

**APPENDIX A
PLANNING DEPARTMENT
CONFLICT OF INTEREST CODE
DESIGNATED POSITIONS**

Director	Oversees overall direction and operations of the City Planning Department. Advises Mayor, Council and Planning Commission on City long range planning issues; public facilities financing fees. Interfaces with professional organizations on urban design. Design, plan, assign and supervise the work of managerial and professional employee.	1
Assistant Planning Director	Assist with developing and updating policies and procedures; contribute to the community plan update program; advise on policy and regulatory approaches and work on other projects as needed. Advises Planning Director on City long range planning issues; public facilities financing fees. Design, plan, assign and supervise the work of managerial and professional employees.	1
Assistant to Director	Assist with developing and updating policies and procedures; contribute to the community plan update program; advise on policy and regulatory approaches and work on other projects as needed.	1
Deputy Director	Administers work program for Long Range Planning division, ;provides policy guidance for community and land-use planning issues; sets priorities and reviews major projects for the community planning process.	1
Deputy Director	Administers work program for Environmental & Resource Analysis division including the California Environmental Quality Act (CEQA) citywide CEQA policy, and environmental review, historic resources section multiple species conservation program (MSCP) and parks planning section, review of all community plan updates and other planning projects and plans.	1
Program Manager	Administer work program, policy formulation, writing Managers Reports which include making recommendations to decision-makers. Manages Department services and functions.	1

PLANNING

<u>Position</u>	<u>Duties</u>	<u>Category</u>
Community Development Specialist IV	Oversees and supervises efforts that include Planning grant administration and community outreach.	2
Development Project Manager III	Manage Park and other Planning projects, make recommendations to decision-making bodies, provide input into the budget process, etc.	2
Fiscal Manager (Supervising Management Analyst)	Manages and directs the fiscal, payroll and support services sections.	2
ISA IV/MIS GIS Supervisor	Directs and manages the MIS and GIS support staff. Liaison between departments and private vendors of automated systems.	2
Senior Planner/Planning Project Manager	Manages community plan updates, amendments and grant projects. Works with Grant coordinator, obtains funding, oversees project and coordinates the work with consultants. Works with Community Planning Groups.	2
Senior Traffic Engineer	Works with Grant coordinator, obtains funding, oversees project and coordinates work with consultants, other departments and agencies.	2
Consultant/New Positions	<p>Consultants and New Positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:</p> <p>The Department Director, Assistant Director, or Deputy Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director's, Assistant Director's or Deputy Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.</p>	3

**FACILITIES FINANCING
PROGRAM**

<u>Position</u>	<u>Duties</u>	<u>Category</u>
Program Manager	Policy guidance and management of the Facilities Financing Program; manages the assessment and disbursement of Facilities Benefit Assessment and Developer Impact fees, cost reimbursement districts and developer cash exactions. Oversees CIP compliance with General Plan, Development Agreement Monitoring and Citywide Infrastructure financing.	1
Senior Civil Engineer	Provides engineering support to the department in the negotiation and implementation of developer reimbursement agreements, performing and reviewing CIP projects cost estimates, project cost verifications, coordination of consultants contracts, formation of cost reimbursement districts, and review of financing plan project cost estimates.	2
Project Manager (Associate Management Analyst/Senior Management Analyst/Project Manager)	Reviews process of payments of contracts or payments of credit towards reimbursement agreements.	2
Supervising Project Manager (Supervising Management Analyst)	Directs reviews and supervises implementation of assessments and disbursements of the Facilities Benefit Assessment and Developer Impact Fees.	2
Consultants/New Positions	<p>Consultants and New Positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:</p> <p>The Department Director, Assistant Director, or Deputy Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director's, Assistant Director's or Deputy Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.</p>	3

APPENDIX B

PLANNING DEPARTMENT CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

Category 1: Investments and business positions in any business entity located in or doing business with the City of San Diego.

Income and gifts from sources located in or doing business with the City of San Diego.

Interests in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.

Category 2: Investments and business positions in any firm or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding or is granted authority by the City to use City facilities.

Interests in real property owned or used by any person or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding or is granted authority by the City to use City facilities.

Income and gifts from any person or business entity that supplies goods or services to the City, that is a tenant of the City, that is an adverse party to the City in a legal proceeding, or is granted authority by the City to use City facilities.

For purposes of this category, any person or business entity means any construction firm, building supply firm, real estate or land development firm, architectural or engineering firm, land use data services firm, property information retrieval firm, geological services firm or financial institution doing business in or with the City of San Diego, or having the potential of doing business with the City of San Diego.

DISCLOSURE BY CONSULTANTS AND NEW POSITIONS

Category 3: Consultants and new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Director, Deputy Director or Assistant Deputy Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Director's, Deputy Director's or Assistant Deputy Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.