

**CLASS SPECIFICATION**  
**SAN DIEGO CITY CIVIL SERVICE COMMISSION**  
**RATE ANALYST - 1793**

**DEFINITION:**

Under administrative direction, to perform skilled and difficult analyses of public and private utility rates and forecasts; to testify as an expert witness; and to perform related work.

**\* EXAMPLES OF DUTIES:**

- Conducts studies and analyses, and makes recommendations pertaining to public and private utility costs and services;
- Reviews and analyzes the rate structure of City and commercial water and sewage service for the Water Director;
- Assists the Mayor's Office in analyzing, making financial analyses, and recommending various rates for City franchised companies such as taxi cabs and other types of vehicles for hire, cable television rates, etc.;
- Assists the City Attorney in analyses of gas, electric, steam, telephone, and transportation rates and practices;
- Analyzes and reports on applications for rate increases;
- Develops and recommends proposed rate schedules and revisions;
- Develops rate spreads to determine revenue effects of rates and rule changes;
- Prepares comprehensive statistical reports and related documents;
- Testifies as an expert witness at hearings before the Public Utilities Commission, City Council, Council Committees, and other Federal and State regulatory agencies;
- Assists in the preparation of exhibits, briefs, and pleadings;
- Trains and rates the work performance of subordinates.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

A Bachelor's degree, **AND** three years of full-time professional experience in accounting or administrative analysis, including one year in the analysis of public and private utility rates. Possession of a valid California Class C Driver License.

- \* EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.**