



THE CITY OF SAN DIEGO

# FEE SCHEDULE AND WORKSHEET FOR Mechanical, Plumbing/Gas, Electrical

CITY OF SAN DIEGO DEVELOPMENT SERVICES  
1222 FIRST AVENUE, MS 301, SAN DIEGO, CA 92101-4101  
CALL (619) 446-5300 FOR APPOINTMENTS AND (619) 446-5000 FOR INFORMATION

INFORMATION  
BULLETIN

# 103

JANUARY 2011

This information bulletin explains the process and fees associated with mechanical, plumbing/gas and electrical (MP&E) permits. Separate building and MP&E permits are required for all commercial and multi-family construction. Each building must have it's own MP&E permit.

Electrical permits are required for all electric work except as exempted in Section 129.0303 of the Land Development Code. Electrical Permits for solar photovoltaic installations require plan review. See Information Bulletin 301, How to Obtain a Permit for Solar Photo-voltaic.

Mechanical and plumbing permits are required for all mechanical and plumbing work except as exempted in Section 129.0403 and 129.0404 of the Land Development Code.

## I. REQUIRED DOCUMENTS AND REVIEWS

### A. General Application, DS-3032

A General Application must be completed. If the property owner is doing the work or is hiring a number of different contractors, a separate Owner-Builder Verification form (DS-3042) must be signed by the owner before the permit can be issued. This form must be signed in person at the Development Services Department or mailed to the owner of record after an application is received.

**B. Plumbing, Electrical or Mechanical Permit Worksheet.**

### C. Historical Review

If your site contains a designated historical resource, plans will be required for review. Refer to Information Bulletin 581, Designated Historical Resource.

**D.** If an address has not been assigned a site plan and an addressing review will be required. An additional \$42 fee may be assessed for assigning an address.

## II. OPTIONS FOR SERVICES

**A. Online** - visit our web site at [www.sandiego.gov/development-services/industry/simplepermits.shtml](http://www.sandiego.gov/development-services/industry/simplepermits.shtml).

**B. By Fax** - complete Application, Worksheet and Form DS-3099 (Permit Fax Service Credit Card Authorization) to (619) 236-7687.

## Documents referenced in this Information Bulletin

- **San Diego Municipal Code (SDMC)**
- **Information Bulletin 301, How to Obtain a Permit for Installation of Solar Photovoltaic Systems**
- **Information Bulletin 581, Designated Historical Resource Review**
- **General Application, DS-3032**
- **Owner-Builder Verification, DS-3042**
- **PermitFax Service Credit Card Authorization, DS-3099**

**C. In Person** - at the Development Services Department, 1222 First Avenue, Third floor, OR Inspection Services Office, 9601 Ridgehaven Court, Suite 220, (858) 492-5070.

## III. FEES

**A. Administrative Fees:** Administrative fees must be selected from the attached fee worksheet for each permit request. The type of fee to be selected is based on the type of project as well as the number of stories of the building where the work is taking place.

### B. Issuance Fee:

This fee is charged for all projects.  
Issuance Fee (with plans) .....\$133  
Issuance Fee (without plans) .....\$38

### C. Records Fee:

This fee is assessed for all projects at issuance to recover the cost of imaging and archiving the documents in Records.  
Records Fee - No Plan Permit.....\$20  
Records Fee - Single Family/Duplex .....\$45  
Records Fee - Non-Residential/Multi-Family:  
Without Calculations/Reports.....\$60  
With Calculations/Reports.....\$90

**D. Plan Check/Inspection Fee:** Items noted with an asterisk (\*) on the worksheets that are for non-residential and multi-dwelling unit construction (3 or more units) require plan review. In most cases, the plan review occurs as part of a building permit application. If a plan review is required and one was not conducted as part of a building permit application, plans will be required and a plan review fee will be assessed at \$144 per hour, in addition to the administrative and inspection fees per the worksheet.

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Upon request, this information is available in alternative formats for persons with disabilities.

**ELECTRICAL PERMIT WORKSHEET (Per Building)**

Provide Associated Building Approval Number: \_\_\_\_\_

You may need a Structural or Combination Building Permit if you remove drywall, modify wood framing or replace/install new wall finishes within a kitchen, or bathtub/shower enclosure.

