



REVISED
January 28, 2010

NOTICE

DEVELOPMENT SERVICES DEPARTMENT

CITY OF SAN DIEGO – 1222 FIRST AVE., M.S. 501, SAN DIEGO, CA 92101

Changes to Telecom Project Submittal and Completeness Review Process

In light of the FCC Declaratory Ruling dated November 18, 2009 (FCC 09-99), we are making the following changes to the telecom project submittal and completeness review process.

Beginning January 4, 2010, LDR-Planning and the other required review disciplines will be included in the Completeness Check Cycle. Within the first 30 days of the date you submit your project application, you will receive a Cycle Issues Report which will then allow you to make a full submittal as a “Submitted Multi-Discipline” project. By having multiple disciplines participate in the Completeness Check process, and assuming that the issues outlined in the Cycle Issues Report are properly addressed, the number of review cycles are anticipated to be reduced.

What are the changes?

- 8 sets of plans (11x17) will be required with the initial submittal for a NUP, CUP etc., instead of 1. This will enable a comprehensive completeness check process.
- Revised Deposit Amounts – See Information Bulletin 503 for fees and deposits
- You will receive a Completeness Check Cycle Issues Report within 30 days. At that time, you will need to make make required changes and resubmit plans as a Submitted Multi-Discipline Review Cycle. You will receive a Submittal Requirements Report and an Invoice, based on the permits required.
- Once the project application completes the Completeness Check and is submitted as a “Submitted Multi-Discipline” project, the application will be “Deemed Complete.”

For many projects requiring extended environmental review or environmental documents, the 90 or 150 day processing deadline imposed by the FCC may need to be extended by mutual consent. A separate letter with an enclosed agreement will be sent to you for that purpose.