

# Capital Improvements Program Review and Advisory Committee (CIPRAC)

Final  
Minutes of Meeting  
Thursday, June 26, 2014

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<input checked="" type="checkbox"/> Fire-Rescue	<input checked="" type="checkbox"/> ADA Compliance and Assessment	<input checked="" type="checkbox"/> Public Works
<input checked="" type="checkbox"/> Library	<input checked="" type="checkbox"/> Comptrollers	<input checked="" type="checkbox"/> Police
<input checked="" type="checkbox"/> Office of COO	<input checked="" type="checkbox"/> Environmental Services	<input checked="" type="checkbox"/> Transportation & Storm Water
<input checked="" type="checkbox"/> Park and Recreation	<input checked="" type="checkbox"/> Public Utilities	<input type="checkbox"/> EOC
<input checked="" type="checkbox"/> Debt Management	<input checked="" type="checkbox"/> Development Services	<input checked="" type="checkbox"/> EAM
<input checked="" type="checkbox"/> Facilities Financing	<input checked="" type="checkbox"/> Financial Management	<input type="checkbox"/>

**Guests:** Marnell Gibson-Deputy Director, Rania Amen-Senior Civil Engineer, Nitsuh Aberra-Associate Engineer-Civil, Gene Matter-Senior Civil Engineer, Hasenin Summer, Senior Civil Engineer

**Support:** Mohsen Maali, Angela Colton, Darren Greenhalgh, Cynthia Chu, Nadia Perez, Reshannon Harrell, Elmer Dulay

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## 1. General Announcements/Discussion

Tony Heinrichs brought meeting to order.

- Tony Tomlinson stated that the Planning Department will become an independent department as of July 1, 2014.
- Tony Heinrichs announced that Deborah Barrow, Library Director will be retiring July 11, 2014.
- Deborah's parting words were "Continue to have fun and build things"

## 2. Approved CIPRAC Meeting Minutes from May 20, 2014

Minutes were approved

## 3. Office of the ADA Compliance Overview

Thyme Curtis gave a presentation to CIPRAC on the Office of ADA Compliance and Accessibility. Some of the points Thyme addressed were:

- **Statistics:**  
19% of U.S Residents have a disability; this percentage will increase as our population ages. 1 in 4 people will have a disability by the age of 67, with arthritis or rheumatism being the #1 cause of disability.

- **About ADA Act:**  
1990 Federal Civil Rights Law was established and updated in 2010. This Law which prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government, public accommodations, commercial facilities, transportation, and telecommunications.
- **ADA Title II:**
  1. Title II mandates all cities to develop and complete a transition plan by July 1992, with all identified architectural barriers removed by July 1995.
  2. Conduct a self-evaluation of all programs, services and activities, indentifying any barriers to participation
  3. Designate an ADA coordinator and establish grievance procedures for ADA complaints.
- **Transition Plan:**  
San Diego hired a consultant to facilitate the required self-evaluation and used the data to identify 212 of the 1400 total facilities as high use, and these 212 facilities became our transition plan. Council adopted the Transition Plan in 1997 and since then only 14 of the 212 facilities identified are still not accessible.
- **Complaints**
- **What does the Office of ADA do?**
- **What happens if the City is not ADA Compliant?**
- **How do we protect ourselves?**
- **Historic funding**
- **Upcoming projects**

Thyme Curtis stated that October is National Disability Month and she wants to conduct an event to bring awareness to ADA.

***Informational item only***

**4. City Attorney Request for portion of Citywide budget**

Tanya Tomlinson from the City Attorney's Office gave a presentation to CIPRAC to request a portion of the citywide budget, in the amount of \$75,000, to reimburse the services of the City Engineers that support the City Attorney's legal work. The City Attorney's Office is requesting these funds based on previous charges and an expected increase in charges for FY15; increase due to the fact that E&CP must now charge customer department for all services and an increase in litigation cases filed against the City of San Diego.

The classifications typically needed for their expertise are:

1. Senior Civil Engineer
2. Associate Civil Engineer
3. Land Surveying Associate Engineer

Tony Heinrichs motioned \$75,000 allocation of funds to the City Attorney's Office.

**Motion approved.**

**5. CDBG item to fund sidewalks**

Tom Tomlinson spoke to CIPRAC regarding the CDBG items to fund sidewalks. Tom stated that they wanted to allocate CDBG Consolidated Annual Entitlement to CIP projects. Tom wants to allocate \$1.2 million to sidewalk improvements. Tom is requesting that CIPRAC approve the project list of recommended projects.

The projects on the list were selected by the following qualifying factors:

1. Must be completed within 18 months
2. Must be CDBG qualified
3. Be on the needs list
4. How easy the project is to construct
5. Requested by the public

The top two projects on the list, Orange & 49<sup>th</sup> CR Obstruction DS (B-13074) and Orange & Altadena Cr Obstructions DS (B-13072), just need money to complete the projects.

James Nagelvoort motioned to acquire the CDBG monies, Tony Heinrich 2<sup>nd</sup> the motion.

**Motion approved.**

**6. Status of DC Bonds**

Angela Colton gave CIPRAC an update on the DC Bonds. She stated that the bond action went before the Infrastructure Committee to provide money to the projects affected by the law suit. Angela stated that as of two weeks ago we expended all the money from the Capital Bond Z. In regards to our second bond of \$75 million we still have \$40 million to spend and the deadline is July 2014.

**Informational item only**

**7. Multi-Year CIP Status Update**

James Nagelvoort gave CIPRAC an update on the Multi-Year CIP Plan. James declared that the Multi-Year Plan will be presented to the Infrastructure Committee on July 23, 2014, and they are expecting a completed report. James stated that we will be unable to complete the report by then and are also waiting for the 5 year outlook update. James acknowledged that he will just present an update of where we are with Multi-Year Plan to the Infrastructure Committee.

James asked CIPRAC to review the Multi-year Plan and send him their comments/input.

**Informational item only**

**8. Service Level Standards**

Rania Amen gave CIPRAC a presentation on the Service Level Standards. She stated that the following is what we have in place:

1. General Plan 2008
2. Deferred Capital Plans
3. Department Guides & Standard
4. Community Plans
5. Federal/State/Local Mandates

Rania stated that these plans are general and broad and need be further defined. She also stated that our next steps in the development of the Multi-year plan are:

1. Further research on existing service level standards
2. Get continual input from stakeholders; identify and agree upon services for each asset type.
3. Categorize the service level for each asset type by the required management approach (relative, routine or proactive).
4. Develop service level standard goals for assets that do not have defined service level standards
5. Evaluate risk

Rania asked CIPRAC to view the summary of Existing Service Level Standards and Plans and send any revisions, edits, additions, or comment to her.

***Informational item only***

**9. Future Agenda Items:**

1. RTCIP funds for the Torrey Pines Corridor Phase 2 Improvements
2. Allocation of 2016 CDBG Funds (and beyond) to the City's Infrastructure Committee

**These items have been tabled to the next meeting.**