Administrative Fees	First Floor	Each Add'l	Total Floors <sup>2</sup>	Total Fee
Replacement/Remodel/Addition (per floor)	\$49	\$49		
New Building	\$61	\$25		
Issuance (no plans) <sup>1</sup>	\$38	-	<del> </del>	
Records Fee (no plans) <sup>1</sup>	\$20	-	<del> </del>	
<b>Subtotal Administrative Fee</b>				<b>\$</b>

Electrical Fees - New Multi-Dwelling Unit(s)	First Unit	Each Add'l Unit	Total Qty	Total Fee
Feeder Residential Unit <sup>3</sup>	\$623	\$25		
<b>Subtotal Electrical Fees - New Multi-Dwelling Unit(s)</b>				

Electrical Fees - All Other	First Unit	Each Add'l Unit	Total Qty	Total Fee
Circuits 15-45 Amps (first 5 circuits)	\$132	-	<del> </del>	
Circuits 15-45 Amps (next 6-10 circuits)	\$34	-	<del> </del>	
Circuits 15-45 Amps (each add'l 10 circuits above 10, up to 50)	\$34	-	<del> </del>	
Circuits 15-45 Amps (each add'l 50 circuits above 50)	\$107	-	<del> </del>	
<b>Circuits 15-45 Amps (list total circuits)</b>				
Circuits 50-200 Amps (each 3 circuits)	\$169	-	<del> </del>	
<b>Circuits 50-200 Amps (list total circuits)</b>				
Circuits 225-400 Amps (each 2 circuits)	\$193	-	<del> </del>	
<b>Circuits 225-400 Amps (list total circuits)</b>				
Circuits 450-1,000 Amps	\$253	\$253		
Circuits 1,200 Amps or Larger	\$265	\$265		
Generator Only	\$107	-		
Conduit and J Box Only	\$107	-		
Photovoltaic (See Information Bulletin 301, How to Obtain a Permit for Installation of Solar Photovoltaic Systems)				
Specialized Occupancy (e.g., healthcare, hazardous location) <sup>4</sup>	\$203	-		
Temporary Service	\$179	-		
Temporary Pole	\$132	-		
Other Inspections Hourly Rate	\$123	\$123		
<b>Subtotal Electrical Fees - All Other</b>				<b>\$</b>
<b>Subtotal Electrical Fees - New Multi-Dwelling Unit(s)</b>				
<b>Subtotal Administrative Fees</b>				<b>\$</b>
<b>GRAND TOTAL</b>				<b>\$</b>

<sup>1</sup> For projects that did not require plan review or were reviewed as part of a building permit application. The records and issuance fees may be higher if additional plan review is required.  
<sup>2</sup> Number of floors/stories work will be taking place on.  
<sup>3</sup> Use Electrical Fees - All Other (see above) for common area distribution circuits.  
<sup>4</sup> As identified in Chapter 5 of the California Electrical Code.

**PLUMBING PERMIT WORKSHEET (Per Building)**

Provide Associated Building Approval Number: \_\_\_\_\_

You may need a Structural or Combination Building Permit if you remove drywall, modify wood framing or replace/install new wall finishes within a kitchen, or bathtub/shower enclosure.

Administrative Fees	First Floor	Each Add'l	Total Floors <sup>2</sup>	Total Fee
Replacement/Remodel/Addition (per floor)	\$49	\$49		
New Building	\$61	\$25		
Issuance (no plans) <sup>1</sup>	\$38	-		
Records Fee (no plans) <sup>1</sup>	\$20	-		
<b>Subtotal Administrative Fee</b>				\$

Plumbing Fees	First Unit	Each Add'l Unit	Total Qty	Total Fee
Backflow Preventer	\$46	\$12		
Bathtub (first fixture)	\$34	\$12		
Building Drain (within structure)	\$83	\$46		
Drain-Vent Repair/Alterations	\$46	\$21		
Drinking Fountain	\$21	\$12		
Floor-Drain	\$34	\$12		
Gas System/Meter (Including first 5 Outlets)	\$70	-		
Gas System/Meter w/corrugated stainless steel tubing (Including first 5 Outlets)	\$107	-		
Gas Outlets (each additional)	\$12	-		
*Graywater Systems	\$70	\$70		
*Grease Trap-Less Than 50 Gal	\$58	\$12		
Hose Bib	\$21	\$12		
*Interceptor-Grease > 50 Gal	\$70	\$12		
Interceptor-Other	\$58	\$12		
Laundry Tubs	\$34	\$12		
Lavatory	\$34	\$12		
Pumps	\$46	\$12		
Rainwater-Drain	\$34	\$12		
Receptor (Floor Sink, Cup Sink, Dishwasher)	\$34	\$12		
Reclaimed Water-Initial Intall	\$70	\$70		
Sewer-Building	\$58	\$58		
Sewer-Private	\$58	\$25		
Shower Pan-Built Up	\$58	\$12		
Shower Pan-Pre Fabricated	\$46	\$12		
Shower-Drain	\$34	\$12		
Sink	\$34	\$12		
Storm Drain System	\$58	\$58		
Urinal	\$34	\$12		
Washing Machine Standpipe	\$34	\$12		
Water Closet	\$34	\$12		
Water Heater <sup>3</sup>	\$58	\$25		
*Water Heater-Solar	\$70	\$70		
Water Pipe Repair/Replacement	\$46	\$46		
Water Service	\$46	\$46		
Water Submeter (Including first 4 submeters)	\$46	\$12		
Water Softener	\$34	\$12		
Other Inspections Hourly Rate	\$123	\$123		
<b>Subtotal Plumbing Fees</b>				\$
<b>Subtotal Administrative Fees</b>				\$
<b>GRAND TOTAL</b>				\$

