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# OFFICE OF THE CITY CLERK

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# REPORT

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To The Honorable Mayor and City Council

DATE: September 30, 1996

REPORT NO.: 96-04

SUBJECT: BIENNIAL REPORT ON UPDATES OF CONFLICT OF INTEREST CODES

**THIS IS AN INFORMATION REPORT ONLY. NO ACTION IS REQUIRED.**

Government Code section 87306.5 states that, no later than July 1 of each even-numbered year, "code reviewing bodies" are required to direct each local agency under their jurisdiction that has a previously adopted conflict of interest code ("Code") to review that agency's Code. Under this law, the term "code reviewing body" includes the San Diego City Council and the term "local agencies" includes not only City departments, but also City-owned corporations, certain City boards and commissions, and certain other local agencies (for example, the Housing Commission), for whom the City Council serves as code reviewing body.

Government Code section 87306.5 also requires local agencies to submit a biennial report identifying changes in their Code, or a statement that their Code is not in need of an amendment. The biennial reports are submitted to the applicable code reviewing body. These biennial reports are due to go to the City Council no later than October 1 of each even-numbered year.

This report catalogs the biennial reports submitted by the City's "local agencies" and notes forthcoming changes to be made to conflict of interest codes.

**NEW CODES UNDER DEVELOPMENT FOR BUSINESS CENTERS**

Due to restructuring, major changes will be made to many of the codes for "local agencies." Overarching Codes for each of the City's business centers will be developed, and will include designated positions and disclosure categories for each smaller entity which is part of the business center, as follows:

**Community & Neighborhood Services Business Center:**

- Community & Economic Development Services (encompassing Economic Development Services, Neighborhood Code Compliance, Comprehensive Planning, Neighborhood Development, Urban Design, and Redevelopment)\*\*
- Library\*
- Park & Recreation\*\*

**Development Services Business Center**

(Biennial report submitted showing changes are needed to existing Development Services Department Code.)

**Employee Relations & Special Projects Business Center:**

- Labor Relations<sup>&</sup>
- Organization Development Services<sup>&</sup>
- Risk Management\*
- Special Events<sup>&</sup>
- Special Projects<sup>&</sup>
- San Diego Jack Murphy Stadium<sup>&</sup>

**Financial & Technical Services Business Center:**

- Competition Program<sup>&</sup>
- Financial Management<sup>#</sup>
- Financing Services<sup>&</sup>
- Information Technology & Communications<sup>&</sup>
- Treasurer<sup>#</sup>

**Fire & Life Safety Services Business Center**

(Biennial report submitted showing changes are needed to existing Fire Department Code.)

**Police Business Center**

(Biennial report submitted showing no changes are needed to existing Police Department Code.)

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\* report submitted showing no changes are needed to designated positions or disclosure categories  
\*\* report submitted showing changes are needed in designated positions or disclosure categories  
@ no report submitted - amended Code/new Code adopted earlier this year  
# no report submitted - any changes to present Code are incorporated into the new business center Code  
& no report submitted - designated positions/disclosure categories were part of another entity's Code

**Public Works Business Center**

- Engineering & Capital Projects\*\*
- Environmental Services\*\*
- Metropolitan Wastewater\*\*
- Real Estate Assets@
- Transportation\*\*
- Water Utilities\*\*

**CODES FOR INDEPENDENT DEPARTMENTS**

Outside the scope of the Codes developed for the business centers are the following City departments:

- Attorney\*\*
- Auditor & Comptroller\*\*
- Clerk\*\*
- Council\*\*
- Intergovernmental Relations\*\*
- Manager\*\*
- Mayor & Executive Services\*\*
- Personnel\*
- Retirement (includes Retirement Board)\*\*

**CODES FOR CITY-OWNED CORPORATIONS, BOARD AND COMMISSIONS**

Additionally, the following City-owned corporations, boards and commissions have reported that no change to their conflict of interest code is required:

- Board of Appeals & Advisors
- Arts & Culture Commission Board of Directors
- Civic Events & Promotional Programs Allocation Board
- Funds Commission
- Horton Plaza Theatres Foundation Board
- Housing Advisory & Appeals Board
- Park & Recreation Board
- Public Facilities Financing Authority@
- Salary Setting Commission
- San Diego Civic Events Fund
- San Diego Housing Commission (includes Housing Trust Fund)@
- Southeastern Economic Development Corporation (includes board)@
- Zoning Appeals Board

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\* report submitted showing no changes are needed to designated positions or disclosure categories  
\*\* report submitted showing changes are needed in designated positions or disclosure categories  
@ no report submitted - amended Code/new Code adopted earlier this year

REPORT TO THE HONORABLE  
MAYOR AND CITY COUNCIL

The following City-owned corporations, boards and commissions have reported that changes to their conflict of interest code are required:

- Centre City Development Corporation (includes board)
- Civil Service Commission
- Emerging Technology Seed Capital Fund Loan Committee
- Retirement Board (included as part of code for Retirement System)
- San Diego Convention Center Corporation (includes board)
- San Diego Data Processing Corporation (includes board)

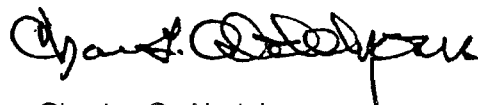
NOTE: No report was submitted for the Mid-City Development Corporation and its board of directors, which became inactive this year.

Finally, a comprehensive conflict of interest code is being developed to encompass the City's land-use boards and commissions, whose filing requirements are mandated by San Diego Municipal Code section 26.0106. Land-use boards and commissions which will be included in the comprehensive Code are as follows:

- Agricultural Board
- Crest Canyon Park Reserve Advisory Committee
- Grading Advisory Board
- Historical Site Board
- La Jolla Shores Planned District Advisory Board
- La Jolla Underwater Park Advisory Committee
- Los Penasquitos Canyon Preserve
- Mission Trails Regional Park Task Force
- Old Town San Diego Planned District Review Board
- Relocation Appeals Board
- Tecolote Canyon Citizens Advisory Board
- Tecolote Canyon Natural Park Task Force
- Wetlands Advisory Board

Those City departments, City-owned corporations, and City boards and commissions that have reported that changes to their Codes are necessary, are required to submit those changes to the City Council for approval within ninety (90) days after the October 1 deadline. Government Code sections 87306(a) and 87306.5(a). The necessary amendments are in progress, and revised conflict of interest codes, including the new business center Codes and the comprehensive Code for the land-use boards and commissions, will be submitted to the City Council for approval in the course of the next few weeks.

Sincerely,



Charles G. Abdelnour  
City Clerk

Attachments  
cc: City Attorney  
City Manager