

*Community Development Block Program (CDBG) - Economic Development Division  
Development Services Department*



# FY 2014 Community Development Block Grant Application Workshops



THE CITY OF SAN DIEGO

*Community Development Block Grant Program (CDBG) - Economic Development Division  
Development Services Department*

# Agenda

- Introductions/General Information
- Checklist & Applications
- Section 3 – CIP Only
- Fair Housing & Section 504 Compliance
- Fiscal
- Questions



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## **Community Development Block Grant Program (CDBG)**

- Federal entitlement program administered by the U.S. Department of Housing and Urban Development
- Governed by Code of Federal Regulations as 24 CFR Part 570
- FY2014 CDBG Entitlement amount plus Program Income



## **For applications to be considered for funding:**

- Applicants must attend the mandatory application workshop and sign-in
  - Attendance by grant writers on behalf of an applicant does not satisfy the applicant attendance requirement
- Applications must be complete and comply with HUD regulations and City policies
- Refer to the FY2014 CDBG Application Handbook for applicable regulations and policies



- Links to all documents are on the CDBG website ([www.sandiego.gov/cdbg](http://www.sandiego.gov/cdbg))
- Funding priorities – Five Year Consolidated Plan (FY14 – 5<sup>th</sup> year of Plan)
- Questions must be submitted no later than November 7 to [ebarreiros@sandiego.gov](mailto:ebarreiros@sandiego.gov)
- One-on-one technical assistance available from 10/23-11/7, except 10/29



- Complete application package must be received by the CDBG Program Office **no later than 5:00 pm November 14**
- Faxed, e-mailed or late applications will not be considered for funding
- **Visit the CDBG website frequently for updates**

## **All Projects must meet:**

- The national objective of benefit to low & moderate income persons (LMI) **and**
- One of the following:
  - area benefit test;
  - benefit limited clientele;
  - housing occupancy criteria; **or**
  - job creation & retention test.



## **Public Service & Community/Economic Development**

- Minimum funding request - \$50,000
- Activities considered for PS and CED funding:
  - Direct Homeownership Assistance
  - Microenterprise Assistance
  - Public Service Programs (i.e., youth, seniors, food banks, and homeless)
- Project activity must be ready to start on July 1, 2013 and be completed by June 30, 2014





## **Public Service & Community/Economic Development**

- For Microenterprise Assistance, 100% of the clients assisted must be LMI persons
- For Direct Homeownership Assistance, 100% of the households assisted must be LMI households
- For projects serving low/mod income households (LMH) income levels must be documented and reported; presumed LMI reporting does not apply



## **Faith-Based Organizations**

- Organizations may not use HUD funds to support inherently religious activities such as worship, religious instruction, or proselytization.
- Must serve all eligible beneficiaries without regard to religion.
- For CIP projects, any portion of the facility improved with CDBG funds must be limited to secular activities and cannot be shared with parishioners.



## **Nonprofit Organization Capacity Building**

- Funding allocated only to programs that assist emerging nonprofit organizations in qualifying for future CDBG funding (ConPlan goal):
  - May be used only for technical assistance and specialized staff training
  - Does not include funding to staff, hire staff and/or provide staff to nonprofit organizations to carry out and/or implement their activities and plans



## **Capital Improvement Projects**

- Minimum funding request - \$100,000
- HUD rules prohibit contractors involved in developing and drafting specifications, requirements, statements of work, invitations to bid, or requests for proposals from competing for such procurements
- If awarded funding, applicants must document that all procurements meet federal requirements



## **Capital Improvement Projects**

- Funding provided only for construction
  - Design and plan development not eligible activities
- Public spaces only
- Projects must be shovel-ready by July 1, 2013
- Project activity must be completed by December 31, 2014

## **Allocation/Funding Award Process (Dec – Mar)**

- Applications reviewed by CDBG Program staff for eligibility; secondary review (Nov/Dec)
- Eligible applications given to ad hoc committees of Consolidated Plan Advisory Board (“CPAB”) (Jan)
- Ad hoc committees review/score applications (Jan)
- Scores posted on CDBG website (Feb)
- Public meetings of CPAB to discuss scoring & final recommendation to City Council (Feb)
- City Council public hearing & vote on allocations (Mar)



- Application scoring criteria provided in FY2014 CDBG Application Handbook
- A CDBG allocation award does not authorize commencement of activities
- Funds are disbursed on a reimbursement basis
- Applicants must have the program and fiscal capacity to implement the project upon contract execution