year (FY) 2022**
In lieu of receiving the memo from the Mayor’s Office appointing a chair, the CPAB will vote on a Chair and Vice-Chair for FY2022

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.

To request an alternative format, or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator in the Economic Development Department at least five (5) working days before the meeting at (619) 236-6700 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon request.

b. Creation of Ad-Hoc Committees for FY2023 Scoring Criteria

As stated in [Council Policy 700-02](#), the CPAB is required to revisit the Scoring Criteria and update as deemed necessary. The Ad Hoc Committee(s) will meet to discuss possible revisions to the Scoring Criteria.

8. Other Items

This Item will be open for CPAB to comment or request future agenda items.

9. Adjournment

Unfinished business shall be tabled and placed on the agenda of the following meeting.

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Tentative Future Meeting Dates/Times

Subject to change. CPAB meetings are usually scheduled the second Wednesday of the month.

*Check CDBG website at <http://www.sandiego.gov/cdbg>
for latest information, locations, and special meetings.*

Please note, all CPAB meetings will be held virtually for the near future.

- Wednesday, August 11, 2021 at 10 a.m.
- Wednesday, September 08, 2021 at 10 a.m.
- Wednesday, October 13, 2021 at 10 a.m.
- Wednesday, November 10, 2021 at 10 a.m.
- Wednesday, December 08, 2021 at 10 a.m. *(possible adjournment)*

CONSOLIDATED PLAN ADVISORY BOARD (CPAB)

MINUTES

Wednesday, July 14, 2021

VIRTUAL CPAB MEETING

([LINK](#))

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
<ul style="list-style-type: none"> • Eileen Gonzales, Council District 3 • Brenda Campbell, Council District 4 • Patrick Batten, Council District 5 • Rich Thesing, Council District 7 • Victoria Barba, Council District 8 • Peter Dennehy, Council District 9 	<ul style="list-style-type: none"> • VACANT, Council District 1 • VACANT, Council District 2 • VACANT, Council District 6

STAFF PRESENT	ATTENDANCE
<ul style="list-style-type: none"> • Monica Hardman, Assistant Deputy Director • Angela Nazareno Clark, Program Manager • Michele Marano, Community Development Coordinator • Liza Fune, Community Development Specialist • Leonardo Alarcon, Community Development Specialist • Nadine Hassoun, Community Development Project Manager 	<p><i>(Public had access to meeting via Zoom Webinar and YouTube link)</i></p>

Call to Order

1. Mr. Peter Dennehy called the meeting to order at 10:10AM. Mr. Dennehy took role call; 5 board members were present. Quorum was achieved at the same time. One member arrived late.

Board Member Announcements

2. *No board member announcements were made*

Staff Announcements

3. Ms. Nadine Hassoun announced that the Economic Development Department has released two, off-cycle Notice of Funding Availability (NOFA) for Community Development Block Grant (CDBG)

funding opportunities available to nonprofit organizations under two categories: Community Economic Development and Public Service. The Request for Qualifications (RFQ) submittal deadline will be July 23, 2021, at 5 p.m. (PDT). Information regarding this supplemental NOFA process and timeline are posted on our [CDBG webpage](#). RFQ technical appointments are available to applicants, and July 14, 2021, is the last day for appointments. Please reach out to CDBG@sandiego.gov if you have any questions or would like to schedule a technical assistance appointment.

4. Ms. Hassoun also announced that the Economic Development Department has four (4) vacant Community Development Specialist (CDS) II positions. Recruitment is currently open and will close on Monday, July 19. To apply, please visit the City's website and click on the City Employment link during the recruitment timeframe

Approval of Minutes

5. Mr. Rich Thesing made the motion to approve the April 13, 2021, meeting minutes. Mr. Patrick Batten seconded the motion. The minutes were approved unanimously.

Non-agenda Public Comment

6. *No non-agenda public comments were received.*

Discussion Items

7.

a. CDBG Monitoring Review Process

Community Development Division (CDD) staff provided an overview of the monitoring reviews of CDBG-funded projects that are conducted annually.

Please see attached presentation for more information.

Mr. Rich Thesing thanked staff for the presentation. He asked whether monitoring reviews were conducted on-site. Ms. Liza Fune responded that monitoring reviews did take place on-site, until the COVID-19 pandemic, but are now taking place remotely.

Mr. Thesing asked if all projects undergo monitoring reviews. Ms. Fune stated that the goal is to conduct reviews for all approved projects annually.

Mr. Thesing asked what prompts monitoring reviews. Ms. Fune responded that monitoring reviews take place routinely and rarely due to a complaint.

b. Geographic Targeting Update

CDD staff reintroduced the Geographic Targeting Initiative report and how staff will update the document (Original report can be viewed [here](#)).

Please see attached presentation for more information.

Ms. Eileen Gonzales asked whether the City of San Diego adopted Neighborhood Revitalizations Strategy Areas (NRSAs). Mr. Leonardo Alarcon responded that the City has not adopted a NRSA in over 10 years. In FY 2016, department management

direction at that time was to create our own targeted impact area instead of having an official NRSA. The Geographic Targeting Initiative was approved by HUD as well.

Mr. Thesing asked if any areas identified as high-needs were no longer high-needs. Mr. Alarcon responded that the areas identified in 2016 have been static.

Dr. Brenda Campbell asked when the geographic targeting initiative working group would be established. Mr. Alarcon responded that it would be established in the upcoming months and CPAB members will be notified, with the caveat of a max of 4 CPAB members being able to join due to the Brown Act. Dr. Campbell also stated that she is interested in data that would help in determining whether CDBG subrecipients are making an impact in in the communities that they serve. Mr. Alarcon responded that he would follow up on that information at a future CPAB meeting.

Adjournment

8. Mr. Dennehy adjourned the meeting at 10: 47AM.