

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Minutes of Meeting Held On
Thursday, May 16, 2013

Members Present: *Nelson Hernandez (Chair), Kip Sturdevan, Deborah Barrow, Mario Sierra, Dianne Modelo, James Nagelvoort, Tom Tomlinson, Ann Sasaki, Caryn McGriff*

Members Absent: *Stacy LoMedico, Henry Foster, Kelly Broughton, Julio Canizal, Kommi Lakshmi, Susan Bowman*

Guests: *Bill DosSantos, Kristy Reeser, Max Affarano, Karan Dennison, Grace Chao, Mike Tussey, Gene Matter*

Support: *Ben Battaglia, Rex Narvaez, Reshannon Harrell, Moshen Maali, Angela Colton*

1. General Announcements/Discussion

- a. James Nagelvoort informed CIPRAC that we will be moving to a new building, 525 B Street “Golden Eagle Plaza”, and with this move the City will save \$7 million.
- b. James Nagelvoort informed CIPRAC that the City will have several meeting with the Contracting Industry to discuss how the Design Build contracts are processed / administered. There is concern that they follow Design-Bid-Build pattern closely and therefore not maximizing the time savings expected of the Design-Build process. The next meeting is scheduled for June 13, 2013.
- c. Gene Matter announced that Storm water permit has been issued which impacts projects.

I. Approved CIPRAC Meeting Minutes of April 18, 2013

Minutes of April 18, 2013 were distributed with revisions and approved.

II. Replenish Emergency CIP Annual

James Nagelvoort informed CIPRAC that Park and Recreation used \$800K from the Emergency Fund to fund the Rancho Mission Slope Project, which park and recreation is able to replenish the Emergency Fund by only \$200k out of the \$800k. James suggested that the \$700k which is in the Supplier Relationship Management-SAP project be used to replenish the Emergency fund since the Relationship Management-SAP project is being abandoned / cancelled. CIPRAC had discussions on how this item. Nelson Hernandez suggested that CIPRAC make a recommendation to the Mayor to have an annual replenishment emergency fund established for CIP.

III. Abandoned/Cancelled CIP Projects Requested to Close Update

This item will be presented to Council with only project name and number and the available budget being returned to the appropriate funding source on Wednesday May 22, 2013 along with the Mayoral Revisions.

IV. Supplier Relationship Management-SAP/S12021

James Nagelvoort informed CIPRAC that this item was put on the agenda to address the funding needs (for the development of a SAP data warehouse following the implementation of the PlanetBids) before

the item of the Replenishment of the Emergency Fund. James Nagelvoort thinks that the Replenishment of the Emergency Fund is more important. This item was tabled and will be revisited at a later time.

V. FY 2014 CIP May Revise Requests

Benjamin Battaglia informed CIPRAC that the Mayo asked for \$100K for City owned street lights in the May revision to the budget. Benjamin highlighted some of the projects for this purpose as follows:

- a. Central Avenue Mini Park Phase II Skate Plaza-S14010 which is State Grant funds.
- b. Montgomery Academy Joint Use Improvements-S00973 (Tom Tomlinson brought up concerns about item e.g., availability of DIF money which Ben will look into.)
- c. Concrete StreetAID0006
- d. New Walkways-AIK0001

VI. Multi Year CIP Plan

James Nagelvoort informed CIPRAC that the goal for this item was to establish a 5yr plan and to be in place by FY' 15 budget. James stated that we would need to identify the needs of the City and Fund source and recommends that a committee task force be formed to help establish this multi year plan. James recommends one representative from each client department to be on the take force. Nelson Hernandez stated Murtaza Baxamusa a representative of the Mayor will assist with this item. James wants to get started in June and will send out an e-mail requesting the names of the representative who will be on the committee.

VII. TransNet Fiscal Year 2014 Budget (Item added)

Hasan Yousef handed out information on item.

This agenda item was for information only; no CIPRAC actions were required