

CLASS SPECIFICATION
SAN DIEGO CITY CIVIL SERVICE COMMISSION
AGRICULTURAL LEASE MANAGER - 1110

DEFINITION:

Under direction, to coordinate and administer the City's Agricultural Lease Program; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Prepares requests for agricultural lease proposals;
- Analyzes proposals and recommends acceptance of the most favorable terms;
- Negotiates terms and conditions of leases;
- Monitors lease compliance and enforces compliance in cases where lease terms are not met;
- Conducts field studies to determine the most beneficial use of agricultural lands;
- Provides guidance and staff support to the City's Agricultural Committee;
- Makes presentations on agricultural projects to decision making legislative bodies and administrative officers;
- Acts in a liaison capacity between other departments, governmental agencies, and lessees.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

College graduation with a Bachelor's degree in Business Administration, Agricultural Business Management, Real Estate, or a closely related field; **AND** four years of full-time experience in property management.

*** EXAMPLES OF DUTIES performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.**