October 24, 2011 U1121

The City of San Diego is accepting resumes for the Unclassified position of

SAP CONFIGURATION AND INTEGRATION SPECIALIST
(SAP Procure to Pay or Customer to Collect with FICO Integration)

Salary Range: Dependent on qualifications and experience.

Recruitment: Open to all Qualified Candidates.

Filing Deadline: Open until filled**.** Candidates are encouraged to apply promptly as interviews and selection may begin upon receipt of resumes from qualified individuals.

The City:

With more than 1.3 million people, the City of San Diego is the eighth largest city in the United States and the second largest in California. The City of San Diego's diverse population, great educational institutions, unsurpassed quality of life and world-renowned location makes it the ideal place to work, live and play.

As one of the region's largest employers, the City of San Diego has a combined Fiscal Year 2012 operating budget of approximately $2.8 billion and employs over 10,000 highly dedicated employees. Additional information about the City of San Diego can be obtained on the City's website: www.sandiego.gov .

The Position:

Under the direction of the Enterprise Resource Planning (ERP) Director, the SAP Configuration and Integration Specialist will be responsible for SAP's Procure to Pay or Customer to Collect solutions. This includes, configuring SAP and working with other developers to implement solutions that cross functional and technical components, e.g. configuration, security, BW, and potentially other areas of the City of San Diego's SAP platform. This position will also have responsibility to ensure the standard SDLC is followed for each type of change, including conformance to standardized change control policies and procedures. Additional responsibilities include documentation of functional and technical specifications, liaison for functional and technical change requests, and development and maintenance of implementation work plans, which includes working with the business to determine requirements and priorities.

The SAP Configuration and Integration Specialist will also work closely with other members of the SAP Support Organization through all phases of the SAP solution lifecycle in order to support the business needs of the City.

Key Areas of Responsibility:

- Manage the SAP's Procure to Pay or Customer to Collection.
- Analyze reported problems, enhancement requests, and minor and major process redesigns for feasibility within SAP standard functionality vs. user exits and custom programming;
- Configure SAP to meet business requirements including the identification of integration points across various modules;
- Work in union with staff to develop and maintain the implementation plans and coordinate the scheduled work of other as-needed team members to complete the implementation, including documentation, testing, training, etc.
- Assist the ERP Director in developing strategy for optimizing the use of SAP, and assist in business case development and advise on the feasibility of potential future projects;
- Maintain an awareness of SAP standard functionality, best practices, and SAP trends and directions;
- Recommend implementation strategies that are aligned with the City's business strategy and are consistent with SAP's enterprise architecture and strategic direction and computing platform standards;
- Responsible for creating and maintaining supporting documentation for SAP design and configuration; and
- Carry out additional duties as necessary.

Qualifications:

The ideal candidate will possess the following qualifications:

- Experience around the SAP Procure to Pay or Customer to Collect with FICO integration (ideally 3 years or more).
- Experience in any of the following modules is desired: FI (New GL, AA, AP, AR), CO, PS, ISPS (FM, GM), MM-Purchasing, IM, Banking, Treasury, FICA and cross applications (Workflow, Notifications, Business Partners, Document Management, BW, etc).
- Understands complex integration of MM and LO with other ECC modules (FICO, PM, PS, etc.).
- Extensive hands on experience with configuring multiple modules in SAP.
- A working knowledge of SAP security, basis, ABAP, BW, IMG configuration, Solution Manager, and other SAP platform tools
- A working knowledge of SAP public sector functionality
- A working knowledge of SAP's functionality in the areas of finance, logistics, enterprise asset management, billing, CRM, HCM, and related modules
- Strong analytical skills with the ability to balance competing priorities;
- Demonstrated skill in managing tasks in a team environment to build and implement the design;
- A commitment to public service, fiscal responsibility, and innovation in government;
- Ability to present and discuss technical information to non-technical staff in a way that establishes rapport, persuades others and gains understanding;
- Demonstrated skill in an SAP support environment
- Flexible approach to problem solving; and
- Solid work ethic.

Any combination of education and experience that demonstrates these qualifications may be qualifying. Possession of a Bachelor's Degree in information technology, business administration, public administration, business management or a related field **and** a combined three years of experience (within the last eight years) in SAP may be considered qualifying.

Management Benefits:

The successful candidate will be eligible for participation in the City's Flexible Benefits Plan that offers several optional benefit plans or a taxable cash option; $50,000 in City-paid life insurance; paid annual leave accruing at 22 days per year for the 1st through the 15th year of service; defined benefit City retirement with CalPERS reciprocity for those with eligible service and a mandatory 1% contribution to the 401(a) plan and .25% contribution to a retiree medical trust (with a City match to each); and optional deferred compensation (457) and 401(k) programs.

Retirement benefits for current City employees may differ for this unclassified position. For further information contact the Risk Management Department at (619) 236-6600. The benefits currently offered to employees may be subjected to future modifications.

Selection Process:

To be considered for this position, please submit **two copies of each of the following**: your current resume, a letter of interest highlighting your relevant work experience and a list of three work-related references emailed to pholmberg@sandiego.gov or inner office to MS 56L in an envelope marked "***CONFIDENTIAL: Unclassified Recruitment – SAP Configuration and Integration Specialist"***, or mail to:

City of San Diego
Human Resources Department
1200 Third Avenue, Suite 1316
San Diego, CA 92101

Following the closing date, resumes will be screened according to the qualifications outlined above. The most qualified candidates will be invited to a screening interview. Finalist interviews will be held with the City of San Diego selection committee. If you have any questions, please contact the City's Human Resources Department at (619) 236-6313.

The City of San Diego has an active Equal Opportunity/ADA Program for employment and vigorously supports diversity in the workplace.

SCOTT CHADWICK
Human Resources Director

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