

**ONESD DEPARTMENT
CONFLICT OF INTEREST CODE**

**APPENDIX A
DESIGNATED POSITIONS, DUTIES AND CATEGORIES**

<u>POSITION</u>	<u>DUTIES</u>	<u>CATEGORY</u>
OneSD Director	Directs the department and manages the ERP software system.	1
FILO Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the financial and logistics modules of the ERP software system.	2
HCM Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the human capital management modules of the ERP software system.	2
Information Delivery Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the reporting and budgeting modules of the ERP software system.	2

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<u>POSITION</u>	<u>DUTIES</u>	<u>CATEGORY</u>
Technical Manager	Develops department policies and procedures; oversees the support, maintenance and development of changes to the technical infrastructure of the ERP software system.	2
Financial Business Architect	Develops department policies and procedures; guides the business and system financial solutions applied in the ERP software to ensure compliance with business and IT strategy.	2
Supervising Management Analyst	Provides analysis and monitoring of departmental revenues, expenditures, and budget adjustments.	2
Business Systems Analyst/ Administrators	Perform business and systems analysis including implementing changes to the configuration of the ERP system software.	2

CONSULTANTS

Consultants	Perform business and systems analysis including implementing changes to the configuration of the ERP system software.	3
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Reso#R-306336
Approved - November 16, 2010

**APPENDIX B
DISCLOSURE CATEGORIES**

CATEGORY 1:

- a. Investments and business positions in any business entity located in or doing business with the City of San Diego, or in a technology related field.
- b. Income and gifts from sources located in or doing business with the City of San Diego.
- c. Interests in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.

CATEGORY 2:

- a. Investments and business positions in any firm or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- b. Income and gifts from any person or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.
- c. Interest in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.

CATEGORY 3:

Consultants:
Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

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cont.

CATEGORY 3:

The OneSD Director may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The OneSD Department Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.