



THE CITY OF SAN DIEGO

**MINUTES**

**COMMISSION FOR ARTS AND CULTURE  
POLICY COMMITTEE**

**Office of the Commission for Arts and Culture  
Civic Center Plaza  
1200 Third Avenue, San Diego 92101  
Floor 9, Suite 924, Large Conference Room  
Monday, March 17, 2014  
10:00 a.m. – 11:00 a.m.**

**Members Present**

Dea Hurston  
Larry Baza  
Carlos Cristiani  
Laurie Mitchell  
Sheryl White

**Members Absent**

Norma Rodriguez

**Commission Staff Present**

Dana Springs  
Gary Margolis

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**I. Call to Order**

The Policy Committee of the City of San Diego (City) Commission for Arts and Culture (Commission) was called to order by Dea Hurston at 10:10 a.m.

**II. Non-Agenda Public Comment**

None

**III. Chair's Report**

- A. Committee Workplan and Schedule – Hurston handed out the committee's workplan and schedule for 2014.
- B. Other Reports - None

**IV. ACTION – Minutes of December 17, 2013**

**Larry Baza made a motion** to approve the December 17, 2013 meeting minutes. **Laurie Mitchell seconded the motion.** The vote was 5-0-0.

Yea: Hurston, Baza, Cristiani, Mitchell, White (5)  
Nay: (0)  
Abstention: (0)  
Recusal: (0)

V. **Standardizing Procedures for Commissioner Visits to City Contractors**

Hurston and Gary Margolis led a discussion about the history of the Commission's "Site Visits" versus "Goodwill Visits." The Commission's *Site Visit Handbook* was handed out for reference. The committee discussed the purpose and principles of Goodwill Visits and analyzed a set of procedures for how Commissioners conduct Goodwill Visits and report out to the full Commission. Commission staff will draft a set of recommended procedures for the committee to consider at its next meeting.

VI. **Overview of Policy Topics Raised During FY15 Funding Application Process/Panels**

Hurston postponed this item to a later meeting.

VII. **Reports**

- A. Commission Staff – None
- B. Committee Members - None

VIII. **Next Meeting**

- A. Other Business – The next meeting is scheduled for April 21, 2014 10:00 a.m. – 11:00 a.m.

IX. **Adjourn**

The meeting adjourned at 11:00 a.m.