

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

MARINE SAFETY CAPTAIN - 1587

DEFINITION:

Under administrative direction, to direct and administer the operation of the Lifeguard Service; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Directs and administers the operation of a marine safety program;
- Supports the Lifeguard Chief on meet and confer items;
- Reviews and determines policies as to methods of operation;
- Establishes regulations and procedures;
- Performs strategic planning and administration;
- Reviews and recommends changes to policies and municipal ordinances and state laws relating to the lifeguard service;
- Sets-up guidelines and procedures for the training and scheduling of personnel;
- Investigates major rescue operations;
- Develops and implements staffing plans;
- Coordinates the lifeguard operation with activities of other governmental and law enforcement agencies;
- Evaluates and prepares legislative proposals;
- Prepares and monitors the budget for lifeguard services;
- Develops proposals for CIP projects;
- Writes reports and correspondence;
- Controls expenditures;
- Develops equipment replacement schedules;
- Coordinates safety programs and special aquatic activities;
- Provides liaison to the news media and other City departments, organizations, and agencies;
- Meets with the public on issues and activities concerning beach and marine safety operations;
- Responds to route slips;
- Reviews the investigation of complaints and accidents;
- Conducts fact finding inquiries of internal and external incidents;
- Conducts disciplinary hearings;
- Maintains records;
- Plans and directs work assignments;
- Rates and evaluates the performance of subordinates.

* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

One year of full-time experience supervising an ocean lifeguard unit or boating safety unit performing enforcement functions at a level equivalent to the City of San Diego's classification of Marine Safety Lieutenant; **OR** two years of full-time experience supervising an ocean lifeguard unit or boating safety unit performing enforcement functions at a level equivalent to the City of San Diego's classification of Lifeguard Sergeant.