

**SALARY SETTING COMMISSION
CONFLICT OF INTEREST CODE**

**APPENDIX A
DESIGNATED POSITIONS**

<u>Position</u>	<u>Duties</u>	<u>Category</u>
Commission Member	The Salary Setting Commission consists of seven members who are appointed by the Civil Service Commission for a term of four years. On or before February 15 of every even-numbered year, the Salary Setting Commission recommends to the Council the enactment of an ordinance establishing the salaries for the Mayor and Council for the period commencing July 1 of that even-numbered year and ending two years thereafter. The Council may adopt the salaries by ordinance as recommended by the Commission, or in some lesser amount, but in no event may it increase the amount.	1
Consultant	As determined by contract	2

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**APPENDIX B
DISCLOSURE CATEGORIES**

Category 1:

- a. All reportable income and gifts from the Mayor, any member of the City Council, or any individual who has announced, or may foreseeably announce, his or her candidacy for Mayor or City Council.
- b. All reportable sources of income, interests in real property, investments, business positions, or other financial interests held in concert with the Mayor, any member of the City Council, or any individual who has announced, or may foreseeably announce, his or her candidacy for Mayor or City Council.

Category 2:

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The Personnel Director may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.