

**SAN DIEGO POLICE DEPARTMENT'S
CONFLICT OF INTEREST CODE**

APPENDIX "A"

<u>Position</u>	<u>Duties</u>	<u>Category</u>
Chief of Police	Plans, organizes, and directs all Police Department operations, including the specification development and requisitioning of equipment and services.	1, 2, 3
Executive Assistant Chief of Police	Plans, organizes, and directs all Police Department operations, including the specification development and requisitioning of equipment, with responsibility for formulation and administration of policies and programs and services as directed by the Chief of Police.	1, 2, 3
Assistant Police Chief	Plans and directs the work of several divisions, including the specification development and requisitioning of equipment and services, with responsibility for formulation and administration of policies and programs and services as directed by the Chief of Police.	1, 2, 3
Police Captain	Plans and directs the operations of a major division including the development of special programs, specification development, the processing of traffic citations, and the requisitioning of equipment, services, and special funds.	3
Communications Program Manager (Civilian)	Plans and directs the operations of a major division including the development of special programs, specification development, and the requisitioning of equipment, services, and special funds.	3
Fiscal Services Program Manager (Civilian)	Plans and directs the operations of a major division including the development of special programs, specification development, and the requisitioning of equipment, services, supplies and special funds; reviewing and making recommendations on requests for proposals and administering contracts.	3

STAR Program Manager (Civilian)	Plans, administers and coordinates the operations of the STAR (Sports Training Academics Recreation) Program.	3
Information Systems Manager (Civilian)	Plans and directs the operations of a major division, including the processing of all equipment requisitions; directs all administrative or operational crime analysis programs, provides analytic and research support for department management and directs the implementation of department-wide computer programs.	3
Crime Laboratory Program Manager (Civilian)	Directs operations of the Police Crime Laboratory including the examining of criminal evidence and the requisitioning of specified equipment.	3
Police Records Administrator (Civilian)	Administers the personnel services operations of the Police Department, including reviewing and administering hiring, and promotional processes; management of all personnel records; assisting in the interpretation of personnel policies and regulations; and administering the Department's Medical Assistance Program.	3
Information Systems Administrator (Civilian)	Administers operations of the Data Services Unit including requisitioning of computer equipment and supplies, reviewing and making recommendations on requests for proposals and administering contracts.	3
Licensing Detail Lieutenant (Vice Administration)	Overseeing investigations of police-regulated business license applicants.	3
Director, Family Justice Center	Oversees the operations of FJC, including service delivery, programs, policy, budget, grants, training, Serves as liaison with other City Department, Community Partners, Steering Committee, Mayor and Council.	1, 2

Department Analyst & Grants Administrator	Responsible for the financial and building management of the FJC including grants, budget analysis, consultant and vendor contracts and lease of office space.	2
Consultants/New Positions	The Chief of Police may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such determination shall include a description of the consultant’s or new position’s duties, and, based upon that description, a statement of the extent of the disclosure requirements. The Chief of Police’s determination is a public record and shall be retained for public inspection in the same manner and located as this Conflict of Interest Code.	4

SAN DIEGO POLICE DEPARTMENT CONFLICT OF INTEREST CODE

APPENDIX "B"

Category 1 Investments and business positions in any business entity located in or doing business in the jurisdiction.

Income and gifts from sources located in or doing business in the jurisdiction.

Interests in real property located in the jurisdiction, including property located within a two-mile radius of any property owned or used by the City. "Real property" does not include the home/primary residence of the filer.

Category 2 All investments and business positions in any firm or business entity that supplies goods or services to the City of San Diego; that is a tenant of the City of San Diego; that is an adverse party to the City of San Diego in a legal proceeding; or is granted authority by the City of San Diego to use city facilities.

All interests in real property owned or used by any person or business entity that supplies goods or services to the City of San Diego; that is a tenant of the City of San Diego; that is an adverse party to the City of San Diego in a legal proceeding; or is granted authority by the City of San Diego to use city facilities.

All income, including gifts, from any person or business entity that supplies goods or services to the City of San Diego; that is a tenant of the City of San Diego, that is an adverse party to the City of San Diego in a legal proceeding; or is granted authority by the City of San Diego to use city facilities.

Category 3 For purposes of this category, any person or business entity means one which reasonably foreseeably will be the subject of an investigation by City, is an adverse party to the City in a legal proceeding, or is contracting with, or selling goods or services to the City.

Investments or business positions in any business entity, income and gifts from any person or business entity, interests in real property held jointly or in common with any person or business entity.

Category 4 The Chief of Police may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such determination shall include a description of the consultant's or new position's duties, and, based upon that description, a statement of the extent of the disclosure requirements. The Chief of Police's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.