



THE CITY OF SAN DIEGO

PARKING ADVISORY BOARD MEETING MINUTES

November 15, 2012

**Civic Center Plaza
1200 Third Avenue, 14th Floor
San Diego, CA 92101**

Board Members PRESENT	Board Members NOT PRESENT
John Cunningham Richard Stegner Gary Smith Tom Brady Ernestine Bonn Jennifer Finnegan Roger Lewis Benjamin Nicholls Andrew Phillips	Michael McNeill Linda Stanley Landry Watson

CITY STAFF
Meredith Dibden Brown – Economic Development - CPD Program

1. Roll Call and Introductions

Chair John Cunningham called the meeting to order at 3:16 p.m. and then attendees introduced themselves. Mr. Andrew Phillips departed at 4:00 p.m.

2. Approval of Minutes

Minutes from September 20, 2012 were approved as submitted.
Motion: Richard Stegner / Second: Gary Smith. Passed 9-0-0

3. Non-Agenda Public Comment

None

4. Board Administrative Items

a. Requests for Agenda Revisions (continuances, change in order, etc.)

No agenda revisions but Chair John Cunningham indicated that the meeting would end at 4:00 p.m. or as close thereto since at least one board member would be leaving at that time.

b. Conflict of Interest Declarations on Agenda Items

None

c. Board Non-Agenda Comment

Mr. Roger Lewis asked about public right-of-way (PROW) permits and current City activity with regards to new processes/permits to allow different types of encroachments such as parklets (which North Park is interested in). Staff indicated that any pertinent information that could be located would be distributed to the Board.

d. City Staff Report (on items not on the agenda)

- i) **Parking Solutions RFP Update** - Staff advised that the RFP is being finalized after internal review and incorporating suggestions from the CPD advisory boards and that it should be released shortly.
- ii) **Sr. Traffic Engineer Hiring Process Update** – Staff advised that interview materials are being prepared with interviews to occur in December and hopefully a new staff person would be on board in the New Year.

5. Budget and Finance Committee - Guidelines for the Use of Parking Meter Funds

a. Angled Parking – Proposed Council Policy

Mr. Gary Pence advised that tables for alternative angles have been developed and provided draft tables for three sets of angles and requested feedback on the drafts that the information presented is the information that was anticipated by the PAB. He also commented that the previously suggested ULI tables were for parking facilities. There was discussion about other factors such as road speed and traffic volume which are integral to determining appropriate road widths for prescribed parking angles. When switching parking angles where meters are located it is likely that a multi-space meter would replace multiple single space meters instead of relocating single meters to match up with the parking spaces.

b. Traffic Requests – CPD Advisory Board Review

Mr. Pence provided a draft of the types of common traffic requests likely to be of interest to CPD advisory boards and invited members to submit suggestions on additions or changes so there can be consensus on which items to refer for input. He also commented that he is working with Mr. Gary Smith at the DPMG on a pilot. There was some discussion about red curb, and changes, including after pedestrian ramp upgrades, or at bus stops, and it was noted that red curb is a safety requirement and the default distance is 20 feet (longer for bus stops). However, red curb may be installed for the default distance, or as it was previously installed, but sometimes it may

be omitted altogether by contractors. Blue curb is required within set distances in commercial areas but specific locations may be negotiated. Blue curb may be requested in front of single family homes. Street sweeping and similar regulations take precedent over blue curb. Ms. Bonn asked about reducing the size of the choker on Madison so that curb parking could be returned. She also commented that the choker took so long to install that most of the original proponents no longer resided on the street and Mr. Pence noted that checking in at construction time would help stop installation of outdated projects.

c. Parking Meter Revenue Budgeting

Staff advised that the letter requiring provision of annual plan and budget data by the City for its share of parking meter revenue and approved by the Board at the September meeting was submitted to the appropriate policy person in the Mayor’s office on October 11, 2012 and City staff are looking into the request. However, given the upcoming changes and the reduction in staffing it will take some time.

6. Parking Advisory Board Ordinance

Staff advised that the PAB ordinance (which is part of the Municipal Code) is being amended to provide for representation from the newly created Council District Nine. The board terms end on December 31 of the respective years. The Mayor may appoint a new chair in January each year and absent any Mayoral action the board members themselves may then select a new chair in February. The current board list with term dates was distributed to the board. Staff clarified that board members who were termed out usually remained on the board until a replacement is appointed by the Mayor and confirmed by the City Council. With the increase in the number of seats from 17 to 18 the quorum and action requirement will increase from nine to ten. The PAB had previously discussed this issue and requested that the City Attorney’s office modify the ordinance so that the quorum requirement would factor in the number of seats filled rather than just the total number of seats on the board, however the City Attorney’s office did not support making such a change and setting a precedent for City boards. There was some discussion on this issue and Mr. Smith offered to visit the various Council offices without a seated representative to explain the role of the PAB and to encourage nominations.

Motion: Support outreach by Mr. Smith to Council offices without PAB representation. Jennifer Finnegan / Second: Benjamin Nicholls. Passed 9-0-0.

7. 2013 Proposed Meeting Scheduled

Dates: Third Thursday of the month

January 17	February 21	March 21
April 18	May 16	June 20
July 18	August (no meeting)	Sep 19
Oct 17	Nov 21	Dec (no meeting)

Time: 3:00 p.m. – 4:30 p.m.

Meeting Location: Civic Center Plaza (CCP) 14th Floor Conference Room

Motion: Adopt meeting schedule as proposed. Benjamin Nicholls / Second: Andrew Phillips Passed 9-0-0

8. Board Priority Items

Staff requested that the Board review the priority items and provide feedback as to which items should be removed and if any should be added. There was a brief discussion and the item was tabled to the next meeting to give members time to evaluate the list.

9. Updates from Represented Constituencies – Information Only

- a. Downtown CPD (Andrew Phillips) – No comments.
- b. Uptown CPD (vacant)
- c. Mid-City CPD (Roger Lewis) – Interested in creating parklets and looking at comprehensive policy, also locating more bike corrals so working with Council District on this.
- d. Pacific Beach CPD (Michael McNeill) - Absent
- e. La Jolla CPD (vacant)
- f. Old Town (Richard Stegner) – No comments.
- g. CD1 (Tom Brady) – No comments.
- h. CD2 (John Cunningham) – No comments.
- i. CD3 (Ernestine Bonn) – North Park Planners reviewed Mobility Plan and alternate parking issues.
- j. CD4 (vacant)
- k. CD5 (vacant)
- l. CD6 (Linda Stanley) – Absent
- m. CD7 (Jennifer Finnegan) – Planning and SDSU meeting about studying Montezuma - biking and dangers – considering removing on-street parking.
- n. CD8 (vacant)
- o. Community Planning Committee (Landry Watson) – Absent.
- p. BID Council (Benjamin Nicholls) – There is a new bike corral in Hillcrest.
- q. At-large Representative (Gary Smith) – No comments.

10. Adjournment

The meeting was adjourned at 4:10 p.m.

Final Approved: March 21, 2013
Motion by: Ernestine Bonn / Second: Gary Smith. Passed 9-0-0
