RB

Rancho Bernardo Community Planning Board

12463 Rancho Bernardo Road #523, San Diego, CA 92198
www.rbplanningboard.com

May 21, 2020 7:00 PM
Meeting Minutes

2020 RB PLANNING BOARD							
P = present			**A = absent**		**ARC = arrived after roll call**		
Robin Kaufman	P	**Mark Huettinger**	P	**Hugh Rothman**	P	**Terry Norwood**	P		
Patrick Vincent	P	**Sonny Googin**	A	**Steve Dow**	P	**Dan Grobee**	P		
Gary Long	P	**Vicki Touchstone**	P	**Joni Edlemen**	P				
Benjamin Wier	P	**Thomas Lettington**	P	**David Wilson**	P			**Total Seated**	14
								Total in Attendance	13

ITEM #1 Call to Order:
Gary Long, election committee member, called the meeting to order at 7:00pm.

ITEM #2 2020 RBCPB Election Results and Approval:
The Election Ad Hoc Committee will present the final verified election results.   Upon approval by the full Board, the results will be forwarded to the City. Election Results: District A, Robin Kaufman and Sonny Googin. District C, Dan Grobee. District D, Steve Dow and Patrick Vincent. Gary Long made a motion to accept the election results with Benjamin Wier seconding. Motion passed 10-0.

ITEM #3 Seat New Members/Thank Retiring Members:
New members shall be seated at the start of the regular meeting in order to allow their full participation as elected members at the May planning group meeting. Robin Kaufman, Sonny Googin, Dan Grobee, Patrick Vincent, and Steve Dow were seated. Mike Lutz, Jenny Yu, and Vicki Touchstone (termed out) were thanked for their efforts to the community and the board.

ITEM #4 Roll Call :
a quorum was met with 10 out of 14 members present.

ITEM #5 Non-agenda public comment (3 minutes per speaker):
To discuss items not on the agenda, yet within the jurisdiction of the RB Planning Board. Board member should limit discussion of non-agenda items so as not to detract from the time available for agenda items.
No public comment.

ITEM #6 Government Staff Reports:
Various government staff has an opportunity to present updates to the Board.
No government staff reports were presented.

ITEM #7 Request Community Members to Identify Themselves
if interested in appointment to Open Vacancies in Districts: B-Eastview (2), C-Oaks North (1), E-Seven Oaks (2), F-Bernardo Heights (2) and G-High Country West (1).
Thomas Lettington presented himself for a position in District E. David Wilson presented himself for a position in District C. Vicki Touchstone presented herself for a position in District F. Benjamin Wier made a motion to accept and Mark Huettinger seconded. Motion passed 10-0.

ITEM #8 <u>Election of Officers</u>: Positions up for election: Chair, Vice-Chair, Secretary, and Treasurer**.**
Benjamin Wier made a motion to nominate Robin Kaufman for Chair and Dan Grobee seconded. Robin
Kaufman made a motion to nominate Patrick Vincent for Vice-Chair and Hugh Rothman seconded. Robin
Kaufman made a motion to nominate Benjamin Wier for Secretary and Patrick Vincent seconded. Benjamin
Wier made a motion to nominate Gary Long for Treasurer and Dan Grobee seconded. Benjamin Wier made a
motion to accept the nominations and Terry Norwood seconded. Motion passed 13-0.

ITEM #9 <u>Modification and Adoption of Agenda:</u>
Patrick Vincent made a motion to accept the agenda and Dan Grobee seconded. Motion passed 13-0.

ITEM #10 <u>Administrative Items:</u>
       a. Approve February 2020 Meeting Minutes.
           Patrick Vincent made a motion to accept the minutes and Dan Grobee seconded. Motion
           passed 8-0-4 with Robin Kaufman, Thomas Lettington, Mark Huettinger, and David Wilson
           abstaining due to being absent from February Meeting.
       b. Approve Treasurer's Report.
           Gary Long presented the Treasurer's report and suggested switching to e-statements from
           the bank. We have $322.95 in our account and $500 in the City account. Gary Long made a
           motion to accept the report and switch to e-statements and Benjamin Wier seconded.
           Motion passed 13-0.

