

**CLASS SPECIFICATION**  
**SAN DIEGO CITY CIVIL SERVICE COMMISSION**  
**RESERVOIR KEEPER - 1817**

**DEFINITION:**

Under general supervision, to be responsible for the operation, maintenance, and safeguarding of a dam, reservoir, and surrounding recreation area; and to perform related work.

**\* EXAMPLES OF DUTIES:**

- Patrols and safeguards dam and reservoir areas against trespassers and livestock;
- Supervises, trains, and evaluates the work of subordinates;
- Performs semi-skilled maintenance and repair work on boats, docks, floats, gang planks, buildings, and other lake equipment and facilities;
- Uses small power and hand tools to perform semi-skilled carpentry, mechanical, plumbing, electrical, painting, general maintenance, and repair work;
- Develops nature walks and other interpretive programs and prepares exhibits and publication material;
- Performs general landscaping and grounds maintenance work such as selecting plants, planting trees, and pruning shrubbery;
- Acts as the City's liaison with schools and community groups regarding dam or reservoir issues;
- Cleans, maintains, and repairs flumes, siphons, sand traps, blow off valves, and vaults along conduits and pipelines;
- Clears litter and weeds;
- Responds to general inquiries from the public and issues warnings for violation of dam or reservoir rules and policies;
- Rents out boats and motors;
- Checks for duck hunting and fishing permits;
- Regulates flow of reservoir water;
- Climbs outlet towers at heights over 100 feet;
- Cleans and checks operation of fish screens, reads and records daily reservoir information;
- Keeps records and prepares reports.

**MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

One year of full-time experience working at a lake, reservoir, or recreation facility performing all of the following duties: semi-skilled carpentry, repair work, and painting; enforcement of rules and regulations; and answering inquiries from the public. A valid Grade D1 Water Distribution Operator Certificate issued from the State Water Resource Control Board is required within one year from date of hire. Possession of a valid California Class C Driver's License.