

**CONVENTION CENTER EXPANSION FINANCING AUTHORITY
CONFLICT OF INTEREST CODE**

**Appendix A
Designated Positions, Duties and Categories**

<u>Position</u>	<u>Duties</u>	<u>Category</u>
Chair (Mayor of the City)	The Chair presides over all meetings of the Convention Center Expansion Financing Authority [CCEFA] and signs all contracts and documents relating to the CCEFA.	1
Vice Chair	In the absence of the Chair, the Vice Chair assumes all duties and responsibilities of the Chair pursuant to the JPA Rules and Regulations.	1
Secretary	The Secretary is responsible for ensuring minutes of all meetings of the CCEFA are taken.	1
Members	Members attend all meetings of the Board and participate in the review of and vote on matters within the Authority of the CCEFA.	1
Treasurer (City Treasurer)	The Treasurer has the powers, duties and responsibilities specified in Section 6505.5 of the Joint Exercise of Powers Act [Act] and is designated as the depository of the CCEFA to have custody of all money of the CCEFA, from whatever source derived, and is designated as the public officer or person who has charge of, handles, or has access to any property of the CCEFA.	1
Controller (City Auditor/ Comptroller)	The Controller has the powers, duties and responsibilities specified in Sections 6505 and 6505.5 of the Act, and shall draw checks to pay demands against the Authority when the demands have been approved by the Authority	1
General Counsel (City Attorney)	Acts as chief legal advisor of and attorney for the CCEFA.	1
Deputy General Counsel (Deputy City Attorney)	Performs duties as assigned by the General Counsel.	2
Consultants	Duties vary with each agreement.	3

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**Appendix B
Disclosure Categories**

<u>CATEGORY</u>	<u>DESCRIPTION</u>
1	Designated positions in this category must file according to the requirements of California Government Code section 87200.
2*	<p>All interests in real property owned or used by any firm or entity of the type which supplies goods or services to CCEFA.</p> <p>Investments and business positions in, and sources of income from, business entities of the type that engage in land development, construction or the acquisition or sale of real property, and all interests in real property.</p> <p>All sources of income from any person, firm, or entity of the type which supplies good or services to CCEFA.</p>
3	Consultants shall disclose all interests in Category 1, unless the Chair determines that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus will be required to disclose economic interests in fewer categories. The Chair's written determination shall include a description of the consultant's duties and, based upon the description, and a statement of the extent of the consultant's disclosure requirements. The Chair's determination is a public record and shall be retained for public inspection in the same manner and location as the conflict of interest code.

*Interests in real property apply only to property within the City's jurisdiction or within two miles outside the City's jurisdiction.