<sup>1</sup> For projects that did not require plan review or were reviewed as part of a building permit application. The records and issuance fees may be higher if additional plan review is required.

<sup>2</sup> Number of floors/stories work will be taking place on.

<sup>3</sup> A separate Electrical Permit is required if electrical circuits/devices are installed or modified to provide power to a tankless water heater.

\* These items require plan check if for non-residential and multi-dwelling unit (3 or more units). See Section III for details.

**MECHANICAL PERMIT WORKSHEET (Per Building)**

Provide Associated Building Approval Number: \_\_\_\_\_

You may need a Structural or Combination Building Permit if you remove drywall, modify wood framing or replace/install new wall finishes within a kitchen, or bathtub/shower enclosure.

Administrative Fees	First Floor	Each Add'l	Total Floors <sup>2</sup>	Total Fee
Replacement/Remodel/Addition (per floor)	\$49	\$49		
New Building	\$61	\$25		
Issuance (no plans) <sup>1</sup>	\$38	-		
Records Fee (no plans) <sup>1</sup>	\$20	-		
<b>Subtotal Administrative Fee</b>				\$

Mechanical Fees	First Unit	Each Add'l Unit	Total Qty	Total Fee
*Air Handler 5,001 to 10,000 CFM	\$70	\$25		
*Air Handler >10,000 CFM	\$89	\$25		
Appliance Vent/Chimney Only	\$34	\$12		
*Boiler Up to 500 KBTU	\$58	\$25		
*Boiler > 500 KBTU	\$70	\$25		
*Chiller	\$95	\$25		
*Condenser (other than HVAC/Compressor)	\$46	\$25		
*Condensing Unit for FAU/Furnace <sup>3</sup>	\$70	\$25		
*Cooling Tower	\$95	\$25		
Duct Work Only (each existing HVAC unit)	\$70	\$25		
Duct Work Only (each existing VAV box)	\$25	\$12		
Dust Collection	\$95	\$95		
Evaporative Cooler	\$95	\$25		
Exhaust Fan-Single Duct	\$46	\$12		
*Exhaust Hood-Type II & Duct	\$58	\$25		
*Exhaust System & Hood (industrial)	\$83	\$25		
*Exhaust System-Garage	\$156	\$37		
*Fan Coil Unit-Up to 5,000 CFM	\$83	\$25		
*Furnaces (FAU) <sup>3</sup>	\$58	\$25		
Gas System/Meter (Including first 5 Outlets)	\$70	-		
Gas System/Meter w/corrugated stainless steel tubing (Including first 5 Outlets)	\$107	-		
Gas Outlets (each additional)	\$12	-		
*Grease Hood Type I System	\$144	\$25		
*Heat Pump-Package Unit	\$127	\$25		
*Heater-Unit/Radiant	\$46	\$25		
*Heater-Wall	\$46	\$25		
Incinerator-NonResidential	\$9	\$9		
Make-Up Air System	\$58	\$12		
Moisture Exhaust Duct/Clothes Dryer	\$46	\$12		
Pumps	\$46	\$12		
Spray Booth System	\$95	\$95		
Variable Air Volume Box - Including duct work	\$25	\$12		
Walk-In Box/Refrig Coil	\$70	\$25		
Other Inspections Hourly Rate	\$123	\$123		
<b>Subtotal Mechanical Fees</b>				\$
<b>Subtotal Administrative Fees</b>				\$
<b>GRAND TOTAL</b>				\$

<sup>1</sup> For projects that did not require plan review or were reviewed as part of a building permit application. The records and issuance fees may be higher if additional plan review is required.

<sup>2</sup> Number of floors/stories work will be taking place on.

<sup>3</sup> A separate Electrical Permit is required if electrical circuits/devices are installed or modified to provide power to a new air conditioner or furnace.

\* These items require plan check if for non-residential and multi-dwelling unit (3 or more units). See Section III for details.