



THE CITY OF SAN DIEGO

**CONSOLIDATED PLAN ADVISORY BOARD (CPAB)
Notes for Regular Meeting**

WEDNESDAY, SEPTEMBER 12, 2012

SAN DIEGO CIVIC CONCOURSE
NORTH TERRACE ROOMS 207–208
202 'C' STREET
SAN DIEGO, CA 92101

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Vicki Granowitz, Council District 3, Vice Chair Jennifer Litwak, Council District 2 Audie de Castro, Council District 4, Chair Robert McNamara, Council District 6 Aaron Friberg, Council District 8	William Moore, Council District 1 Michael C. Morrison, Mayor's Office

STAFF PRESENT	ATTENDANCE SHEET
Tom Tomlinson, Deputy Director, DSD Maureen Ostrye, Program Administrator, CDBG Liza Fune, Contracts Coordinator, CDBG Joan Talbert, Fiscal Manager, CDBG Shirley Reid, Fiscal Analyst, CDBG Ulysses Panganiban, Project Manager, CDBG Norma Medina, Project Manager, CDBG Krissy Toft, Project Manager, CDBG LaTisha Thomas, Project Manager, CDBG Lucy Hernandez, Project Manager, CDBG Michele St. Bernard, Project Manager, CDBG Lydia Goularte, Fiscal Unit Project Manager, CDBG Thomas Kenaya, Accountant, CDBG Eliana Barreiros, Policy Coordinator, CDBG Travis Brady, Intern, CDGB Kathi Houck, Senior Program Analyst, SDHC Bill Luksic, Senior Program Analyst, SDHC Manuel Galvan, Housing Program Analyst, County	<ul style="list-style-type: none"> • Thirty-eight (38) people signed the attendance sheet.

Call to Order

- The Consolidated Plan Advisory Board meeting was called to order by Board Chair de Castro at 9:03 a.m. with five board members present.

Staff Announcements

- Ms. Beth Murray, Assistant Deputy Director, announced she had submitted her resignation, and this would be the last Board meeting she would be attending.
- Staff noted that the CDBG unit would be under the management of Mr. Tom Tomlinson, Deputy Director, in charge of the Economic Development and Project Management Division in the Development Services Department. Mr. Tomlinson introduced himself.

Action/Discussion Items (discussed in the order that follows)

- Item 7a – Draft Fiscal Year 2012 CAPER Staff Report: Staff provided an overview of the Consolidated Annual Performance and Evaluation Report (CAPER) and noted it was available for public review online, as well as in several libraries and community centers throughout the City. It was also pointed out that the City would be receiving public comments through September 19, and those comments and any applicable responses would be incorporated into the final CAPER to be submitted to HUD for their review on or before September 28. The following provides an overview of comments and questions raised after the presentation, as well as staff responses:
 1. Mr. McNamara asked why there were several references to funding sources and projects that were not related to the HUD entitlements covered by the FY 2012 CAPER. In response, staff noted that per HUD standards, the CAPER must include an overview of how the City leverages federal funds with other monies in order to address community development, economic revitalization, and housing needs.
 2. Ms. Granowitz noted it was important to highlight comprehensive efforts in gang prevention within the City and to make this information part of the CDBG purview as a means to encourage more applications/projects aimed at reducing/preventing gang-related issues.
 3. Staff also clarified that the CAPER reports on all projects that were active during FY 2012 (with the oldest active project dating back to the FY 2008 Action Plan), rather than only on projects funded as part of the FY 2012 allocation.

