



THE CITY OF SAN DIEGO

FEE/DEPOSIT SCHEDULE FOR CONSTRUCTION PERMITS

Grading and Public Right-of-Way

CITY OF SAN DIEGO DEVELOPMENT SERVICES
1222 FIRST AVENUE, MS 301 SAN DIEGO, CA 92101-4101
CALL (619) 446-5300 FOR APPOINTMENTS AND (619) 446-5000 FOR INFORMATION

INFORMATION BULLETIN

502

MARCH 2009

This Information Bulletin lists fees and deposits for grading and public right-of-way permits. Additional fees will be required for any associated building permits. For project submittal information, see Land Development Manual Project Submittal Requirements, Section 3.

I. DEPOSIT ACCOUNTS

The plan review and inspection for Grading Permits and some Public Right-of-Way Permits (non-standard public improvements and/or where no curblines exist) requires a deposit into a Trust Fund account. A Trust Fund account is established with an initial deposit (see Section III). This initial deposit is drawn against to pay for the review of your project. During project review, the Financially Responsible Party (as identified on the "Deposit Account/Financially Responsible Party," DS-3242) will receive a monthly deposit statement reflecting the charges made against the account.

The Financially Responsible Party may receive invoices for additional deposits for subsequent reviews of the project in order to maintain the minimum balance as shown in Section III. The payment of this invoice will be required in order to continue processing your project. At the end of the project, any remaining funds will be returned to the Financially Responsible Party.

II. PROJECT FEES

The following fees are paid at the time the project is fully submitted to Development Services for plan review. These fees are in addition to the fee or deposit required for the plan review and inspection of the project.

A. General Plan Maintenance Fee

This fee is charged for submitted projects with plans and documents to be reviewed for compliance with the general plan or land development code provisions.

General Plan Maintenance Fee.....\$ 88

B. Mapping Fee

This fee is charged when there are plans, drawings, maps or other geographical documents utilized for project review.

Mapping Fee\$ 10

C. Permit Issuance Fee

This fee is charged for all projects at the time of permit issuance.

Permit Issuance Fee\$ 44

Documents Referenced in this Information Bulletin

- [Land Development Manual](#)
- [Project Submittal Requirements](#)
- [Information Bulletin 165, How to Obtain a Right-of-Way Permit for Standard Public Improvements](#)
- [Information Bulletin 177, How to Obtain a Right-of-Way Permit for Traffic Control](#)
- [Information Bulletin 570, Grading & Public Right-of-Way Permits Self Certification](#)
- [Deposit Account/Financially Responsible Party, DS-3242](#)
- [Construction Cost Estimate Template](#)
- [Regional Standard Drawings](#)
- [Unit Prices for Checking Subdivisions and Permits](#)

III. PUBLIC RIGHT-OF-WAY AND GRADING PERMIT FEES

A. Minor Public Improvements

These fees apply to standard public right-of-way permits with existing established curblines, such as the installation, replacement or removal of driveways, sidewalks, curb, pedestrian ramps and sidewalk underdrains. Standard public right-of-way permits are constructed in accordance with the Regional Standard Drawings. The fees are per permit, not per item, and are dependent upon the street classification as identified in the applicable land use plan. For more information standard public improvements, see Information Bulletin 165, "How to Obtain a Public Right-of-Way Permit for Standard Public Improvements."

Table 502A - Minor Public Improvements

Item	Fee
Classified Street	\$1,881
Local Streets	\$763
Inspection	\$249

B. Grading and Major Public Improvements

Table 502B identifies the initial deposit required for the plan review of major Public Right-of-Way Permits or Grading Permits. These projects must be submitted on D-sheets, prepared and signed by a licensed engineer. Where multiple permits are requested (e.g., Grading Permit with a Public Right-of-Way

Table 502B - Grading & Public Right-of-Way Permits

Permit/Approval	Initial Deposit	Subsequent Review and Minimum Balance
Grading Permit	\$5,000	\$3,000
Grading Permit, Long Term Monitoring ¹	\$1,225 Fee	N/A
Public Right-of-Way Permit, Non Standard Improvements	\$2,000	\$1,000
Public Right-of-Way Permit, No Existing Curblines	\$5,000	\$3,000
Technical Study Review ²	\$2,000	\$1,000

¹Collected at permit issuance to monitor project compliance with storm water, environmental mitigation, slope revegetation, and other permit conditions on an on-going basis after projects have been completed and final inspection has occurred.

²This is an optional service for the review of a Traffic Report, Water Study or Sewer Study prior to submittal of the grading or public right-of-way permits.

Permit), the deposit amount for each permit is added together and that amount is required at the time of submittal.

C. Services Not Covered Above

For projects not listed above an hourly rate of \$121 per hour will apply.

D. Public Right-of-Way and Grading Permit Inspection Deposits

At permit issuance, an additional deposit per Table 502C will be required to cover the inspection of Public Right-of-Way and Grading Permits listed in Section III A. Upon completion of the project, any remaining funds in the deposit account will be returned to the Financially Responsible Party.

The inspection deposit is established from the approved Construction Cost Estimate. All cost estimates are based upon the most current "Unit Price List." Written cost estimates are required at the time of plan submittal for most public right-of-way and grading permits, and are subject to review and approval during plan review. For your convenience, a "Construction Cost Estimate Template" has been developed.

Table 502C - Inspection Deposit

Estimate of Improvement Cost	Deposit
\$0 to \$15,000	\$900
\$15,001 to \$35,000	\$1700
\$35,001 to \$50,000	\$2400
\$50,001 to \$100,000	\$2,400 plus 2% of the amount over \$50,000
\$100,001 and over	\$3,400 plus 1% of the amount over \$100,000

E. Construction Change Fees/Deposits

Changes after final approval and permit issuance must be approved. If there is a deposit account for the plan check and inspection of the original permit, the construction change plan check fee will be billed against this deposit account. The existing deposit account must contain the "Subsequent Review and Minimum Balance" identified in Table 502B in order to accept any construction changes for review. If there is no deposit account, the plan check will be billed at an hourly rate of \$121 per hour.

F. Work Done Without a Permit

Work done without a permit will be assessed double the construction permit fee.

IV. PUBLIC RIGHT-OF-WAY PERMIT FEE FOR TRAFFIC CONTROL

A Traffic Control fee is charged to recover City costs for office and field review of construction traffic control plans. The fees for this approval are contained in Information Bulletin 177, "How to Obtain a Permit for Traffic Control."

V. OPTIONAL SERVICES

A. Express Service

Express plan check service is available on a limited basis at the rate of 1.5 times the plan check fee for fixed fee projects. Deposit accounts will require 1.5 times the initial deposit and subsequent review/minimum deposit.

B. Self Certification

For projects that qualify for self-certification per Information Bulletin 570, "Grading & Public Right-of-Way Permits Self Certification" a \$579 fee is required in lieu of the deposit listed in Table 502B. The Project Fees and Inspections Fees listed in Section III of this bulletin still apply.