



THE CITY OF SAN DIEGO

PARKING ADVISORY BOARD MEETING MINUTES

March 21, 2013

**Civic Center Plaza
1200 Third Avenue, 14th Floor
San Diego, CA 92101**

Board Members Present

John Cunningham
Richard Stegner
Gary Smith
Tom Brady

Ernestine Bonn
Jennifer Finnegan
Roger Lewis
Benjamin Nicholls

Andrew Phillips
Linda Stanley
Landry Watson

Board Members Not Present

Michael McNeill

City Staff Present

Meredith Dibden Brown – Economic Development - CPD Program
Joe Jimenez – Economic Development - CPD Program

1. Roll Call and Introductions

Chair John Cunningham called the meeting to order at 3:02 p.m. and then attendees introduced themselves. Mr. Benjamin Nicholls arrived at 3:06 p.m. and Ms. Jennifer Finnegan arrived at 3:09 p.m.

2. Approval of Minutes

Minutes from November 15, 2012 were approved as submitted.
Motion: Ernestine Bonn / Second: Gary Smith. Passed 9-0-0

3. Non-Agenda Public Comment

None

4. Selection of Chair and Vice-Chair for the Board

Chair Cunningham nominated Mr. Gary Smith who accepted the nomination. There were no other nominations.

Motion: Tom Brady / Second: Ernestine Bonn. Passed 9-0-1 with Mr. Smith abstaining. Mr. John Cunningham then nominated Mr. Andrew Phillips as Vice- Chair who accepted the nomination. There were no other nominations.

Motion: Richard Stegner / Second: John Cunningham. Passed 10-0-1 with Mr. Phillips abstaining.

Mr. Smith then assumed the role of chair for the remainder of the meeting.

5. Board Administrative Items

a. Requests for Agenda Revisions (continuances, change in order, etc.)

None

b. Conflict of Interest Declarations on Agenda Items

None

c. Board Non-Agenda Comment

Chair Smith commented that the Downtown Parking Management Group (DPMG) is working on a couple of projects aimed at appropriately pricing the use of curb spaces.

d. City Staff Report (on items not on the agenda)

Staff commented that: the Community Parking District (CPD) annual budget process is underway; and the meet and confer process with Parking Meter Operation staff for meter maintenance and enforcement of metered parking beyond current hours is complete. There were additional questions/comments about enforcement and the use of technology such as AutoVue and the City's RFP for enforcement equipment.

- i) **Sr. Traffic Engineer Hiring Process Update** – Staff introduced Mr. Joseph (Joe) Jimenez as the newly hired Senior Traffic Engineer who had previously worked under Mr. Gary Pence in Transportation Engineering Operations (TEO). There was some discussion about his work location and role in Economic Development as the technical staff for the CPD program and future staff to the PAB. There was some discussion about the revenue sharing and application of expenses pre-revenue split.

6. Complete Streets Presentation – Information Only

This item was tabled to a future meeting since the presenter was not in attendance.

7. Budget and Finance Committee - Guidelines for the Use of Parking Meter Funds

Chair Smith commented on this item and referenced the Council members letter along with the Board's letter to the Mayor regarding budgeting of the City's 55% of parking meter revenue and three City Attorney memos on uses of parking meter revenue.

a. Angled Parking – Proposed Policy

Staff advised that the Policy would actually be two documents with one being a general procedural document for determining requirements and how to submit and process angle parking requests and the other document being a working paper with the technical specifications for the relevant parking conditions to be considered when evaluating sites for angle parking. There was discussion about the policy document clarifying who could request angle parking and what demonstration of community support would be required. There was also a broader discussion about addressing parking issues and a comprehensive policy for all kinds of parking solutions and how to approve and implement. Ms. Linda Stanley offered to reach out the Ms. Donna Frye for feedback on the PAB from the perspective of the new administration.

