

**CITY OF SAN DIEGO COMMISSION FOR ARTS AND CULTURE
ORGANIZATIONAL SUPPORT PROGRAM**

EXHIBIT A – Section 1

Fiscal Year:		Amount of Arts and Culture Funding	
Contract #:		Estimated Annual Operating Income	

Contracting Organization		
Telephone		
Fax		
Mailing Address		
City, State, Zip		
Person authorized to sign contracts	Name	
	Title	
	Telephone	
	Email	

Part A: Use of Funds (Please see Notes below.)

Column A	Column B	Column C	Column D
CA-CDP Line #	Expense Category	Total Projected Expenses	Arts and Culture Funds (See notes.)
	Personnel		
1	All Salaried Personnel		
5	Artists & Performers (non-salaried)		
	Other (see notes)		
	Personnel Subtotal		
	Operating		
3	Advertising & Marketing		
34	Production & Exhibition Costs		
38	Rent		
	Other (see notes)		
	Operating Subtotal		
	Total		
		<i>The Total must equal Total Projected Expenses for the Year.</i>	<i>The Total must equal exactly Arts and Culture Funding.</i>

Notes:

- *The numbers in Column A refer to the lines in the California Cultural Data Project (CA-CDP), Section 6.*
- *In Column D, enter the portion of your Arts and Culture funds that you want to apply to each expense category. You are not required to enter amounts in every line. It is acceptable, for example, to allocate all of your Arts and Culture funds to one or two lines.*
- *In Column D, if the amount you have listed for “Personnel-Other” or “Operating-Other” is greater than 10% of your total Arts and Culture funding, you must attach a separate sheet and itemize the expense categories using the CA-CDP expense categories and line numbers. You are not required to itemize “Other” expenses if you are not paying for them with Arts and Culture funds.*

EXHIBIT A – Section 2

Mission Statement, Goals and Measurable Objectives

Starting from what you submitted in your application, on separate sheets of paper, please provide the organization's mission statement, followed by the organization's goals and measurable objectives. You are required to use the following three (four, if applicable) goal with objectives areas:

1. Programs and services – Tell us what you are going to do.
2. Diversity – Tell us how you are going to reach new audiences.
3. Financial health – Tell us how you are maintaining or improving your financial health.
4. Reduction/elimination of deficit/debt – Tell us how you will reduce or eliminate any deficit and/or debt.

The Commission reserves the right to require changes to an Exhibit A before approving it.