

**CITY OF SAN DIEGO  
MINUTES OF THE MEETING OF THE  
CIVIL SERVICE COMMISSION**

Thursday, June 3, 2021, at 1:00 p.m.  
Online Meeting

- A. The regular business meeting of the Civil Service Commission was called to order by President Lori Thacker at 1:05 p.m. Also present were Commissioner Jacquelyn R. Atkinson and Commissioner Dr. Don E. Conley. Vice-President Maricela Amezola and Commissioner Aaron Olsen were absent.
  
- B. The staff was represented by Personnel Director Douglas Edwards, Assistant Personnel Director Anne Lamén Aban, and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Deputy City Attorney Jennifer Berry.



City of San Diego  
Civil Service Commission

**MINUTES**

Lori Thacker, President  
Maricela Amezola, Vice-President  
Jacquelyn R. Atkinson, Commissioner  
Dr. Don E. Conley, Commissioner  
Aaron Olsen, Commissioner

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**ITEMS FOR ACTION**

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**INTRODUCTION**

1. Roll Call.

**ACTION TAKEN/PENDING**

Present were President Lori Thacker, Commissioner Jacquelyn R. Atkinson, and Commissioner Dr. Don E. Conley. Vice-President Maricela Amezola and Commissioner Aaron Olsen were absent.

**NON-AGENDA PUBLIC COMMENT**

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today’s docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under “Non-Agenda Public Comment.”

**CONSENT AGENDA (Items 2 and 3 can be approved with one motion.)**

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| <ol style="list-style-type: none"><li>2. Approval of the minutes for the regular business meeting of May 6, 2021.</li><li>3. Leaves of Absence Without Pay - In Order. Items 18 through 21.</li></ol> | <p>Approved items 2 and 3 with one motion.</p> |
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**LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION**

4. Jonathon W. Dupont, Lifeguard II, Fire-Rescue Department, for a one-year special leave without pay ending June 2, 2022, with his name to be placed on the eligible list for Lifeguard II.  
Hire Date: April 5, 2018  
Reason: Outside employment and education.  
Department Recommendation: Approval. Approved.  
Speaking for staff was Eva Sanchez.
5. Julio C. Gonzalez, Water Systems Technician III, Public Utilities Department, for a one-year (fifth extension) special leave without pay ending March 3, 2022, with his name to be placed on the eligible lists for Water Systems Technician III, Water Systems Technician II, Building Service Technician, Utility Worker II and Grounds Maintenance Worker I.  
Hire Date: June 25, 1998  
Reason: Maintain employment eligibility.  
Department Recommendation: Approval. Approved.  
Speaking for staff was Eva Sanchez.
6. Tamera L. Hildebrand-McDowell, Public Information Clerk, Development Services Department, for a one-year (fifth extension) special leave without pay ending May 1, 2022, with her name to be placed on the eligible lists for Account Clerk, Public Information Clerk, Word Processing Operator, and Clerical Assistant II.  
Hire Date: November 5, 2001  
Reason: Maintain employment eligibility.  
Department Recommendation: Approval. Approved.  
Speaking for staff was Eva Sanchez.

**POLICY ITEMS - DISCUSSION**

7. Request from the Personnel Director to use City employees as raters for the Fire Battalion Chief examination. Approved.  
Speaking for staff was Maritza Duque.
8. Request from the Personnel Director to merge the current Sanitation Driver Trainee (T11085) eligible list with the new Sanitation Driver Trainee (T11513) eligible list. Approved.  
Speaking for staff was Darren Keenaghan.

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| 9.  | Requests from the Commission on Police Practices to exempt a General Counsel position, three Program Manager positions, and a Program Coordinator position from the Classified Service. | Approved items 9 through 15 and supplemental agenda item S1 with one motion.<br>Speaking for staff was Grace Navarro. |
| 10. | Request from the Homelessness Strategies Department to exempt a Deputy Director position and two Program Manager positions from the Classified Service.                                 |   |
| 11. | Requests from the Library Department to exempt a Deputy Director position and a Program Manager position from the Classified Service.   |   |
| 12. | Request from the Office of the Chief Operating Officer to exempt a Program Manager position from the Classified Service.  |   |
| 13. | Request from the Parks and Recreation Department to exempt a Program Manager position from the Classified Service.  |   |
| 14. | Request from the Personnel Department to exempt a Program Coordinator position from the Classified Service.   |   |
| 15. | Request from the Transportation and Storm Water Department to exempt an Assistant Deputy Director position from the Classified Service.   |   |
| 16. | Proposed Salary Review Process for Fiscal Year 2023.  | Approved.<br>Speaking for staff was Grace Navarro.  |
| 17. | Discussion and Possible Action Regarding Personnel Director Compensation.   | Continued.  |

**LEAVES OF ABSENCE WITHOUT PAY - IN ORDER**

- 18. Kyle T. Gantz, Lifeguard II, Fire-Rescue Department, for a one-year special leave without pay ending June 25, 2022, with his name to be placed on the eligible list for Lifeguard II.  
Hire Date: May 4, 2012  
Reason: Education.  
Department Recommendation: Approval.
- 19. Lachanae A. McAfee, Assistant Recreation Center Director, Parks and Recreation Department, for a three-month special leave without pay ending June 28, 2021, with her job to be saved.  
Hire Date: August 17, 2019  
Reason: Child care.  
Department Recommendation: Approval.

**LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED**

- 20. Ian R. Brazill, Supervising Management Analyst, Department of Information Technology, for a leave of absence from the Classified Service effective May 21, 2021, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
- 21. Rebeca Sutterfield, Information Systems Analyst IV, Police Department, for a leave of absence from the Classified Service effective May 6, 2021, while filling an unclassified position with her name to be placed on the appropriate eligible list.

**LEAVES OF ABSENCE WITHOUT PAY - TOTAL**

Total Leave Requests	07	Family/Childcare/Maternity	01
Leave requests with job saved	01	Education/Training	01
Leave requests with name on list	04	Medical	00
Unclassified	02	Relocation	00
		Outside Employment	01
		Unclassified	02
		Other	02



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**CLOSED SESSION**

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At 12:06 p.m., the Commission met in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
  - a. Dwayne Harvey– Termination reduced to suspension.
- II. Public Employee Performance Evaluation pursuant to Government Code Section 54957 – Personnel Director – Completed.

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**ADJOURNMENT**

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At 1:05 p.m., the Commission convened into open session. There being no further business, the meeting was adjourned at 1:21 p.m.

Lori Thacker, President



City of San Diego  
Civil Service Commission

**SUPPLEMENTAL MINUTES**

Lori Thacker, President  
Maricela Amezola, Vice-President  
Jacquelyn R. Atkinson, Commissioner  
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**ITEMS FOR ACTION**

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***NOTE: The Commission will convene at 12:00 p.m. to hear public comment and discussion of the content of the Closed Session Agenda. At the close of public comment and discussion, the Commission will adjourn the public session and go into closed session. The regular business meeting will begin at 1:00 p.m.***

**POLICY ITEMS - DISCUSSION**

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| S1. | Request from the Office of the City Treasurer to exempt a Program Manager position from the Classified Service. | Approved with one motion along with items 9 through 15. |
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