ITEM #11 <u>Draft City of San Diego Parks Master Plan</u>

The Planning Department has issued a draft Parks Master Plan along with revisions to the General Plan
Recreation Element. The Board will consider sending comments to City staff regarding the content
and proposals in these documents. Both documents are available for review at:
https://www.sandiego.gov/planning/programs/ completecommunities/play-everywhere. The public comment
period ends on May 25, 2020. Vicki Touchstone gave a presentation on the Draft City of San Diego Parks
Master Plan to include comments and recommendations.
Vicki Touchstone made a motion to write a letter to CPC with recommendations and David Wilson seconded.
Motion passed 13-0. Vicki Touchstone made a motion to write a letter with comments to the City and Terry
Norwood seconded. Steve Dow suggested adding verbiage for CSR-12 to specify which parks. Motion passed
13-0.

ITEM #12 <u>RBCPB Annual Report:</u> Approval of annual report to the City.
Patrick Vincent made a motion to accept the Annual Report and Mark Huettinger seconded. Motion passed 13-
0.

ITEM #13 <u>Appointment of Subcommittee Chairs</u>
Vicki Touchstone presented herself for Regional Issues Chair. Robin Kaufman made a motion to accept and
Patrick Vincent seconded. Motion passed 12-0-1 with Vicki Touchstone abstaining. Benjamin Wier presented
himself for Development Review Chair. Robin Kaufman made a motion to accept and Patrick Vincent
seconded. Motion passed 13-0-1 with Benjamin Wier abstaining. Robin presented herself for Traffic and
Transportation. Benjamin Wier made a motion to accept and Patrick Vincent seconded. Motion passed 13-0-1
with Robin Kaufman abstaining.

ITEM #14 <u>Appointment of Subcommittee Resident Members</u> None

ITEM #15 <u>Appointment of Community Liaison(s)</u>
San Pasqual - David Wilson; San Dieguito - Terry Norwoood; Sandag - Steve Dow; Recreation Advisory Board
- Robin Kaufman; Community Planners Committee - Vicki Touchstone; Community Council - Robin Kaufman.
Robin Kaufman made a motion to accept the appointments and Benjamin Wier seconded. Motion passed 13-0.

ITEM #16 <u>Sub-Committee Reports:</u>

    Development Review……………………. Gary Long
    Regional Issues…………………………... Vicki Touchstone
    Traffic & Transportation............................ Robin Kaufman
    Election Ad Hoc Procedure Development Ad Hoc Committee:

ITEM #17 <u>Liaison Reports</u>:

    Community Council……...…………………. Robin Kaufman (Report attached) *
    Community Planners Committee (CPC)……. Vicki Touchstone
    Recreation Advisory Board…………………. Robin Kaufman.
    SANDAG………………………………… Terry Norwood
    San Dieguito River Park …………………….
    San Pasqual/Lake Hodges Planning Group…. David Wilson
    Commercial Representative …………………

ITEM #18 <u>OLD BUSINESS ITEM:</u> None

ITEM #19 <u>NEW BUSINESS:</u>
Robin made an announcement for new members to take the COW (online) and for current members to attend the e-COW. She also reminded members to join a sub-committee.

<u>ADJOURNMENT:</u>
Robin Kaufman made a motion to adjourn the meeting and Patrick Vincent seconded. Motion passed 13-0. Meeting adjourned at 7:56 pm.

Meeting minutes respectfully submitted by Benjamin Wier

<u>STANDING COMMITTEE MEETINGS:</u> Regular meeting dates & times for committees will be set.

Administrative Committee The Monday 10 days prior to Regular Meeting, 6 PM	**Traffic & Transportation Committee** 6: First Monday of each month, 6 PM
Development Review Committee First Tuesday of each month, 6 PM	**Regional Issues Committee** First Tuesday of each month, 7 PM

<u>*RB Community Council Summary by Robin Kaufman:</u>

<u>Community Council monthly summary</u>

Due to these unique times as they related to COVID-19, the RB Community Council held its first meeting utilizing zoom on May 7.

-The Board approved a new utility box artwork project

-The Board approved to renew the RB Business Association membership if/when the networking system begins again.

-The Board approved to conduct a 'virtual' patriotic pet contest this year, similar to the very successful 'virtual' chalk it up event.

-The Board appointed a nominating committee for the upcoming elections

-The Board approved to prepare a joint event with the Rancho Bernardo Recreation Advisory Board for the community when large events will be allowed.

-The Board agreed no annual events will be cut out. Some can continue to be 'virtual' since the chalk it up event was so successful utilizing this mode.