- Item 7b – Fiscal Year 2014 Consolidated Plan Goals Ranking – CPAB Recommendation to City Council: Staff noted that the FY 2014 CDBG application cycle represents the last year of the current [Fiscal Years 2010–2014 City of San Diego Consolidated Plan](#) (Con Plan) and distributed data regarding where the City is in achieving the targets specific to each of the 13 goals identified in the Con Plan. Staff also provided information regarding the funding sources that are dedicated to each goal, their ranking for Fiscal Years 2011–2013, as well as examples of projects that are funded under each specific goal. In response to why there were some goals that were not on target, staff noted that while most of the targets were on track, there were several reasons to explain the delays. These included other funding sources needed for a project that did not come to fruition, impediments particular to projects (such as delays in securing needed permits or such), as well as the fact that in some instances the City received no applications for projects that would have addressed its specific targets. Staff also pointed out that HUD allowed the City flexibility in addressing specific targets as long as HUD’s national objective (the development of viable communities that benefit extremely low- to moderate-income residents through the provision of decent housing, a suitable living environment, and expanded job opportunities) is being met while addressing the Con Plan overall goals. After a discussion of their options in ranking the goals, several Board Members put forth different motions that failed. In response to a question from the Board, staff noted five affirmative votes of the members of the Board were necessary to make any Board decision. After further discussion, Board members arrived at recommendations on an individual basis that were then reconciled into one ranking by averaging the individual results. After additional dialogue, Mr. de Castro put forth a motion to recommend ranking of the goals as noted in the attached. Mr. McNamara seconded the motion, which passed with a 5-0-0 vote. Staff noted that the ranking recommended by the Board would be forwarded to Council Offices for their consideration, and staff would report on the final goal ranking at the October meeting.
- Item 7c – Fiscal Year 2014 CDBG Applications: Scoring Point System: Item was tabled until a subsequent meeting.

Public Comment (Non-Agenda and Agenda)

- None.

Action Items

- Mr. McNamara moved to approve the minutes for the meeting of August 30, 2012; Ms. Granowitz seconded. Motion passed 5-0-0.

- Mr. de Castro moved to recommend the ranking of the Con Plan goals for FY 2014 as shown in the attached document; Mr. McNamara seconded. Motion passed 5-0-0 (Aye – Litwak, Granowitz, de Castro, McNamara, Friberg; Absent – Moore, Morrison).
- The Board scheduled a special meeting for September 26 at 9:00 AM to finalize their recommendations on the FY 2014 CDBG Applications inclusive of the scoring point system and criteria.

Adjournment

- Meeting adjourned at 10:27 a.m.

For further information about the Consolidated Board Advisory Board, please refer to <http://sandiego.gov/cdbg/cpab/index.shtml>.

<p align="center">CITY OF SAN DIEGO FY 2010 - 2014 CONSOLIDATED PLAN GOALS - (Multiple funding sources as noted below) FY 2011 - FY2013 Rankings per City Council AND DRAFT Consolidated Plan Advisory Board Recommended Rankings for FY 14 - September 12, 2012 Meeting (not yet ratified) - September 19, 2012</p>					
Consolidated Plan Goals, Funding Sources and Project Examples (<i>note goals were not ranked in FY 2010</i>)		FY11 Ranking	FY12 Ranking	FY13 Ranking	*FY 14 Rankings Per CPAB
GOAL 1	Improve the citizen and stakeholder participation process for Annual Action Plans	9b	10	8	13
<i>CDBG Administration Funds - The implementation and improvement of the citizen and stakeholder participation process for Annual Action Plans are an ongoing activity in accordance with the City's Citizen Participation Plan.</i>					
GOAL 2	Create a better living environment for persons with special needs	7	3	3a	5
<i>CDBG and Local Housing Trust (LHT) Funds - Examples: CDBG public service activities targeting seniors, the youth and persons with disabilities. CDBG funds are also used to remove architectural barriers in public facilities, such as parks, or facilities that serve persons with special needs. LHT funds have been used to fund improvements in housing owned by persons with special needs through deferred loans.</i>					
GOAL 3	Provide shelter for persons who are homeless and assist them in moving out of homelessness	4	6a	3b	4
<i>CDBG and ESG Funds - Project examples include funding the operation of homeless shelters, (such as the Cortez Hill Family Center, Homeless Emergency Winter Shelter Program, and Neil Good Day Center) as well as the provision of funds towards services to assist families/individuals transition out of homelessness</i>					
GOAL 4	Create a better living environment for persons who are living HIV/AIDS	8a	7	6a	7a
<i>HOPWA - All activities are addressed by the County's HOPWA Program. Examples include: Tenant-Based Rental Assistance, Transitional Housing and support through referral services</i>					
GOAL 5	Add to the supply of affordable rental housing and homeownership properties and units, including permanent supportive housing	5	8	6b	3
<i>HOME - All activities are addressed by the SDHC. Examples include: establishment of affordable housing units (for rental or ownership) through acquisition, rehabilitation and/or new construction projects, rental subsidies through vouchers and referral services</i>					

