



THE CITY OF SAN DIEGO

FEE/DEPOSIT SCHEDULE FOR

Subdivision Approvals

CITY OF SAN DIEGO DEVELOPMENT SERVICES
1222 FIRST AVENUE, MS 301, SAN DIEGO, CA 92101
CALL (619) 446-5300 FOR APPOINTMENTS AND (619) 446-5000 FOR INFORMATION

INFORMATION
BULLETIN

504

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This Information Bulletin lists fees and deposits for subdivision approvals. Additional fees will be required for any associated grading, public right-of-way or building permits. For project submittal information, see the Land Development Manual Project Submittal Requirements, Section 5.

Documents referenced in this Information Bulletin

- [Land Development Manual](#)
- [Project Submittal Requirements](#)
- [Deposit Account/Financially Responsible Party, DS-3242](#)

I. DEPOSIT ACCOUNTS

The plan review for Subdivision Approvals requires a deposit into a Trust Fund account. A Trust Fund account is established with an initial deposit (see Section IV). This initial deposit is drawn against to pay for the review of your project. During project review, the Financially Responsible Party (as identified on the "Deposit Account/Financially Responsible Party," DS-3242) will receive a monthly deposit statement reflecting the charges made against the account.

The Financially Responsible Party may receive invoices for additional deposits for subsequent reviews of the project in order to maintain the minimum balance as shown in Section IV. The payment of this invoice will be required in order to continue processing your project. At the end of the project, any remaining funds will be returned to the Financially Responsible Party.

II. COMPLETENESS REVIEW

It is necessary to evaluate all projects being submitted to ensure that all of the required information is provided to review the project. This is known as the completeness review. In some cases, the completeness review for subdivision approvals will require submittal of one copy of all plans/documents as identified in the Land Development Manual Project Submittal Requirements, along with a minimum deposit for the Completeness Review. Once it is determined that your submittal is complete, staff will collect the required fees and deposits when your application is fully submitted (see Sections III and IV).

Completeness Review \$1,000 Deposit

III. PROJECT FEES

The following fees are paid at the time plans are fully submitted to Development Services for plan review. These fees are in addition to the deposit required for the processing of the project.

A. General Plan Maintenance Fee

This fee is charged for projects with plans and documents to be reviewed for compliance with the general plan or land development code provisions.

General Plan Maintenance Fee \$ 88

B. Mapping Fee

This fee is charged when there are plans, drawings, maps or other geographical documents utilized for project review.

Mapping Fee.....\$ 10

IV. SUBDIVISION APPROVALS

The initial deposit required for the plan review of Subdivision Approvals is listed below. Where multiple approvals are requested (e.g., Final Map with an easement dedication), the deposit amount for each approval is added together and that amount is required at the time of submittal.

Permit/Approval	Initial Deposit	Subsequent Review and Minimum Balance
Certificate of Compliance		
Stand-alone approval	\$612 Fee	N/A
with conditions ¹	\$2,000	\$1,000
Certificate of Correction		
Stand-alone approval	\$762 Fee	N/A
Deferred Improvement Agreement	\$5,000	\$3,000
Easement Dedication - Multiple	\$5,000	\$3,000
Easement Dedication - Single	\$2,000	\$1,000
Easement Abandonment	\$5,000	\$3,000
Final Map	\$5,000	\$3,000
Lot Line Adjustment	\$2,000	\$1,000
Maintenance Agreement	\$5,000	\$3,000
Parcel Map	\$2,000	\$1,000
Public Right-of-Way Vacation	\$5,000	\$3,000
Public Right-of-Way Dedication	\$2,000	\$1,000
Reversion to Acreage	\$5,000	\$3,000
Street Name Change	\$2,000	\$1,000
Subdivision Improvement Agreement	\$5,000	\$3,000
Technical Study Review ²	\$2,000	\$1,000

¹When the Certificate of Compliance is a condition of a prior discretionary approval.

²This is an optional service for the review of a Traffic Report, Water Study or Sewer Study prior to submittal of the subdivision approval.