October 25, 2011 Number: U1120

The City of San Diego is accepting resumes for the unclassified position of

DEPUTY DIRECTOR, TRANSPORTATION ENGINEERING OPERATIONS DIVISION

Salary Range: Dependent on qualifications and experience.

Recruitment: Open to all current City of San Diego employees who meet the qualifications stated below.

Filing Deadline: **November 14, 2011**

The City:

With more than 1.3 million people, the City of San Diego is the eighth largest city in the United States and the second largest in California. The City of San Diego's strong economy, diverse population, great educational institutions, unsurpassed quality of life and world-renowned location makes it the ideal place to work, live and play. With its great weather, miles of sandy beaches and major attractions, San Diego is known worldwide as "America's Finest City."

As one of the region's largest employers, the City of San Diego has a combined Fiscal Year 2011 operating budget of $2.6 billion and employs approximately 10,000 highly dedicated employees. Additional information about the City of San Diego can be obtained on the City's website: www.sandiego.gov.

The Department:

The Transportation & Storm Water Department is responsible for the operation and maintenance of streets, sidewalks, and storm drains; protecting and improving the water quality of rivers, creeks, bays, and the ocean; engineering of traffic and transportation systems; managing the Utilities Undergrounding program; and planning and coordinating work in the right-of-way. The Department is comprised of four distinct divisions: Street, Storm Water, Transportation Engineering Operations, and Administration & Right of Way Coordination.

The Transportation Engineering Operations Division has 63 employees, an annual operating budget of $9 million, and programs more than $15 million in capital improvements. The Division is responsible for traffic investigations for signs, markings, traffic control devices, speeding concerns, and parking issues; accident data collection and analysis; traffic volume data collection; establishment of speed zones; traffic signal management (signal timing, installation,

and modification); conducting mobility studies; and investigating and responding to the need for street lights, pedestrian safety improvements, traffic calming, and school safety improvements. In addition, the Division manages the Pedicab Program, the Bicycle Program, and the Transportation Alternatives Program that subsidizes vanpool, trolley, carpool, and coaster usage as a traffic demand management function.

The Position:

Under the direction of the Transportation & Storm Water Department Director, the Transportation Engineering Operations Division Deputy Director will be responsible for directing and managing all aspects of the Division.

The Deputy Director is responsible for coordination with regional transportation agencies such as the San Diego Association of Governments (SANDAG), San Diego Metropolitan Transit System (MTS), and Caltrans. The Deputy Director also identifies needed roadway improvements, prioritizes projects, programs the funding, and then transfers the project to the Public Works Department for design and construction.

Qualifications:

The ideal candidate will possess the following qualifications:

- Strong quantitative analytical abilities, including a thorough understanding of common data analysis tools and programs;
- Excellent writing and communication skills;
- Strong interpersonal skills;
- Ability to communicate complex and technical information in a simple, clear and straightforward manner, including the use of graphs and tables as needed;
- Ability to communicate effectively to different audiences, including elected officials, various levels of City management and members of the public;
- Ability to comprehend technical details and understand how they relate to and impact the "big picture";
- Ability to work both independently and as part of a team in a fast-paced, high pressure environment with tight time constraints;
- Interest in municipal activities and services and how they impact the community;
- Highly ethical and objective, with the ability to navigate in a political environment without being political; and
- Energetic and motivated with the ability and desire to take initiative.

Any combination of education and experience that demonstrates these qualifications may be qualifying. A typical way to qualify would be possession of a Bachelor's Degree in engineering or public administration, **and** five years of progressively responsible management experience in the public and/or private sector that demonstrates the ability to provide managerial direction in a challenging environment. Specific experience in transportation engineering is highly desirable.

Management Benefits:

The successful candidate will be eligible for participation in the City's Flexible Benefits Plan that offers several optional benefit plans or a taxable cash option; $50,000 in City-paid life

insurance; paid annual leave accruing at 6.77 hours each biweekly pay period (equivalent to approximately 22 eight-hour days per year) for the 1st through the 15th year of services; defined benefit City retirement with CalPERS reciprocity for those with eligible service and a mandatory 1% contribution to the 401(a) plan and .25% contribution to a retiree medical trust with a City match to each; and optional deferred compensation (457) and 401(k) programs.

Retirement benefits for current City employees may differ for this unclassified position. For further information contact Risk Management at (619) 236-6600. The benefits currently offered to employees may be subjected to future modifications.

Selection Process:

To be considered for this position, please submit **two copies of each of the following**: your current resume, a letter of interest highlighting your relevant work experience and a list of three work-related references – sending via Email to the Human Resources Department at HumanResources@sandiego.gov, or using City inter-office mail to MS 56 in an envelope marked ***"CONFIDENTIAL: Unclassified Recruitment – Deputy Director, Transportation Engineering Operations Division"*** or sending by US Mail to:

City of San Diego
Human Resources Department
1200 Third Avenue, Suite 1316
San Diego, CA 92101

Following the closing date, resumes will be screened according to the qualifications outlined above. The most qualified candidates will be invited to a screening interview. Finalist interviews will be held with a City of San Diego selection committee.

If you have any questions, please contact the City's Human Resources Department at (619) 236-6313.

The City of San Diego has an active Equal Opportunity/ADA Program for employment and vigorously supports diversity in the workplace.

SCOTT CHADWICK
Human Resources Director

GS/October 30, 2011/2250.