Consolidated Plan Goals, Funding Sources and Project Examples (<i>note goals were not ranked in FY 2010</i>)		FY11 Ranking	FY12 Ranking	FY13 Ranking	*FY 14 Rankings Per CPAB
GOAL 6	Increase the number of low to moderate income households who can become homeowners	6	4	7	7b
<i>Direct Homeownership Assistance through HOME (SDHC) and CDBG (City). Assistance is provided in different ways such as down payment assistance, deferred payment second trust deed loans and grants to cover closing costs.</i>					
GOAL 7	Improve the condition of the City's housing stock and facilities that serve low and moderate income persons, which includes special needs populations, including group homes	9	6b	6b	6
<i>Activities are addressed through the SDHC's HOME Program and the City's CDBG Program. Examples include: housing rehabilitation projects (assist qualified home owners with critical repairs) and improvements in facilities that serve the elderly, substance abusers, low/mod income populations, at-risk youth, individuals with physical or development disabilities and others considered by HUD to be eligible.</i>					
GOAL 8	Increase opportunities for affordable housing to be located in close proximity to transit	3	2b	5	10
<i>The SDHC is currently working on a 3-Year Transit-Oriented Development (TOD) Strategic Plan to address this Goal but it should be noted that this is customarily a consideration of affordable housing projects.</i>					
GOAL 9	Create jobs for San Diegans and expand opportunities for industries that provide higher paying and promotional opportunities and expand local small businesses	1	1	1	1
<i>CDBG Economic Development Activities. This is addressed through varied of projects intended to assist micro-entreprises in their establishment or expansion. Examples of projects include provision of credit to business that lack access to traditional forms of credit, provision of funds to start home-based businesses to qualified individuals, and/or the funding of programs that provide counseling and referral services to qualified businesses or individuals.</i>					
GOAL 10	Support the continued revitalization of low and moderate income neighborhoods	2	2a	2	2
<i>CDBG - Examples: Funding of Code Enforcement and Lead-Safe programs in qualified areas within the City. Other projects may include the rehabilitation and/or improvement of qualified facilities or residences.</i>					
GOAL 11	As dollars become available, explore additional funding sources to create new programs	10	11	9	12
<i>No projects have been funded as federal allocations have been on a declining trend.</i>					
GOAL 12	Enhance capacity building of non-profits, including those that provide fair housing assistance	9c	5	6c	11
<i>CDBG - Examples: Non-profit organizational capacity-building and the the City recently also executed contracts with two fair housing service providers (both of these contracts are being funded with CDBG administration funds)</i>					

Consolidated Plan Goals, Funding Sources and Project Examples (<i>note goals were not ranked in FY 2010</i>)		FY11 Ranking	FY12 Ranking	FY13 Ranking	*FY 14 Rankings Per CPAB
GOAL 13	Maintain the quality of foreclosed housing stock and make the unit available to low and moderate income families if possible	8b	9	5b	9
<p><i>Neighborhood Stabilization Program (NSP) moneys (a one-time federal program no longer in effect) funded these activities. The City has met the performance outcomes set forth in the Consolidated Plan for this goal.</i></p>					

*Please note that the Fiscal Year 2014 Consolidated Plan Advisory Board (CPAB) recommended rankings for FY 14 (September 12, 2012 Meeting) are NOT effective until the minutes of the September 12 meeting are ratified by the Board.

For additional information, please contact Eliana Barreiros, CDBG Policy Coordinator, at 619.533.6510 or ebarreiros@sandiego.gov.

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