b. Traffic Requests – CPD Advisory Board Review

Chair Smith commented on the current process being piloted Downtown through the DPMG and noted that the group had approved a set of Standard Operating Procedures to speed up the review of certain requests such as fixing curb cuts, adding meters consistent with existing rates and times. Other requests such as changes in curb colors (other than blue curb in front of single family residences) go to the DPMG with a written response of the Board’s recommendation being provided to TEO. Mr. Nicholls noted that Uptown is piloting similar process but requiring requestors to demonstrate the support of adjacent businesses for the change. Chair Smith noted the role of CPD advisory boards in parking impacted areas is to recommend parking solutions and in communities without parking impacts that the planning groups would provide such recommendations. There was discussion about requirements for community support and Council requests for such support on angle parking items submitted such as on North Avenue. There were also comments about citation issues.

8. Parking Advisory Board Ordinance

Staff advised that the PAB ordinance (which is part of the Municipal Code) is being amended to provide for representation from the newly created Council District Nine. With the increase in the number of seats from 17 to 18 the quorum and action requirement will increase from nine to ten. There was some discussion on the terms, quorum requirement, and duties and functions and purpose and intent of the PAB. A possible change to the quorum and the number needed for an action by the board would be to make both a majority of filled seats. Staff was asked to distribute the current ordinance again for the Board to review and then discuss further at the next meeting. Chair Smith advised that he had reached out to the Council offices without representation to explain and encourage nominations for the unfilled seats and would follow up again.

9. Board Priority Items

Chair Smith noted that Transit Overlay Zones are now Transit Overlay Development Zones. Mr. Nicholls commented that Uptown is working on two concepts for a community valet program. There was a brief discussion on the permit process and community input.

10. Updates from Represented Constituencies – Information Only

- a. Downtown CPD (Andrew Phillips) – Requesting bids for installing wayfinding system including maintenance agreements with BID associations - \$1.2 million budget split between CPD revenue and other sources; also installing bike racks.
- b. Uptown CPD (vacant)
- c. Mid-City CPD (Roger Lewis) – Two of five parklets installed with rest over next six to eight months. Residential permit parking survey with eight to ten questions formalized with online and phone options to respond.
- d. Pacific Beach CPD (Michael McNeill) - Absent
- e. La Jolla CPD (vacant)
- f. Old Town (Richard Stegner) – Commented on car2go presence.
- g. CD1 (Tom Brady) – Same issues with valet parking and pushback from planning group on additional spaces.
- h. CD2 (John Cunningham) – No additional comments.
- i. CD3 (Ernestine Bonn) – Fifty three spaces added with angle parking conversions. Consultant survey completed with 200 more spaces possible. The survey will be reviewed at the next community meeting on March 26 at 1:45 p.m. Also, unsure why TEO is not supporting changes on certain street widths with low traffic volume - Chair Smith noted it may be because of anticipated growth in traffic. UHCDC submitted nomination for CD3 seat to CP Gloria.
- j. CD4 (vacant)
- k. CD5 (vacant)
- l. CD6 (Linda Stanley) – No comments.
- m. CD7 (Jennifer Finnegan) – Car2go is expanding into SDSU to operate on campus with charging stations and there is hope to include the nearby business area.
- n. CD8 (vacant)
- o. Community Planning Committee (Landry Watson) – No comments.
- p. BID Council (Benjamin Nicholls) – Free Uptown shuttle service launched mid-March using Old Town Trolley; new parking app; ad campaign (print/online/banners) on parking rates/locations; developing an app for real-time location of the shuttle; and working on locating a bike repair station. The BIDC is supporting bike friendly communities.
- q. At-large Representative (Gary Smith) – No comments.

10. Adjournment

The meeting was adjourned at 4:27 p.m.

Final Approved: April 18, 2013

Motion by: Jennifer Finnegan / Second Tom Brady Approved 9-0-0

Revisions to Draft: Correction page 3 - “Chari” to “Chair”.
